

MINUTES
REGULAR MEETING
GLYNN COUNTY BOARD OF COMMISSIONERS
HISTORIC GLYNN COUNTY COURTHOUSE
701 "G" STREET, 2ND FLOOR, COMMISSIONERS' MEETING CHAMBERS
THURSDAY, DECEMBER 17, 2020 AT 6:00 PM

PRESENT: Michael Browning, Chairman, District 1
Bill Brunson, Vice Chairman, District 4
Dr. Peter Murphy, Commissioner, District 2
Wayne Neal, Commissioner, District 3
Allen Booker, Commissioner, District 5
David O'Quinn, Commissioner, At Large Post 1
Bob Coleman, Commissioner, At Large Post 2

ALSO PRESENT: Alan Ours, County Manager
Aaron Mumford, County Attorney
Dhwani Patel, County Clerk

INVOCATION AND PLEDGE

PUBLIC COMMENT PERIOD

COMMISSION PRESENTATIONS AND ANNOUNCEMENTS

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to add item 21 to the published agenda to consider approving a Contract for Services with Nationwide Retirement Solutions and approving a 401(a) Trust Agreement with Nationwide Trust Company for the provision of 401(a) Defined Contribution Plan services. The motion carried unanimously.
[REPORT](#)

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to add item 22 to the published agenda to consider authorizing an increase in revenues and expenditures in the amount of \$76,000 with funding provided by Capital Projects Fund Balance for the purchase/placement of additional rock for the OneGeorgia Grant – Revetment Maintenance Project. The motion carried unanimously. [REPORT](#)

1. Presented a check to the Fraternal Order of Police in the amount of \$8,380 and a check to the and the Golden Isles Emerald Society in the amount of \$8,380. The funds were raised at the Battle of the Badges softball game, played by the Glynn County Police and Fire Departments.

2. Received an address from the Brunswick-Golden Isles Chamber of Commerce.
Ralph Staffins, President and CEO of the Brunswick-Golden Isles Chamber of Commerce, thanked the outgoing Commissioners for their contributions to the community.
3. Presentations to the 2020 Chairman and Vice Chairman
Chairman Michael Browning
Vice Chairman Bill Brunson
4. Presentations to the outgoing Commissioners
Michael Browning, District 1 Commissioner
Dr. Peter Murphy, District 2 Commissioner
Bob Coleman, At Large Post 2 Commissioner

PUBLIC HEARING – Alcoholic Beverage License

Public Hearings will be limited to 30 minutes for each opposing side, with 5 minutes allocated to each individual speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. If your group has a spokesperson, please allow that individual to present your group's position in the time allocated. Your cooperation in this process will be greatly appreciated.

5. Consider the issuance of a 2020 alcoholic beverage license to Joseph Matos for J & D Beverage INC. DBA J & D Beverage, 5900 Altama Ave. Ste. 1, Brunswick, GA. The license is to sell malt beverages and wines not for consumption on premise of a convenience store. Sunday sales permitted. Joseph Matos, licensee. (Occupation Tax/Police Chief) [REPORT](#)

Joseph Matos was present at the meeting as required by ordinance. Captain Stalvey said the applicant met the requirements for consideration of issuance of the license. This item was opened for public comment, yet no one addressed the Board.

A motion was made by Commissioner Brunson and seconded by Commissioner Murphy to approve the alcoholic beverage license. The motion carried unanimously.

6. Consider the issuance of a 2021 alcoholic beverage license to Apichat Pinkum for Tuptim Thai 999 LLC DBA Tuptim Thai Restaurant, 250 Golden Isles Plz Ste. 100, Brunswick, GA. The license is to sell malt beverages and wines for consumption on premise of a restaurant. Sunday sales permitted. Apichat Pinkum, licensee. (Occupation Tax/Police Chief) [REPORT](#)

Apichat Pinkum was present at the meeting as required by ordinance. Captain Stalvey said the applicant met the requirements for consideration of issuance of the license. This item was opened for public comment, yet no one addressed the Board.

A motion was made by Commissioner Booker and seconded by Commissioner O'Quinn to approve the alcoholic beverage license. The motion carried unanimously.

7. Consider the issuance of a 2021 alcoholic beverage license to Ryanne Carrier for Pop Restaurant Group DBA Dulce Dough Donuts & Bakery, 1624 Frederica Rd Ste. 1., St Simons Island, GA. The license is to sell wine only for consumption on premise of a wine specialty shop. No Sunday sales permitted. Ryanne Carrier, licensee. (Occupation Tax/Police Chief) [REPORT](#)

Ryanne Carrier was present at the meeting as required by ordinance. Captain Stalvey said the applicant met the requirements for consideration of issuance of the license. This item was opened for public comment, yet no one addressed the Board.

A motion was made by Commissioner Murphy and seconded by Commissioner O'Quinn to approve the alcoholic beverage license. The motion carried unanimously.

PUBLIC HEARING – Abandonment

8. AB4476: Consider the abandonment of all of Sylvan Drive north of the northern right-of-way line of Palm Street with a drainage easement in form acceptable to the County Engineer being returned to the County over the area in Block 7 currently used for a drainage ditch, as shown on the site plan developed for the Glynn Haven Baptist Church site. (P. Andrews) [REPORT](#) *Clerk's Note: The Board held a public hearing on this matter at their meeting on December 3, 2020.*

Commissioner Browning reported that this item was deferred from their last meeting due to Mr. and Mrs. Perret having questions about the abandonment. Staff reached out to them and Mr. and Mrs. Perret stated that they had no issues with the abandonment moving forward.

A motion was made by Commissioner Neal and seconded by Commissioner O'Quinn to approve the abandonment of all of Sylvan Drive north of the northern right-of-way line of Palm Street with a drainage easement in form acceptable to the County Engineer being returned to the County over the area in Block 7 currently used for a drainage ditch, as shown on the site plan developed for the Glynn Haven Baptist Church site. The motion carried unanimously. Resolution #R-53-20

CONSENT AGENDA – General Business

9. Approved the minutes of the regular meeting held [December 3, 2020](#), and the special called meetings held [November 17, 2020](#), [December 3, 2020](#), and the joint City/County meeting held [December 1, 2020](#), subject to any necessary corrections. (D. Patel)

10. Accepted the Executive Summary for the SPLOST 2016 Golden Isles Drainage Improvement Project by Pittman Engineering as submitted and authorize work outlined in alternative #2 in the Summary. (P. Thompson) [REPORT](#)
11. Approved the 2021 meeting and submittal deadline calendar for the Mainland and Islands Planning Commissions. (P. Thompson) [REPORT](#)
- ~~12.~~ Accept the bid received from Governmental Consulting, RFP#01180 and award the contract to Governmental Consulting to write and administer the Community Development Block Grant to make improvements to the College Park Storm Water Drainage Basin, pending the Department of Community Affairs' (DCA) approval. (J. Dunnagan) [REPORT](#) *This item was removed from the consent agenda at the request of Commissioner Coleman.*
- ~~13.~~ Accept bid received from Governmental Consulting, RFP# 01181 and award the contract to Governmental Consulting to write and administer the Community Development Block Grant for the Johnson Rocks Revetment Project, pending the Department of Community Affairs' (DCA) approval. (J. Dunnagan) [REPORT](#) *This item was removed from the consent agenda at the request of Commissioner Coleman.*

CONSENT AGENDA – Finance Committee

14. Authorized the Board Chairman and/or County Manager to approve the filing of grant applications for Glynn County during calendar year 2021. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)
15. Authorized the execution of the attached Beverly Villas Right-Of-Way Improvement Agreement by and between Glynn County, Georgia and Hillpointe, LLC. and direct county staff to budget \$150,000 for the County portion of the traffic improvement in the FY22 Budget. (P. Thompson) (FC Vote: 3-0) [REPORT](#)
16. Exempted the bidding requirements for these professional services and accept the Service Agreement by and between the Glynn County Board of Commissioners and Bryant Appraisal and Consultant Services, Inc. with funds to be provided by the FY21 and FY22 Community Development Budgets. (P. Andrews) (FC Vote: 3-0) [REPORT](#)
17. Rescinded the approval by the Board of Commissioners on April 2, 2020, and approve a new contract with Elavon Merchant Processing Service for online payment processing revised to include a 2.75 percent convenience fee charge to cover the online credit card charges for Community Development and approve an exception to charge 2.75 percent convenience fee instead of the 3 percent fee approved by the board. (D. Bragdon) (FC Vote: 3-0) [REPORT](#)

18. Approved renewing the contract for workers' compensation administration and insurance with the Association of County Commissioners of Georgia-Georgia Self Insured Workers' Compensation Fund (ACCG-GSIWCF) for January 1, 2021 – December 31, 2021 at an estimated contribution of \$289,187 and a deductible of \$500,000. (O. Reed) (FC Vote: 3-0) [REPORT](#)
19. Approved the 2021 Finance Committee Meeting Schedule. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to approve all items on the consent agenda, except item numbers 12 and 13 which were removed for discussion. The motion carried unanimously.

ITEMS REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION

12. Accept the bid received from Governmental Consulting, RFP#01180 and award the contract to Governmental Consulting to write and administer the Community Development Block Grant to make improvements to the College Park Storm Water Drainage Basin, pending the Department of Community Affairs' (DCA) approval. (J. Dunnagan) [REPORT](#) *This item was removed from the consent agenda at the request of Commissioner Coleman.*

Pamela Thompson, Director of Community Development, provided a history of where these grant funds came from and the process of how the grant will be administered.

A motion was made by Commissioner Murphy and seconded by Commissioner Coleman to accept the bid received from Governmental Consulting, RFP#01180 and award the contract to Governmental Consulting to write and administer the Community Development Block Grant to make improvements to the College Park Storm Water Drainage Basin. The motion carried unanimously.

13. Accept bid received from Governmental Consulting, RFP# 01181 and award the contract to Governmental Consulting to write and administer the Community Development Block Grant for the Johnson Rocks Retention Project, pending the Department of Community Affairs' (DCA) approval. (J. Dunnagan) [REPORT](#) *This item was removed from the consent agenda at the request of Commissioner Coleman.*

A motion was made by Commissioner Murphy and seconded by Commissioner Coleman to accept the bid received from Governmental Consulting, RFP# 01181 and award the contract to Governmental Consulting to write and administer the Community Development Block Grant for the Johnson Rocks Retention Project. The motion carried unanimously.

GENERAL BUSINESS

20. Consider approving a one-time cost of living adjustment for full-time and part-time staff with the amount to be determined by the Board. (T. Munson) (FC Vote: 3-0) [REPORT](#)

Alan Ours, County Manager, reported that the Board is being asked to consider a one-time cost of living adjustment for County employees. This would be a one-time payment to all full time and part time County employees and would not permanently increase their base salary. These calculations do not include seasonal workers, temporary workers, elected officials, poll workers or supplemental workers whose primary salary is paid by another entity, but the County provides a stipend or supplement to their salary. The Finance Committee and the Personnel Committee both recommended approval to the full Board.

He reported that the County was unable to provide a cost of living adjustment or merit increase in the FY21 budget for employees. As the year has progressed, revenue collections have been stronger than anticipated and the County has also received Cares funding to help offset some of the costs related to the pandemic. In the spirit of employee appreciation throughout this very challenging year, a request was made by some Commissioners to bring this forward for the entire Board's consideration. The total for this request would be \$1,185,947.63.

A motion was made by Commissioner Booker and seconded by Commissioner Murphy to approve a one-time cost of living adjustment for full time County employees in the gross amount of \$1,225 each and for part time County employees in the gross amount of \$888 each, with funding to be provided by undesignated fund balance in each fund. The motion carried unanimously.

21. Consider approving a Contract for Services with Nationwide Retirement Solutions and approving a 401(a) Trust Agreement with Nationwide Trust Company for the provision of 401(a) Defined Contribution Plan services.

Orah Reed, Human Resources Director, reported that this item was reviewed by the Personnel Committee and introduced Ed Emerson, Glynn County's Plan Counsel for the Pension Plan, to explain the difference in the two contract types.

A motion was made by Commissioner Murphy and seconded by Commissioner Brunson to approve a contract for Services with Nationwide Retirement Solutions and approving a 401(a) Trust Agreement with Nationwide Trust Company for the provision of 401(a) Defined Contribution Plan services. The motion carried unanimously.

22. Consider authorizing an increase in revenues and expenditures in the amount of \$76,000 with funding provided by Capital Projects Fund Balance for the purchase/placement of additional rock for the OneGeorgia Grant – Revetment Maintenance Project.

Paul Andrews, County Engineer, reported that there is a projected shortfall in the amount of rock for the project and presented the Board with alternatives for the purchase additional rock and where to find the funds. Mr. Andrews answered various questions from the Board.

A motion was made by Commissioner Murphy and seconded by Commissioner Coleman to authorize an increase in revenues and expenditures in the amount of \$76,000 with funding provided by Capital Projects Fund Balance for the purchase/placement of additional rock for the OneGeorgia Grant – Revetment Maintenance Project. The motion carried unanimously.

EXECUTIVE SESSION/POST EXECUTIVE SESSION ACTION

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to adjourn to executive session to discuss pending litigation and property disposal. The motion carried unanimously.

BACK IN SESSION

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to adjourn executive session and enter regular session. The motion carried unanimously.

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to approve the executive session minutes of December 3, 2020. The motion carried unanimously.

A motion was made by Commissioner Booker and seconded by Commissioner O'Quinn to approve the County Manager's recommendation regarding property disposal. The motion carried 6-0-1 with Commissioner Brunson abstaining.

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to settle MaryLee Lebrun's pending workers' compensation claim in the amount of \$70,000. The motion carried unanimously.

A motion was made by Commissioner Brunson and seconded by Commissioner O'Quinn to approve and ratify the final resolution and consent judgment in Sea Island Acquisition, LLC v. Glynn County, Georgia, Civil Action No. CE20-00985, wherein the title related consequences of the Court's Order in Glynn Environmental Coalition, Inc., et al. v. SIA Propco II, LLC, et al. Civil Action Number CE16-00025-063, on property involved in a 1982 property exchange are clarified and confirmed and quitclaim deeds to the affected properties are executed by the parties in a manner consistent with the judgments in these cases. The motion carried unanimously.

There being no further business, the meeting was adjourned at 8:02 p.m.

Michael Browning, Chairman
Board of Commissioners
Glynn County, Georgia

Attest:

Dhwani Patel, County Clerk