
BATS MEETING MINUTES

Brunswick Area Transportation Study Technical Coordinating Committee (TCC) Meeting

Monday November 9, 2020 - 1:30 p.m.
Via Teleconference

AGENDA

1. Welcome and Opening Remarks (Pamela Thompson)
2. Approval of Meeting Minutes- Action Item
 - a. Minutes from TCC meeting held on September 14, 2020
3. BATS Draft FY 2022 Unified Planning Work Program (UPWP) – Action Item
4. BATS Draft FY 2021-2024 Transportation Improvement Program (TIP) – Action Item
5. BATS 2021 Meeting Calendar Schedule - Action Item
6. BATS Public Participation Plan (PPP) and By-laws Update
7. BATS Administrative Updates
 - a. BATS FY 2018-2021 Transportation Improvement Program (TIP) Admin Mod
 - b. Upcoming BATS Committee Elections
 - c. Highlights from the GAMPO Fall Meeting
 - d. Calendar Year 2021 Safety Targets
8. Agency Updates
 - a. Glynn County Airport Commission
 - b. Glynn County School Board
 - c. Glynn County
 - d. City of Brunswick
 - e. GDOT District 5
 - f. Jekyll Island Authority
 - g. Transit Agencies
 - h. Other Items
9. Public Comment
10. Adjourn

Next Technical Coordinating Committee Meeting: Monday, January 11, 2020

Brunswick Area Transportation Study
Technical Coordinating Committee Meeting Minutes

Monday November 9, 2020 – 1:30 p.m.
Via Teleconference

ATTENDEES

Committee Members

Maurice Postal, Glynn County Community Development (Proxy for Pamela Thompson)
Bob Nyers, Glynn County Geographic Information Systems Department
Vernon Bessing, Manager, Glynn County Airport Commission
Byron Cowart, GDOT Planning Representative
Noel Jensen, Jekyll Island Authority
Dave Austin, Glynn County
Cassius Edwards, GDOT Engineer
Ben Pierce, Glynn County
Noel Jensen, Jekyll Island Authority
Paul Andrews, Glynn County Engineering
Troy Pittman, GDOT Engineer
Stefanie Lief, Glynn County Planning Manager

Others

Justin Dammons, Transportation Planner, RS&H
Rachel Hatcher, Senior Planner, RS&H
Vivian Delgadillo Canizares, GDOT Planning
Ann-Marie Day, FHWA
Sean Thomas, GDOT Planning

1. Welcome and Introductions

The meeting was called to order at approximately 1:30 pm by Mr. Ben Pierce. Mr. Pierce gave the welcome and conducted a roll call.

2. Approval of Minutes – Action Item

a. Minutes from TCC meeting held on September 14, 2020

Mr. Pierce addressed this agenda item. He stated that there were meeting minutes from the TCC meeting held on September 14, 2020 for review. He asked committee members to take a few minutes to review the meeting minutes and provide any comments/feedback they might have. There were no comments/feedback provided on the meeting minutes. Mr. Pierce then called for a motion to approve the meeting minutes from September 14, 2020 as presented. A motion was made to approve the minutes from the TCC meeting held on September 14, 2020. The motion was seconded. The motion was passed unanimously.

3. BATS Draft FY 2022 Unified Planning Work Program (UPWP) – Action Item

Mrs. Hatcher addressed this agenda item. She provided the committee with a brief reminder of what a UPWP is and a timeline for adopting the UPWP. She stated that the document was sent to committee members and oversight agencies for review and will be sent out for a 30-day public comment period. She added that the comment period would run through January, and all comments received will be incorporated into the final draft. She reviewed the draft budget table totals for PL and 5303 Funds with the committee. There were no questions or comments on this agenda item.

Mr. Pierce called for a motion for the TCC to recommend to the Policy Committee release of the draft FY 2022 UPWP for a 30-day public comment period. A motion was made by Mr. Paul Andrews. The motion was seconded by Mr. Dave Austin. The motion passed unanimously.

4. BATS Draft FY 2021-2024 Transportation Improvement Program (TIP) – Action Item

Mrs. Hatcher spoke on this agenda item. She reminded the committee that the current TIP expires on June 30, 2021 and it is the conduit through which Federal and State funding flows to Glynn County for transportation planning and capital investments. She then outlined the schedule tasks and schedule for committee members as well as informed them about the details of the FY 2021 – 2024 TIP Kickoff meeting was held on October 7, 2020 with GDOT and BATS staff. She stated that draft materials were received from GDOT including a list of authorized projects, total expected highway STIP funds, a list of lump sum projects, and a table of project cost summaries and details. She stated that current BATS TIP projects include the ITS expansion project on I-95, and the three bridge projects at Dunbar Creek, Little Buffalo Creek, and Mackay River, respectively.

Mrs. Hatcher explained the types of projects included for MPO lump sum funding and highlighted the BATS lump sum projects. She then presented the next steps for action on the FY 2021-2024 TIP to the committee, including presenting the draft TIP to the Policy Committee, and release for a 30-day public and agency comment period. She added that the draft TIP will incorporate comments received from the public and oversight agencies, and then will be presented before the TCC and CAC for review and action. The PC will adopt the final draft of the TIP.

Mr. Pierce called for a motion for the TCC to recommend to the Policy Committee approve the Draft FY 2021-2024 TIP and release for a 30-day public comment period. A motion was made by Mr. Dave Austin and seconded by Mr. Paul Andrews. The motion passed unanimously.

5. BATS 2021 Meeting Calendar Schedule – Action Item

Mrs. Hatcher addressed this agenda item. She stated that there were no conflicts with TCC/CAC meeting dates for the 2021 Calendar Year, but the PC had a conflict with their October 11, 2021 meeting. She added that this meeting was on Columbus Day, and the recommended adjustment was to move that meeting to Monday, October 18, 2021.

Mr. Pierce called for a motion for the TCC to recommend that the Policy Committee approve the 2021 BATS Committee Calendar with all TCC meeting dates as presented. A motion was made Mr. Vernon Bessing and seconded by Mr. Noel Jenson. The motion passed unanimously.

6. BATS Public Participation Plan (PPP) and By-laws Update

Mrs. Hatcher presented this agenda item. She stated that FHWA requested an update to the committee bylaws to include language that supports the virtual meeting platform. She stated that in its current iteration, there is no language to support meeting in any other way except for in person. A similar update has been requested for the Public Participation Plan (PPP) as well. She stated that staff has drafted updates to the current bylaws and PPP will place on the BATS website for reference once review by oversight agencies and finalized.

7. BATS Administrative Updates

a. BATS FY 2018-2021 TIP and 2045 MTP Admin Mod

Mrs. Hatcher provided the committee with the administrative updates. She gave a brief reminder that on October 16, 2020, GDOT requested BATS staff to carry out an administrative modification to the BATS FY 2018-2021 TIP and 2045 MTP. The Administrative Modification reflects changes to the funding year for the construction and utilities phase of PI#0016985 from FY2026 to FY2021. The funding source was also changed from HB 170 to 41633. She added that the administrative modifications are posted on the MPO website for reference.

b. Upcoming BATS Committee Elections

Mrs. Hatcher spoke on this agenda item. She stated that the TCC has upcoming elections in January 2021 for a Chairman and Vice-Chairman. She briefly explained the process for electing new committee officers and encouraged committee members to think about potential candidates for election.

c. Highlights from the GAMPO Fall Meeting

Mrs. Hatcher briefly spoke on this agenda item. She stated that BATS staff participated in the GAMPO Fall Meeting held on September 28, 2020. She added that County and City representatives also participated and discussed highlights from the GAMPO meeting with the committee. These highlights include performance management measures and other performance measures.

d. Calendar Year 2021 Performance Measures

Mrs. Hatcher addressed this agenda item. She gave a brief refresher for the Final Rule which provides inputs for the development and implementation of the Highway Safety Improvement Program (HSIP). She stated that GDOT developed recommended performance targets, which BATS currently supports. She added that the GDOT 2021 targets will be incorporated into relevant BATS planning documents once received. She also highlighted the spring timeline for GAMPO/ Special PL funding during this agenda item.

8. Agency Updates

a. Glynn County Airport Commission

Mr. Bessing provided updates on Airport projects. She stated that there were parking lot improvements currently underway.

b. Update on School Board Projects

There were no school board project updates presented at this meeting.

c. Glynn County

Glynn County project updates were included on a project sheet provided to committee members in their meeting packet.

d. Update on City Projects

Mr. Alberson provided update on the City projects. He stated that the L Street Phase II is under construction with a tentative completion date of November 27, 2020 and the Magnolia Park project has a tentative completion of December 2021. The Phase One of the MLK trail is complete to the ROW along 4th Ave and they are awaiting the DLT permit for the segment along 4th St. He added that the City is also awaiting pricing information from the GDOT contractor to include pavement widening

for the Lanier-Gloucester intersection into GDOT Gloucester resurfacing project. The Bay St. Corridor special PL funding project, Kimley Horn has completed traffic volume and turning movement counts and is currently analyzing the data.

e. Update on GDOT Projects

Mr. Pittman provided brief updates on GDOT District 5 projects that were listed on the GDOT Project Sheets.

f. Jekyll Island Authority

Mr. Jensen provided brief updates on Jekyll Island projects.

g. Transit Agencies

There were no transit agency updates presented at this meeting.

9. Public Comment

There were no comments from the public.

10. Adjourn

Mr. Pierce reminded everyone of the next regularly scheduled Technical Coordinating Committee on January 11, 2020. He thanked everyone for their participation and the meeting was adjourned at approximately 2:30 p.m.



BATS TCC Chairman

Date