
BATS MEETING MINUTES

Brunswick Area Transportation Study Policy Committee (PC) Meeting

Monday February 14, 2022 – 1:30 p.m.

Via Teleconference

AGENDA

1. Welcome and Opening Remarks (Commissioner Walter Rafolski)
2. BATS Committee Elections – Action Items
3. Approval of Meeting Minutes – Action Item
 - a. Minutes from PC meeting held on December 13, 2021.
4. BATS FY 2023 Unified Planning Work Program (UPWP) – Action Item
5. BATS Administrative Updates
 - a. GAMPO Special PL Funding Application
6. Agency Updates
 - a. Glynn County Airport Commission
 - b. Glynn County School Board
 - c. Glynn County
 - d. City of Brunswick
 - e. GDOT District 5
 - f. Jekyll Island Authority
 - g. Transit Agencies
 - h. Other Items
 - i. Public Comment
7. Adjourn

**Brunswick Area Transportation Study
Policy Committee Meeting Minutes**

Monday February 14, 2022 - 1:30 p.m.
Via Teleconference

ATTENDEES

Committee Members

Walter Rafolski, Glynn County Board of Commissioners
C. Jones Hooks, Jekyll Island Authority
Julie Martin, City of Brunswick
Jim Gilligan, BATS CAC Chairman
Cassius Edwards, GDOT District 5
Radney Simpson, GDOT Planning
Tom Caiafa, GDOT Planning
David O'Quinn, Glynn County Board of Commissioners
Terra Winslett, Glynn County Airport Commission

Others

Rachel Hatcher, Senior Planner, RS&H
Vishanya Forbes, Transportation Planner, RS&H
Regina McDuffie, City of Brunswick
Katie Proctor, GDOT District 5
Melissa Phillips, Pond & Company
Stefanie Leif, Glynn County

1. Welcome and Opening Remarks.

The meeting was called to order at approximately 1:30 P.M. by Commissioner Walter Rafolski. Mr. Rafolski gave a brief welcome.

2. BATS Committee Elections – Action Items

Ms. Forbes stated that both Mayor Harvey and Mr. Rafolski will no longer be on the BATS Policy Committee, and a new chairman and vice-chairman will have to be elected.

Mr. Rafolski nominated Mr. O’Quinn as the Policy Committee Chairman. This was seconded by Ms. McDuffie. Mr. O’Quinn was unanimously elected to PC Chairman.

Mr. Hooks nominated Ms. Martin for Vice Chairman. This was seconded by Mr. Rafolski. The nomination was approved unanimously, and Ms. Martin was elected to the position of PC Vice Chairman.

3. Minutes from PC meeting held on December 13, 2021

Mr. Rafolski called for a motion to approve the meeting minutes from the Policy Committee meeting held on December 13, 2021. A motion was made by Ms. Martin and seconded by Mr. Hooks. The motion unanimously passed.

4. BATS FY 2023 Unified Planning Work Program (UPWP) – Information

Ms. Forbes presented this agenda item. Ms. Forbes stated that this is an informational item, and to update the committee on where BATS is in the FY 2023 UPWP development process. She mentioned that staff is reviewing and incorporating public comments and agency feedback into the draft for finalization and presentation to the PC in the spring for adoption. The document will be presented to the TCC and CAC at their March meetings prior to presenting to the PC committee in April. BATS staff received feedback from oversight agencies for the new planning emphasis areas. These planning emphasis areas are incorporated in the draft document and will be presented back to oversight agencies for review before being adopted.

There were no questions or comments.

5. BATS Administrative Updates

a. GAMPO Special PL Funding Application

Ms. Forbes presented the BATS administrative updates.

She stated that the Glynn County Board of Commissioners took action on their January 6, 2022 meeting to approve the resolution for the 20% local match for the special PL funding project being submitted in March. This is incorporated as a draft project in the FY 2023 UPWP. This will be submitted in March to the GAMPO Special PL Funding Committee meeting and once approved staff will prepare and publish an RFP.

6. Agency Updates

a. Glynn County Airport Commission

Ms. Winslett gave the update for the Glynn County Airport Commission. She stated that there were no new updates for the Airport Commission.

b. Glynn County School Board

Ms. Forbes stated that updates provided at the January TCC meeting included the school board finishing the last items on the Altama School and waiting to receive feedback on the three school zones in the area. She asked if anyone on the call could provide feedback to Mr. Simmons on these zones.

c. Glynn County

Ms. Forbes highlighted the Glynn County transportation project update sheet which is also available on the MPO website. She asked that if anyone had any questions, they can be sent to her or Mr. Postal.

d. City of Brunswick

Ms. McDuffie stated she does not have any new updates and is awaiting on word from the grant submission for the College Park project and the city is now working on Phase II of the Magnolia Park project.

e. GDOT District 5

Ms. Proctor provided the GDOT District 5 updates. She stated that the next milestone for the bridge replacement at Mackay River is revising PCRf and finalizing coordination meetings. SR 25 from CR 415/Harry Driggers to SR 99 – Phase II was scheduled to let to in February but is now pushed to April to finalize environmental certification. The third project bridge, CR 583/Sea Island Road @ Dunbar Creek on St. Simons Island, is anticipating a February let to shelf. The bridge replacement project at CR 583/Sea Island Rd and SR 32 @ Little Buffalo Creek on St. Simons Island has ongoing concept development. Ms. Proctor added that SR 25 @ SR 99 roundabout is still working towards final plan submission with a June due date and a current let in August. SR 25 @ Darien River in Darien remains in pre-let schedule development.

For active projects the resurfacing on SR 25 Conn(Gloucester) from SR 27 to SR 25 is still on hold for warmer weather. The resurfacing on SR 25 from N. of SR 303 extending S. of Sidney Lanier Bridge is showing 81% completion. The corrective work will be done when weather permits. The bridge rehab on SR 27/US 341 over Yellow Bluff and Burnett Creek has not been started yet but will be expected to be completed this, Summer. The widening and reconstruction project on SR 25 from Yacht Rd to Harry Driggers Blvd and Bridge over Thornhill Creek was let in November and GDOT is awaiting the official award letter.

f. Jekyll Island Authority

Mr. Hooks provided a brief update on this agenda item. He stated that the Authority is now working with airport engineers and GDOT on the design for a new terminal at the Jekyll Island Airport that will be ADA compliant. The Jekyll Island Authority is about to pave an additional three miles of bike paths

on the island, and revenues have been good enough to fill in these bike paths projects. This will complete the entire loop except for the area on the marsh on the north end of the island which he foresees as a boardwalk happening later.

Ms. Martin asked if these three miles will be new bike paths or resurfacing of bike paths. Mr. Hooks responded that these are practically new paths that will be at least eight feet wide since the ones being replaced are in a crumbling state and are around three feet wide.

There were no additional questions or comments.

g. Transit Agencies

There were no transit agency updates provided at this meeting.

h. Other Items

Ms. Forbes stated that Mr. Postal arranged to have this delivery of a certificate of appreciation that a photograph was presented to Former Chair Harvey. Commissioner Rafolski then thanked all on the call for last year. Ms. Forbes reminded the committee to submit the in-kind forms for a reimbursement packet and thanked those that have submitted theirs already.

i. Public Comment

There was no comment from the public at this meeting.

5. Adjourn

Ms. Martin adjourned the meeting and reminded the committee that the next meeting will be April 11, 2022.

BATS PC Chairman

Date

