

MINUTES
SPECIAL CALLED MEETING
GLYNN COUNTY BOARD OF COMMISSIONERS
HISTORIC GLYNN COUNTY COURTHOUSE
701 "G" STREET, 2ND FLOOR, COMMISSIONERS' MEETING CHAMBERS
THURSDAY, NOVEMBER 5, 2020 AT 5:00 PM

PRESENT: Michael Browning, Chairman, District 1
Bill Brunson, Vice Chairman, District 4
Dr. Peter Murphy, Commissioner, District 2
Wayne Neal, Commissioner, District 3
David O'Quinn, Commissioner, At Large Post 1
Bob Coleman, Commissioner, At Large Post 2

ALSO PRESENT: Alan Ours, County Manager
Will Worley, Senior Assistant County Attorney
Dhwani Patel, County Clerk

ABSENT: Allen Booker, Commissioner, District 5
Aaron Mumford, County Attorney

INVOCATION AND PLEDGE

COMMISSION PRESENTATIONS AND ANNOUNCEMENTS

CONSENT AGENDA – General Business

1. Approved the minutes of the regular meeting held [October 15, 2020](#), and the special called meeting held [October 20, 2020](#), subject to any necessary corrections. (D. Patel)
2. Approved the reappointment of [Tashania Garner](#) and [Jack Martin](#) to represent the incorporated area (City of Brunswick) of Glynn County and [Whitney Bailey](#) to represent the unincorporated area of the mainland on the Marshes of Glynn Libraries (MOGL) Advisory Board. Their terms begin immediately and end June 30, 2023.
3. Approved the reappointment of [Mary Harris](#) to serve on the Department of Family and Children Services (DFCS) Commission. The term begins immediately, and ends July 31, 2025.
4. Approved a resolution and agreement with the Georgia Department of Natural Resources (GaDNR), Environmental Protection Division (EPD), for the reimbursement of \$24,448.84 from the Hazardous Waste Trust Fund for expenses incurred by Glynn County pertaining to the 4th Street Landfill. (C. Provano) [REPORT](#) Resolution #R-44-20

5. Approved the First Amendment to the contract with Republic Services for solid waste collection and recycling services, contract number C-16-1260-00997. (D. Austin) [REPORT](#)
6. Approved the agreements for use of the GIS Software with the Brunswick-Glynn County Joint Water and Sewer Commission (JWSC) and the City of Brunswick. (B. Nyers) [REPORT](#)
7. Approved the benefit contracts for plan year 2021 and authorize the Chairman to sign the contracts. (O. Reed) [REPORT](#)

CONSENT AGENDA – Finance Committee

8. Approved the issuance of a Purchase Order to STRYKER Medical, in the amount of \$53,472.45 for the purchase of (1) Power Pro XT Cot, and (1) LifePak-15 monitor/defibrillator with accessories with the funding to be provided by the FY21 Emergency Medical Services Fund. (R. Jordan) (FC Vote: 3-0) [REPORT](#)
9. Approved the issuance of a Purchase Order to Rescue Systems Unlimited, of Tallahassee, FL in the amount of \$39,841 to purchase two sets of extrication equipment, with the funding to be provided by the FY21 Fire Fund Budget (2703500.542500) and the Fire Fund Balance. (R. Jordan) (FC Vote: 3-0) [REPORT](#)
10. Approved the Real and Personal Property corrections and exemptions as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, October 8, 2020 meeting, with clarification that this does not approve a tax refund. (R. Glisson) (FC Vote: 3-0) [REPORT](#)
11. Approved the FY20 Homeland Security Grant Program and increase the Police Department's FY21 revenue & expenditure budgets in the amount of \$10,000 each, subject to the approval of the County Attorney. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)
12. Accepted the 2020-2021 Victims of Crime Act (VOCA) grant award from the Criminal Justice Coordinating Council (CJCC) in the amount of \$51,787. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)
13. Approved the Glynn County 2021 LMIG suggested list of roads and bridges as the Georgia Department of Transportation 2021 LMIG project with funding from SPLOST 2016, FY21 Capital Budget and the GDOT 2021 LMIG funding, as we as authorize the Glynn County Commission Chairperson to sign the 2021 LMIG application on behalf of Glynn County and to go out to bid for the proposed work once the application has been approved by GDOT. (D. Austin) (FC Vote: 3-0) [REPORT](#)
14. Accepted the FY21 Lib Tech Funding Grant and authorize a revenue and expenditure budget increase in the amount of \$6,374 for the Marshes of Glynn Libraries with the

- funding to be provided by the Georgia Public Library Service. (G. Mullis) (FC Vote: 3-0) [REPORT](#)
15. Amended the FY21 budget to include the attached list of prior year budgeted items that were not completed in FY20. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)
 16. Declared the unusable items listed on the attached page as surplus and approve disposing of these items in a manner that is in the best interest of the County. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)
 17. Approved the personnel contracts with the University System of Georgia's (UGA) Cooperative Extension Office to extend the contracts of one County Ag Agent, one County Extension Associate, and one Cooperative Extension Coordinator through June 30, 2021 with funding in the amount of \$96,230 to be provided by the FY21 GA Extension Operating Budget. (A. Ours) (FC Vote: 3-0) [REPORT](#)
 18. Exercised the 4th year option with Ameris Bank for the County's banking services at no cost to Glynn County. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)
 19. Approved the purchase of a small SUV utilizing a Georgia State Contract and amend the FY21 Drug Court Fund by increasing revenues and expenditures of up to \$35,000 to cover the cost of the vehicle. (Judge S. Kelley) (FC Vote: 3-0) [REPORT](#)
 20. Awarded the bid for the ADA Compliance of the Golden Isle Center to the lowest responsive and responsible bidder, M.D. McDonald Construction, Co., in the amount of \$239,768 with funding to be provided by FY21 Capital Projects Fund Budget. (D. Austin) (FC Vote: 3-0) [REPORT](#)
 21. Approved to bid the repairs required for the Saint Simons Island Fishing Pier and direct Public Works to generate a construction solicitation package for the emergency repairs needed for the fender system as well as the structural repairs identified by EMC Engineering in their October 2020 plans. (D. Austin) (FC Vote: 3-0) [REPORT](#)
 22. Awarded the base year contract for county wide facilities pest control service to Knox Pest Control Co. from Brunswick, GA in the amount of \$5,400 with funding to be provided by Public Works Department, Facilities Division operating budget. (D. Austin) (FC Vote: 3-0) [REPORT](#)
 23. Approved the issuance of a purchase order for the CAT 308E2 Excavator undercarriage repairs to Yancy Caterpillar of Brunswick, GA in the amount of \$29,944.49 with funding to be provided by the FY21 Public Works - Fleet Division Operating Budget. (D. Austin) (FC Vote: 3-0) [REPORT](#)

24. Agreed to accept the renewal of the Tower and Ground Lease Agreement with New Cingular Wireless PCS, for space on the Brookman Tower. The renewal is five years beginning November 1, 2020, to October 31, 2025. (D. Bragdon) (FC Vote: 3-0) [REPORT](#)
25. Approved a purchase order for one (1) 2021 F-250 in the amount of \$26,322 with and additional \$1,500 to purchase a light bar with all funding provided by the FY21 Capital Projects Fund. (K. Downs) (FC Vote: 3-0) [REPORT](#)
26. Approved the contract extension with Goodwyn, Mills, and Cawood, Brunswick, GA, through March 31, 2021, to carry out the Shoreline Protection Implementation Plan of the Coastal Incentive Grant. (K. Downs) (FC Vote: 3-0) [REPORT](#)
27. Awarded a permanent contract for veterinary services and DEA licensing to Shanna M. Knight DVM, LLC Vet Services – (K. Downs) (FC Vote: 3-0) [REPORT](#)
28. Exercised the second option year with Early Alert for comprehensive disaster support services. (A. Eaton) (FC Vote: 3-0) [REPORT](#)
29. Approved the issuance of two Purchase Orders, through GA State Contracts, to Allan Vigil Ford-Lincoln in the amount of \$57,338 for the purchase of two (2) Ford F-150's and to Akins Ford Dodge Jeep Chrysler in the amount of \$56,766 for the purchase of two (2) Dodge Durango's with funding to be provided by the FY21 Police Fund. (J. Wiggins) (FC Vote: 3-0) [REPORT](#)
30. Approved the agreement with West Publishing Corporation for CLEAR PRO Service for one year at a cost of \$317.10 per month with funding to be provided by the FY21 Police Fund. (J. Wiggins) (FC Vote: 3-0) [REPORT](#)
31. Declared Police Service Dogs Canto and Argus as surplus and authorize their retirement from service and authorize the adoption of Canto by Sgt. Lori Austin and Argus by Mr. Jacob Weaver with the requirement that the new owners take possession within ten days of approval and have the dogs neutered within 60 days of adoption. (J. Wiggins) (FC Vote: 3-0) [REPORT](#)

A motion was made by Commissioner Brunson and seconded by Commissioner Neal to approve all items on the consent agenda. The motion carried 5-0 with Commissioner O'Quinn out of the room at the time of the vote.

GENERAL BUSINESS

32. Consider adopting an Ordinance to authorize and approve the restatement, re-codification, and republishing of the Code of Ordinances, Glynn County Georgia; to amend the code to change formatting and to correct typographical and grammatical

errors; to designate the municipal code corporation as the publisher of the code of ordinances; and for other purposes. (D. Patel) [REPORT](#)

Dhwani Patel, County Clerk, reported that the County entered into a contract with the Municipal Code Corporation (municode) in 2019 for the codification and hosting of Glynn County's Code of Ordinances. Authorizing Municode as the Publisher of the Code allows for a more interactive and searchable database of codes, uploading the code to the Glynn County website more efficient and timely manner, and includes a database for previous versions of the ordinances.

She explained that due to this transition, several minor formatting and text changes are necessary; therefore, the County needs to approve code amendments to allow the republication of the ordinances to Municode. No policy changes are being made with this transition, and changes to the Zoning Ordinance and the Subdivision Regulations will follow after holding public hearings through the Planning Commissions. She also provided examples of some items that will be corrected.

A motion was made by Commissioner Brunson and seconded by Commissioner Neal to adopt an Ordinance to authorize and approve the restatement, re-codification, and republishing of the Code of Ordinances, Glynn County Georgia; to amend the code to change formatting and to correct typographical and grammatical errors; to designate the municipal code corporation as the publisher of the code of ordinances; and for other purposes. The motion carried 5-0 with Commissioner O'Quinn out of the room at the time of the vote. Ordinance #O-2020-07

33. Consider adopting an amendment to Chapter 2-5 of the Glynn County Code of Ordinances to revise the Flood Damage Prevention Ordinance. (P. Thompson) [REPORT](#)

Pamela Thompson, Director of Community Services, reported that Glynn County's Community Rating System (CRS) Program was reviewed in 2018 and the County's CRS Class improved from a Class 7 to a Class 6. This change took effect in May 2019. The County's main incentive in participating in the CRS is a reduction in flood insurance rates for Glynn County policyholders.

Glynn County received notice from the Insurance Services Offices, Inc. (ISO) in May of this year to inform us that on January 1, 2021, the National Flood Insurance Program's (NFIP) Community Rating System (CRS) will begin implementing a new prerequisite for achieving Class 8: enforcement of a freeboard standard for residential buildings. Specifically, Section 211 of the 2017 CRS Coordinator's Manual will be revised to say, that in order to be a Class 8 or better, the community must meet all the Class 9 prerequisites; and the community must adopt and enforce at least a 1-foot freeboard requirement (including equipment or mechanical items) for all residential buildings, including manufactured homes, constructed, substantially improved, and/or reconstructed due to substantial damage, throughout its Special Flood Hazard Area (SFHA) where base flood elevations have been determined on the Flood Insurance Rate Map (FIRM) or in the Flood Insurance Study (FIS), except those areas that receive open space credit under Activity 420 (Open Space Preservation). Glynn County adopted a 1 foot freeboard requirement for all structures outside of mobile home parks effective January 2019. In order to be compliant with the new code change and remain a Class 6, Glynn County must amend its

Flood Damage Prevention Ordinance to remove the exemption from this requirement for mobile homes located inside mobile home parks.

A motion was made by Commissioner Neal and seconded by Commissioner Brunson to adopt an amendment to Chapter 2-5 of the Glynn County Code of Ordinances to revise the Flood Damage Prevention Ordinance. The motion carried 5-0 with Commissioner O'Quinn out of the room at the time of the vote. Ordinance #O-2020-08

34. Consider adopting an amendment to the Code of Ordinances of Glynn County, Georgia, to inset the appropriate article designation numbers into the titles of the Scrap Tire and Solid Waste Management Ordinance, the Clean Community Ordinance, and the Tree Ordinance; to revise section 2-16-231.2 to add a definition for "Junked Motor Vehicle"; to revise section 2-16-232 to add subsections pertaining to evidence of littering; to add subsection 2-16-243.5 regarding the control of litter and debris at construction sites; to revise section 2-16-249 regarding punishment for waste-related violations; to strike subsection 2-16-255(A); to strike subsection 2-16-256; and for other purposes. (P. Thompson) [REPORT](#)

A motion was made by Commissioner Brunson and seconded by Commissioner Neal to defer this item. The motion carried 5-0 with Commissioner O'Quinn out of the room at the time of the vote.

35. Discuss the status of the Village Creek boat ramp parking area and consider future actions regarding the parking area. [REPORT](#)

The Board held a discussion about this issue. The Commissioners provided a history of it and discussed how they wanted to move forward.

A motion was made by Commissioner Brunson and seconded by Commissioner Coleman to direct the County Attorney to make a proposal to the current owners of the property that Glynn County will pay the pro rata share of the tax of fair appraised value of the parking lot and bring it back before the Board at their first meeting in December. The motion carried unanimously.

EXECUTIVE SESSION/POST EXECUTIVE SESSION ACTION

The Board did not hold an executive session during this meeting.

There being no further business, the meeting adjourned at 5:33 p.m.

Michael Browning, Chairman
Board of Commissioners
Glynn County, Georgia

Attest:

Dhwani Patel, County Clerk