

BATS Unified Planning Work Program (UPWP) FY 2024 Comment Log

MPO: Brunswick

The Unified Planning Work Program (UPWP) is an annual statement of work identifying the planning priorities and activities of the MPO and is used to govern work the expenditure of Federal and State planning funds. The primary responsibilities of the MPO is to carry out the planning process defined by Federal legislation, and to ensure compliance with the various regulations and laws that govern the MPO activities.

If you are interested in learning more about these regulations, the Electronic Code of Federal Regulations Part 450 Planning Assistance and Standards can be accessed using the following URL <https://www.ecfr.gov/cgi-bin/text-idx?c=ecfr&rgn=div5&view=text&node=23:1.0.1.5.11&idno=23> .

The BATS FY 2024 UPWP is currently under development and will describe the planning emphasis areas and associated planning activities from July 1, 2023, through June 30, 2024. BATS Committee members are encouraged to utilize this form to provide comments to help guide the development of the draft program. The following UPWP framework is established by the Federal Highway Administration and will not be eligible for modification.

Document Section	Comments
Program Administration	
<ul style="list-style-type: none"> Program Coordination – This element includes coordination of all UPWP related activities between agencies and Jurisdictions. eg. GDOT, FHWA, GPA, and local transit providers. 	
<ul style="list-style-type: none"> Operations and Administration – Management of the BATS MPO work program, maintaining study records, documenting meetings and undertaking general administrative activities 	
<ul style="list-style-type: none"> Training /Employee Education – Improving staff’s knowledge of transportation planning through attendance and participation in conferences, workshops and educational programs. 	

<ul style="list-style-type: none"> • Equipment and Supplies - Purchasing and maintaining specialized computer hardware, software, and other office supplies to support the transportation planning functions of the MPO 	
<ul style="list-style-type: none"> • Contracts and Grants – Development of grant applications, administering contract execution, and maintain appropriate record as required under federal and state regulations for MPO-administered contracts. 	
<ul style="list-style-type: none"> • Unified Planning Work Program – Development of the annual planning work program for BATS. 	
Public Involvement	
<ul style="list-style-type: none"> • Community Outreach and Education - Involvement of the public in all MPO core functions. i.e. Facilitate the exchange of information between BATS and the general public 	
<ul style="list-style-type: none"> • Environmental Justice/ Title VI - Ensuring opportunities for full participation by potentially affected communities. 	
<ul style="list-style-type: none"> • Public Participation Plan - Maintaining the BATS MPO Public Participation Plan and ensuring compliance with legislative requirements. 	
Data Collection	
<ul style="list-style-type: none"> • Socio-Economic Data – Maintenance of current SE data and forecasting SE data for use in developing and maintaining BATS transportation models. 	
<ul style="list-style-type: none"> • Land-Use Monitoring – Coordinating land use planning activities with transportation planning activities of the MPO. 	
<ul style="list-style-type: none"> • Transportation Surveys, Models and Analysis – assisting transportation modelling and analysis through the development and maintenance of travel demand model data. 	
<ul style="list-style-type: none"> • System Monitoring – maintaining information to measure the performance of the existing multimodal transportation network. 	
System Planning	

<ul style="list-style-type: none"> • Intermodal (Port, Air, Rail) – Information gathering and analysis of intermodal connections and components of the transit network. 	
<ul style="list-style-type: none"> • Bike/Pedestrian Facility Planning – obtaining information on current levels of observed bicycle and pedestrian demand. 	
<ul style="list-style-type: none"> • Geographic Information System (GIS) Development and Application – support of GIS activities to facilitate the transportation planning process. This includes data collection, analysis and mapping. 	
<ul style="list-style-type: none"> • Highway Planning – this elements includes reviewing, refining and re-evaluating highway/roadway recommendations and improvements and support implementation of recommendations. 	
<ul style="list-style-type: none"> • Freight Planning – ensuring freight mobility within and through the region. 	
<ul style="list-style-type: none"> • Long Range Planning – development and maintenance of MTP. 	
<ul style="list-style-type: none"> • Transportation Improvement Program – Preparing and maintaining the TIP. 	
<ul style="list-style-type: none"> • Special Transportation Studies – Providing the MPO with the capability to develop planning studies that meet identified needs / in response to locally identified transportation initiatives. 	
Increasing Safe and Accessible Transportation Options	
<ul style="list-style-type: none"> • Complete Streets Program – This element involves update current complete streets polices and develop a prioritization plan that ensure the safe and adequate accommodations for all users of the transportation system within the MPO region. 	
FTA 5303 Transit Planning Grant	
Transit / Paratransit - Long Range transit planning for the BATS MPO area, including urban, rural, and human service transit modes. Includes first and last mile bicycle and pedestrian accessibility, safety, and integration with multimodal transportation network.	

Additional comments	