

AGENDA
REGULAR MEETING
GLYNN COUNTY BOARD OF COMMISSIONERS
HISTORIC GLYNN COUNTY COURTHOUSE
701 "G" STREET, 2ND FLOOR, COMMISSIONERS' MEETING CHAMBERS
THURSDAY, OCTOBER 6, 2022 AT 6:00 PM

INVOCATION AND PLEDGE

PUBLIC COMMENT PERIOD

COMMISSION PRESENTATIONS AND ANNOUNCEMENTS

1. Present a Proclamation designating October 16-22, as Friends of Libraries Week in Glynn County.

CONSENT AGENDA – General Business

2. Approve the minutes of the special called meetings held [May 17, 2022](#), and [May 31, 2022](#), and the joint meeting with the city of Brunswick held [May 16, 2022](#), subject to any necessary corrections. (R. Vakulich)
3. Approve the appointment of [Jay Clemmons](#) to serve on the Coastal Workforce Development Board (DWDB). The Workforce Representative vacancy is a three (3) year term that begins immediately and ends June 30, 2025.
4. FP5095 – Avondale Phase III: Consideration of the approval of the final plat for the subdivision of approximately 15.029 acres into 20 lots and the conveyance of Haven Court to Glynn County. The property is located at 830 Emanuel Church Road, Parcel 03- 19218, and is zoned Forest Agricultural (FA). Gary Johns, Johns Land Company, applicant, and owner. (S. Leif) [REPORT](#)
5. Approval of Amendment to Sublease Agreement between the Brunswick and Glynn County Development Authority and Gulfstream Aerospace Corporation. (R. Burr) [REPORT](#)

CONSENT AGENDA – Finance Committee

6. Amend the FY23 budget to include the attached list of prior year budgeted items that were not completed in FY22. (T. Munson) (FC Vote: 3-0) [REPORT](#)
7. Adopt the proposed FY 2023/2024 Budget Calendar as presented by the Budget Team. (T. Munson) (FC Vote: 3-0) [REPORT](#)

8. Accept the FY23 Highway Enforcement of Aggressive Traffic Grant in the amount of \$165,825.60 with funding to be provided by State funds in the amount of \$99,495.36 and a required local match by the FY23 Police Fund in the amount of \$66,330.24 and amend the Police Department's FY23 budget by reducing revenues and expenditures by \$50,504.64. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)
9. Approve the Real and Personal Property corrections and exemptions as Recommended by the Board of Assessors and the Chief Appraiser at their Thursday, August 18, 2022 meeting, with clarification that this does not approve a tax refund. (R. Glisson) (FC Vote: 3-0) [REPORT](#)
10. Approve the Real and Personal Property corrections and exemptions as Recommended by the Board of Assessors and the Chief Appraiser at their last meeting, Thursday, September 8, 2022 with clarification that this does not approve a tax refund. (R. Glisson) (FC Vote: 3-0) [REPORT](#)
11. Approve the renewal of the Software Maintenance Agreement with ESRI in the amount of \$55,000 with funding to be provided by the FY23 GIS Operating Budget. (B. Nyers) (FC Vote: 3-0) [REPORT](#)
12. Authorize awarding the contract for the Sea Island at Dunbar Creek Corridor Study to Michael Baker International, with funding in the amount of \$27,068.00 from Federal PL Funds and \$6,767.00 local match with funding to be provided by the FY23 Community Development Budget. (S. Leif) (FC Vote: 3-0) [REPORT](#)
13. Approve the annual renewal of the TargetSolutions Learning, LLC, dba Vector Solutions subscription for training management for Fire Rescue for \$23,056.89 with funding to be provided by the FY23 Information Technology Budget. (D. Bragdon) (FC Vote: 3-0) [REPORT](#)
14. Approve the Fourteenth Amendment to the Contract for Service by and between Glynn County, Georgia and Spillman Technologies, Inc. which will cancel the Thirteenth Amendment to the same contract; and
Approve giving a 90-day notice and canceling the agreements of the LexisNexis Coplogic software; and
Approve canceling the opt in on the BuyCrash agreement to receive \$5.00 for each accident report sold through the BuyCrash website with Lexis Nexis. (D. Bragdon) (FC Vote: 3-0) [REPORT](#)
15. Approve the First Amendment to the Client Success Management and Consulting Agreement from Tyler Technologies. (D. Bragdon) (FC Vote: 3-0) [REPORT](#)
16. Approve the annual Microsoft Enterprise Update Statement from Microsoft with no increase in the number of required licenses. (D. Bragdon) (FC Vote: 3-0) [REPORT](#)

17. Approve the purchase of BOSSDesk IT work order software subscription for \$14,974 with funding provided by the FY23 Information Technology Capital Budget. (D. Bragdon) (FC Vote: 3-0) [REPORT](#)
18. Approve the second renewal option of the Neptune Park Fun Zone Pool Concession License Agreement with St. Simons Sweets, LLC for Summer 2023. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
19. Approve the instructor agreement with Paint and Positivity LLC as presented. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
20. Accept a donation of two 8' benches and funds to cover the cost to expand the spectator area at Kings Park Pickleball courts from SSI Pickleball. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
21. Approve Glynn County Recreation and Parks Department's Volunteer Coach Refund Policy and Procedures as presented effective for the Fall 2022 season. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
22. Authorize the Recreation and Parks Department to rent Glynn County Stadium to host the GRPA District 2 All-Star Football Tournament semi-final and championship games. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
23. Rescind its approval of the Independent Contractor Agreement with Otis "Ted" Hartley and enter into an Independent Contractor Agreement with Melanie Parnell to serve as a campground host at Blythe Island Regional Park as presented. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
24. Approve the purchase of the Fire Pumper Apparatus utilizing the NPP.Gov Purchase Contract obtained through a local government cooperative program in the amount of \$719,650 (prepayment required) with funding to be provided by the FY23 Fire Fund Budget. (V. DiCristofalo) (FC Vote: 3-0) [REPORT](#)
25. Approve the issuance of a Purchase Order utilizing "Sole Source Provider" to Rescue Systems Unlimited of Tallahassee, FL, in the amount of \$35,940 to purchase one set of Genesis emergency extrication equipment with funding to be provided by the FY23 Fire Fund Budget. (V. DiCristofalo) (FC Vote: 3-0) [REPORT](#)
26. Deny a request from Hal Harper representing property owner, Elizabeth M. Robinson, to refund interest, penalties and fees paid on property taxes for 2021 in the amount of \$3,102.48 on Parcel 05-00645 located at 214 W. 17th Street, Sea Island, GA 31561. (J. Chapman) (FC Vote: 3-0) [REPORT](#)

27. Deny a request from Lori Chalmers representing property owner, Laurel Grove Plantation, POA Inc., to refund fees, penalties, and interest paid on property taxes for 2009-2017 in the amount of \$901.90 on Parcel 03-1110 located at 101 Laurel Grove Plantation Rd., Brunswick, GA 31523. (J. Chapman) (FC Vote: 3-0) [REPORT](#)
28. Award the bid for the ADA Modifications of Fire Station #2 to the lowest responsive and responsible bidder M.D. McDonald Construction Co., in the amount of \$123,809 with funding provided by the FY23 Fire Fund Budget. (D. Austin) (FC Vote: 3-0) [REPORT](#)
29. Award the bid for the Department of Public Health ADA Modifications to the lowest responsive and responsible bidder M.D. McDonald Construction Co., in the amount of \$206,404 with funding provided by the FY23 Capital Projects Fund Budget. (D. Austin) (FC Vote: 3-0) [REPORT](#)
30. Approve the Blythe Island Regional Park Advisory Board's Recommendation to allocate remaining District 1 capital project funds for Blythe Island Regional Park projects prioritized as 1) restroom/bathhouse upgrades and renovations, 2) extra vehicle lane near the campground office, and 3) park entrance/security gate enhancements; and authorize GCRPD staff to seek bids and issue purchase orders to complete the Recommended projects. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
31. Award the contract for IFB 23014 Neptune Park Main Pool Re-Plaster Project to Stellar Pools and Spas of Brunswick, GA in the amount of \$109,392 with funds to be provided by the FY23 Accommodations Excise Tax Fund (\$100,000) and At-Large Post 1 Capital Allocation Fund (\$9,392). (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
32. Exempt the bidding requirements for these professional services and accept the updated Service Agreement by and between the Glynn County Board of Commissioners and Bryant Appraisal and Consultant Services, Inc (attached) with funds available in the approved FY23 Community Development Department budget. (P. Andrews) (FC Vote: 3-0) [REPORT](#)

PUBLIC HEARING – Appeal

After receiving a verbal report from County staff regarding the appeal, both persons favoring and persons opposing the relief sought by the appeal shall have an opportunity to address the Board of Commissioners. The persons favoring the relief sought by the appeal shall be invited to speak first, followed by persons opposed to the relief sought by the appeal. Each side shall have a total of 30 minutes each to address the Board of Commissioners. Upon request made to and approved by the Board of Commissioners prior to speaking, any single individual may speak for up to 15 minutes. All other speakers shall be limited to no more than 5 minutes unless permitted additional time by the Board of Commissioners. Any allowance of additional time shall not extend the overall 30-minute time limit per

side unless more time is granted by the Board of Commissioners to permit a more complete discussion of the issue. Any rebuttal shall be allowed only within the overall time constraints set out herein.

33. Appeal of a Board of Appeals' Decision on ZV5118: The Glynn County Board of Commissioners will conduct a public hearing to consider the property owners' appeal of the Board of Appeals' July 14, 2022, denial of a variance request (Case Number ZV5118) to allow for an encroachment into the side and rear setbacks for an above-grade deck. The 0.08-acre property is zoned R-6 One Family Residential and is located at 111 Hamilton Street, St. Simons Island (Parcel 04-04881). Amie Carter, owner and applicant. (S. Leif) [REPORT](#)

PUBLIC HEARING – Alcoholic Beverage License

Public Hearings will be limited to 30 minutes for each opposing side, with 5 minutes allocated to each individual speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. If your group has a spokesperson, please allow that individual to present your group's position in the time allocated. Your cooperation in this process will be greatly appreciated.

34. Consider the issuance of a 2022 alcoholic beverage license to Michelle Hagin, Sinclair Oaks LLC DBA Forbes Farm, 2610 Lawrence Rd., St. Simons Island, GA. The license is to sell distilled spirits, malt beverages and wines for consumption on premise of a special event venue. No Sunday sales permitted. Michelle Hagin, licensee. (Occupation Tax/Police Chief) [REPORT](#)
35. Consider the issuance of a 2022 alcoholic beverage license to Amber Bronson, GIS of GA LLC DBA Golden Isles Speedway, 101 Speedway Dr., Waynesville, GA. The license is to sell malt beverages and wines only for consumption on premise of a racetrack. No Sunday sales permitted. Amber Bronson, licensee. Ordinance Section 2-3-3(f) allows for a license to be issued for beer and wine sales in refreshment stands or clubhouses located within the boundaries of racetracks. (Occupation Tax/Police Chief) [REPORT](#)

PUBLIC HEARING – Land Use

36. ZM5171 – PAWS Wildlife District East, Section P-2 Planned Development District Amendment: Consideration of an amendment to the PAWS Wildlife District planned development district (PD) (case number GC-34-99) for approximately 74 acres located at 168 Petersville Road (parcel number 03-12109). The uses proposed include recreational and cultural uses and other uses to include but not limited to, recreational vehicle park, commercial uses as permitted in the Glynn County Highway Commercial (HC) zoning district, and residential uses (single family, duplex, and multi-family) and other uses allowed in the Medium Residential (MR) zoning district, and billboards. Melinda Bruley White, The Ligon Firm, P.C., agent for Smith and Son Seafood, Inc., owner. (S. Leif)

[REPORT](#) *Clerk's Note: The applicant has made the request that this item be deferred until the November 3, 2022 BOC meeting.*

37. ZM5172 – Glynn New Hope Planned Development District Amendment: Consideration of an amendment to the Glynn New Hope planned development district (PD) (case number ZM4654) for approximately 1,039 acres located at 5410 Highway 17 N (parcel numbers 02-00016, 03-13172, 03-26901, 03-23279). The applicant proposes to revise the master plan and revise language in the PD Text. Jake Hightower, Roberts Civil Engineering, agent for Fred Barber, Glynn New Hope 1043, LLC, owner. (S. Leif) [REPORT](#)
38. ZM5183 – Sinclair Tract Planned Development District Master Plan Amendment: Request for an amendment to the Sinclair Plantation Planned Development (PD) District (ZM4950) amend the master plan to allow for a larger pond up to eight acres in size and allow permanent access to Lawrence Road. Subject property is located at 2050 Lawrence Road, St. Simons Island (Parcel Number 04-14278). Jake Hightower, Roberts Civil Engineering, agent for Sinclair 1031, LLC. (S. Leif) [REPORT](#)

GENERAL BUSINESS

39. Consider approving, and authorizing the Chairman to sign, the deed of correction for Mary C. Donohue and Daniel Madison Donohue, Trustees of the Mary C. Donohue Revocable Living Trust u/a/d, December 10, 1988 and Mary C. Donohue and Daniel Madison Donohue, Trustees of Family Trust of the Paul T. Donohue Revocable Living Trust and the deed of correction for Bonnie J. Dvorak for an abandoned alley in St. Simons Heights Subdivision. (W. Worley) [REPORT](#)
40. Consider an amendment to the Glynn County Code of Ordinances, Glynn County, Georgia, to amend sections 2-2-25 of the Emergency Management Ordinance to designate position holders and clarify organizational structure. (A. Leanza) [REPORT](#)
41. Consider amending the Occupation Tax Ordinance of Glynn County to add Section 2-6-41 requiring evidence of payment of personal property ad valorem taxes before the issuance of an Occupation Tax Certificate; and amending Glynn County Ordinance Chapter 2-14 to add Article IV regarding Mobile Home Ad Valorem Taxation to require a local decal showing payment of mobile home ad valorem taxes. (S. Tostensen) [REPORT](#)

EXECUTIVE SESSION/POST EXECUTIVE SESSION ACTION