

Ballard Complex Meeting Room Rental Rules

1. Rental is for the day of event only, no set up prior to your scheduled day.
2. Rooms are available for rent Monday through Friday, excluding holidays, from 8:30 am to 5:30 pm only.
3. The Glynn County Recreation Department will not be liable for claims, damages, losses, or expenses incurred during use of facility.
4. Chairs and tables are available in each building. No additional chairs and tables will be available.
5. Key must be returned to Ballard office.
6. Glynn County ordinances
 - a. Fireworks, explosives, firearms and devices which discharge projectiles by any means are prohibited in any facility and on any facility grounds. (Ch 2-11 GCCO)
 - b. **Alcoholic beverages are prohibited at all facilities.**
 - c. Smoking is prohibited in all county indoor facilities.
 - d. Excessively loud noise will not be tolerated and will be determined by Glynn County Police Department. (Ch 2-9-55 GCCO)
 - e. Tables, chairs and all other county property shall not be removed from the facility.
 - f. No form of adult entertainment of a sexually oriented nature shall be permitted. (Section 2-24-3 GCCO)
7. To assure return of deposit, all facilities shall be cleaned prior to vacating premises.
8. All litter and refuse shall be placed in the appropriate receptacle provided and will be disposed of according to the agreement with Glynn County Recreation and Parks Department.
9. The individual or organization requesting the facility will be responsible for any damage or violation of these rules and regulations.
10. Violation of any rule or regulation that governs the Glynn County Recreation and Parks Department programs and facilities will be cause for barring such individual or organization from any future reservation of any county facility and for the immediate termination of the facility use permit issued pursuant to this application.
- 11. Failure to comply with rules will result in forfeiture of deposit.**