

MINUTES  
SPECIAL CALLED MEETING  
GLYNN COUNTY BOARD OF COMMISSIONERS  
VIRTUAL TELECONFERENCE MEETING VIA MICROSOFT TEAMS  
SIMULTANEOUS PUBLIC ACCESS PROVIDED  
STREAMED LIVE AT THE BELOW WEB ADDRESS:  
<https://www.youtube.com/user/glynnboc/live>  
TUESDAY, OCTOBER 20, 2020 AT 2:00 PM

PRESENT: Michael Browning, Chairman, District 1  
Bill Brunson, Vice Chairman, District 4  
Dr. Peter Murphy, Commissioner, District 2  
Wayne Neal, Commissioner, District 3  
Allen Booker, Commissioner, District 5  
David O'Quinn, Commissioner, At Large Post 1  
Bob Coleman, Commissioner, At Large Post 2

ALSO PRESENT: Alan Ours, County Manager  
Aaron Mumford, County Attorney  
Dhwani Patel, County Clerk  
Monica Hardin, Grants Coordinator  
Pamela Thompson, Director of Community Development  
Dave Austin, Director of Public Works  
Randy Jordan, Fire Chief  
Lisa Gurganus, Director of Parks and Recreation  
Matthew Kent, Communications Manager

In an effort to adhere to the guidelines set forth by the CDC for the COVID-19 pandemic, this meeting is being held via video teleconference. The public has simultaneous access to the meeting. The meeting will be streamed online for public viewing at the Glynn County Board of Commissioners Youtube page at the following web address:

<https://www.youtube.com/user/glynnboc/live> and; live streamed on the Glynn County Board of Commissioners Facebook page.

Discussion and consideration of voting on the following:

4. Receive a presentation from the Police Department regarding equipment (J. Wiggins)  
[REPORT](#)

Commissioner O'Quinn reported that the Police Department is waiting on pricing for the equipment from some vendors. The department will make a presentation to the Police Advisory Panel next week and a formal recommendation will come from the Panel afterwards.

7. Receive a presentation regarding the Flood Damage Prevention Ordinance (P. Thompson) [REPORT](#)

Pamela Thompson, Director of Community Development, reported that Glynn County has participated in the Community Rating System (CRS) program since 1992 which is a voluntary, incentive-based community program that recognizes, encourages, and rewards local floodplain management activities that exceed the minimum standards of the National Flood Insurance Rate Program (NFIP). Glynn County's CRS Program was reviewed in 2018 and in May of 2019 the County's CRS Class improved from a Class 7 to a Class 6 which resulted in a reduction in flood insurance rates for Glynn County policyholders.

The Insurance Services Offices, Inc. (ISO) in May of 2020 informed Glynn County that on January 1, 2021, the NFIP's CRS will begin implementing a new prerequisite for achieving Class 8: enforcement of a freeboard standard for residential buildings. Glynn County adopted a 1 foot freeboard requirement for all structures outside of mobile home parks effective January 2019. In order to be compliant with the new code change and remain a Class 6, Glynn County must amend its Flood Damage Prevention Ordinance to remove the exemption from this requirement for mobile homes located inside mobile home parks.

Ms. Thompson reported that the ordinance amendment will be brought to the Board to vote on at their November meeting and that existing manufactured homes located in mobile home parks will be grandfathered in. If adopted, the change would become effective January 1, 2021. Ms. Thompson then answered various questions from the Board.

6. Receive a presentation regarding RVs in Mobile Home Parks (P. Thompson) [REPORT](#)

Pamela Thompson, Director of Community Development, reported that she was following up with additional research from her presentation from the Board's August meeting. She reported that in 2013, a policy was issued from the Community Development department that stated that up to 25% of lots in mobile home parks could have RV's permanently connected and they did not have to get a septic tank inspection prior to being hooked up, however that policy goes against the current ordinance. Her research determined that around 100 RV's in Glynn County fall into this category. She also summarized her findings from research with the Department of Public Health and answered various questions from the Board.

After receiving direction from the Board, Ms. Thompson stated that she will work with the County Attorney's office to determine if the RV's in this category can be grandfathered in legally and without impacting the Community Rating System (CRS) score. Her office will also follow the ordinance moving forward. She will also work with Code Enforcement and the County Attorney's office to determine how to enforce RV's that are in residentially zoned neighborhoods and will come back before the Board.

5. Receive a presentation regarding the Zoning Code Update (P. Thompson) [REPORT](#)

Pamela Thompson, Director of Community Development, reported that Glynn County is working with TSW for a comprehensive update of the Zoning Code. She introduced Woody Giles, with TSW, to provide an update to the Board of the virtual open house they held for 10 days from September 10-20, 2020. He provided an overview of the open house and outlined the

policy solutions that received public support and policy solutions that needed further discussion. Mr. Giles then also outlined their next steps and stated that they hope to have another public meeting in the future to present their drafts.

8. Receive an update on the Impact Fee Methodology Report (P. Thompson) [REPORT](#)

Pamela Thompson, Director of Community Development, introduced Bill Ross with Ross+ Associates. Mr. Ross outlined where they are in the process, the Impact Fee Ordinance, the Methodology Report, the Exemption Policy, and the Maximum Fee Examples. He also outlined the upcoming steps including a target date for the adoption of the ordinance in November and a target date of adoption of the CIE in December. Mr. Ross and Ms. Thompson answered various questions from the Board.

1. Discussion regarding a partnership with America's Second Harvest for a grant from the Department of Community Affairs (DCA) (K. Downs) [REPORT](#)

Kathryn Downs, Assistant County Manager, reported that Second Harvest approached the County with a funding opportunity to expand their current facility by using a CDBG grant through the Department of Community Affairs. Ms. Downs then introduced Mary Jane Crouch, Executive Director of Second Harvest, who provided a background of America's Second Harvest. She reported that the CDBG grant requires local government to be the applicant, however American's Second Harvest is not requesting any funding from Glynn County. The CDBG grant would be to request an additional 15,000 square feet to their Glynn County facility to provide additional services to the residents of Glynn County, including a greater variety of food and a greater quantity of food. She stated that Second Harvest already has the land for the expansion. The Board voiced their support for the grant.

2. Receive an update on the Republic Services recycling program (D. Austin) [REPORT](#)

Dave Austin, Director of Public Works, introduced Rob Carter from Republic Services. Mr. Carter reported that they have two requests, to remove glass from the recycling stream and to address the contamination in the recycling stream. He stated that 85% of glass in the recycling stream ends up in the landfill due to contamination and no final end market, and when glass breaks, it contaminates other recyclables. He reported that the City of Brunswick has agreed to remove glass from their curbside recycling. He introduced Chris Fisher with Glassworks to provide an alternative for citizens wishing to continue recycling glass. Glassworks aims to use glass to develop an alternative to gravel. Republic Services would collect glass at their facilities in Glynn County and then transport them to Beaufort, South Carolina to the Glassworks facility.

3. Receive an update from the Revenue Study Committee regarding fees related to the Recreation and Parks Department and the Fire Department's EMS fees.  
[REPORT 1](#)      [REPORT 2](#)

Lashonda Billue, member of the Revenue Study Committee, reported that she worked with Chief Jordan and the Fire Department to develop recommendations for the Board. The three focus areas were to increase revenue for the Glynn County Fire/EMS through fees that follow the trends of the Medicare rates, to decrease the number of service calls for lift assists from Assisted Living Facilities and Nursing Homes (not including independent living), and to look at other billing company options that has the ability to bill both EMS services and Fire Department fees. Chief Jordan reported that the department recently changed billing companies so the third focus area has been taken care of. Ms. Billue and Chief Jordan answered various questions from the Board.

Ed Farley, member of the Revenue Study Committee, worked with Lisa Gurganus and the Recreation and Parks Department to determine ways to find cost savings and to increase revenues and participation in the department programs. Mr. Farley and Ms. Gurganus presented recommendations to the Board that would increase costs where needed without hardship to participants, decrease costs where possible to build higher participation and thus revenue, introduce new activities including sports and special events to drive participation, and to consider out-of-the-box initiatives.

**EXECUTIVE SESSION/POST EXECUTIVE SESSION ACTION**

The Board did not hold an executive session during this meeting.

There being no further business, the meeting was adjourned at 4:48 p.m.

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Michael Browning, Chairman  
Board of Commissioners  
Glynn County, Georgia

Attest:

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Dhwani Patel, County Clerk