



Glynn County Business License Annual Renewal
1725 Reynolds St. Ste 300
Brunswick, GA. 31520
(912) 554-7737
Email: occupationtax@glynncounty-ga.gov

FOR OFFICIAL USE ONLY

LICENSE # _____
TAX YR: _____
ISS. DATE: ___/___/___
OCC TAX \$ _____
ADMIN FEE \$ _____
LOC CHGE FEE \$ _____
PENALTY/INT \$ _____
TOTAL DUE \$ _____
PAYMENT _____
CK # _____

INDICATE PURPOSE OF APPLICATION: CHECK ALL THAT APPLY.

NEW__ RENEWAL LOCATION CHANGE NEW OWNER__ BUSINESS NAME CHANGE

INDICATE BUSINESS OWNERSHIP TYPE: CHECK ONE.

SOLE PROPRIETORSHIP PARTNERSHIP CORPORATION LLC

Name of Business: _____

Business Address: _____ CITY STATE ZIP

Corporation Name: _____

Corporation Address: _____ CITY STATE ZIP

Mailing Address:(if diff. From business) _____ CITY STATE ZIP

Business Owner(s): _____ Number of Owners & employees _____

Type of Business: _____ Email: _____

Business phn _____ Corp phn _____ HM/Cell _____

Ga Sales Tax# _____ Fed. Tax ID # _____ or SS#: _____

Everify # (required if more than 10 employees) _____

Is Federal/State Board Certification Required? Yes ___ No ___ (if required please attach a copy. A copy is also required each year of renewal.)

Total number of Owners & Employees: Use the highest number of employees in the 4th quarter of the previous year. Independent Contractors **MUST** obtain individual occupation certificates if they file a 1099 at the end of the year.

Owner(s) + employees	Occ Tax	Admin fee	Total Due	NOTE: Admin Fee For The Following:
0-4	75.00	42.00	117.00	Jewelers, Pawn Shops & Antique Stores is \$100.00 plus The Occupation Tax.
5-9	112.50	42.00	154.50	
10-19	150.00	42.00	192.00	
20-49	225.00	42.00	267.00	
50-99	300.00	42.00	342.00	
100-249	375.00	42.00	417.00	
250 & over	750.00	42.00	792.00	

***If you have a location change. Please complete a new packet, available at glynncounty.org/ot. Check "renewal" (if renewing) and "loc change" on the packet. The Location change fee is \$42.00.

***Contact our office and complete a business closed form if you cease (close) the business. The business is **NOT** automatically closed by this department.

***Make checks payable to **Glynn County Board of Commissioners or GCBOC**. Money orders, credit cards, & cash are accepted in person.

By signing below, you certify that you are the person duly authorized to file this application, including all required schedules and statements and that the same is true, correct, and complete.

Applicant's Printed Name and Signature _____

_____ Date