

MINUTES  
REGULAR MEETING  
GLYNN COUNTY BOARD OF COMMISSIONERS  
HISTORIC GLYNN COUNTY COURTHOUSE  
701 "G" STREET, 2<sup>ND</sup> FLOOR, COMMISSIONERS' MEETING CHAMBERS  
THURSDAY, OCTOBER 1, 2020 AT 6:00 PM

PRESENT: Michael Browning, Chairman, District 1  
Bill Brunson, Vice Chairman, District 4  
Dr. Peter Murphy, Commissioner, District 2  
Wayne Neal, Commissioner, District 3  
Allen Booker, Commissioner, District 5  
David O'Quinn, Commissioner, At Large Post 1  
Bob Coleman, Commissioner, At Large Post 2

ALSO PRESENT: Alan Ours, County Manager  
Aaron Mumford, County Attorney  
Dhwani Patel, County Clerk

INVOCATION AND PLEDGE

PUBLIC COMMENT PERIOD

Margaret Herman spoke regarding the Kings Park Pickleball Construction Project.

Julian Smith spoke regarding Impact Fees and the proposed ordinance amendment to prohibit the consumption and/or possession of alcohol on the beaches of St. Simons Island on November 6-7, 2020.

COMMISSION PRESENTATIONS AND ANNOUNCEMENTS

1. Presented a Proclamation designating the week of October 4 - 10, 2020, as Fire Prevention Week.
2. Presented a Proclamation designating Friday, October 9, 2020, as "Pink Out Friday" and encouraging citizens to wear pink this day to increase awareness of breast cancer.

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to defer items 3 and 5 on the agenda. The motion carried unanimously.

3. Receive and accept the Impact Fee Methodology Report and authorize Ross+ Associates to continue development of the study. [REPORT](#) *This item was deferred from the agenda.*

**PUBLIC HEARING – Establishment of Fees**

*Public Hearings will be limited to 30 minutes for each opposing side, with 5 minutes allocated to each individual speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. If your group has a spokesperson, please allow that individual to present your group's position in the time allocated. Your cooperation in this process will be greatly appreciated.*

4. Receive citizen comments regarding the proposed fee for online pet adoptions from Glynn County Animal Control and consider implementing said fees. (T. Hill) [REPORT](#)

Tiffani Hill, Animal Control Manager, reported that Adopets is an adoption management software application that mimics an online shopping experience to adopt pets from the animal shelter. This software adds a \$5 user fee to the adoption fee for an in-app credit card/debit card payment. Adopters are able to opt out of the user fee by paying by cash, check, credit card, or debit card at the shelter however.

This item was opened for public comment, yet no one addressed the Board.

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to authorize the Animal Control Department to implement the Adopets Agreement with associated user fee as presented with an effective date of October 1, 2020. The motion carried unanimously.

- ~~5.~~ Receive citizen comments regarding the establishing of new fees in connection to a proposed Short-Term Rental Ordinance and consider adoption of an amendment to Chapter 2-31 of the Glynn County Code of Ordinances to be known as the Short-Term Rental Ordinance. [REPORT](#) *This item was deferred from the agenda.*

**PUBLIC HEARING – Land Use**

6. ZM4399 – The Oaks: Consider a request to rezone from R-6 One Family Residential to Local Commercial (LC) for property known as a portion of abandoned First Avenue (the western 20 feet of 3509 Frederica Road), St. Simons Island. The applicant is proposing a commercial use. Parcel ID: 04-04952. Johnathan Roberts, Roberts Civil Engineering, agent for Sea Marshes Development, applicant, and GHJ, LLC, owner. [REPORT](#)

Stefanie Leif, Planning Manager, reported that applicant has requested to rezone the western 20 foot portion of 04-04952 from zoned R-6 One Family Residential to Local Commercial (LC).

The Islands Planning Commission (IPC) recommended denial of the rezone request. The application that went before the IPC included two additional parcels, 04-04954 and 04-11301, that are currently zoned R-6. Due to concerns about commercial encroachment and impacts on the residential neighborhood of Glynn Haven, the rezone was recommended for denial. Following the IPC meeting, the applicant submitted a letter indicating that the two residential parcels, 04-04954 and 04-11301, will be removed from the request. Ms. Leif reported that the

zoning boundary for LC ends at the property line, so according to original zoning maps when First Avenue was still right-of-way, First Avenue was included in the R-6 zoning. In order for the abandoned half of First Avenue to be utilized for commercial uses, it must be rezoned to LC.

This item was opened for public comment, and George Ragsdale, Julian Smith, Hugh Borque, Jeff Kilgore, and Sue Canelli spoke in opposition. No one spoke in favor.

Ms. Lief and Jonathan Roberts, agent for Sea Marshes Development, applicant, answered questions from the Board. Aaron Mumford, County Attorney, clarified that the applicant had made changes to the application to make it more acceptable to the Board, but the applicants are not opposed to their original application request which included parcels 04-04954 and 04-11301. Mr. Mumford also stated that if there was any ambiguity, the Board is allowed to remanded it back to the IPC.

A motion was made by Commissioner Neal and seconded by Commissioner Booker to remand this application back to the Islands Planning Commission. The motion carried unanimously.

#### CONSENT AGENDA – General Business

7. Approved the minutes of the regular meeting held [September 17, 2020](#), and the special called meeting held [September 15, 2020](#), subject to any necessary corrections. (D. Patel)
8. Approved the appointment of [Elisia Rooks](#) to serve on the Coastal African-American Historic Preservation Commission (CAAHPC). The term begins immediately and ends June 30, 2022.

#### CONSENT AGENDA – Finance Committee

9. Approved the request from 90% of the property owners on Bel Air Drive to install speed humps in accordance with the Glynn County Speed Hump Policy in an estimate amount of \$3,600 with funding to be provided by the FY21 Public Works Operating Budget. (D. Austin) (FC Vote: 3-0) [REPORT](#)
10. Approved a fee waiver for United Way of Coastal Georgia, Inc. in the amount of \$300 plus the \$100 deposit and the cost of staff time for use of three ball fields at Mallery Park on Saturday, October 24, 2020, for the purpose of a fund-raising kickball tournament. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
11. Approved the purchase of Investigation software from Grayshift for a total of \$18,075 and the End User License Terms Agreement ("EULA") for software and equipment for the Police Department with funding provided by FY21 Police IT Capital Budget for \$18,000 and FY21 Police Operations Budget for \$75 for shipping and handling subject to the County Attorney's approval. (J. Wiggins/D. Bragdon) (FC Vote: 3-0) [REPORT](#)

12. Accepted the FY21 Highway Enforcement of Aggressive Traffic (HEAT) Grant Program pending the County Attorney's approval and amend the Police Department's FY21 budget by reducing revenues and expenditures by \$5,985 each. (J. Wiggins/J. Dunnagan) (FC Vote: 3-0) [REPORT](#)
13. Approved and accepted the 2020 grant in the amount of \$15,704 in federal grant dollars from the Edward Byrne Memorial Justice Assistance Program (JAG) offered by the Department of Justice (DOJ), Office of Justice Programs, Bureau of Justice Assistance, for equipment for the Glynn County Police Department and amend the Police Department's FY21 revenues and expenditures in the amount of \$15,704- (Pending Glynn County's Attorneys approval). (J. Wiggins/J. Dunnagan) (FC Vote: 3-0) [REPORT](#)
14. Approve the issuance of a Purchase Order, through GA State Contract, to Akins Ford Dodge Jeep Chrysler of Winder, GA in the amount of \$111,292 for the purchase of four (4) Dodge Charger Pursuit Vehicles with funding to be provided by the FY21 Police Fund. (J. Wiggins) (FC Vote: 3-0) [REPORT](#) *This item was removed from the consent agenda at the request of Commissioner Brunson.*
15. Approved a purchase order to Akins Ford, Jeep and Dodge utilizing State Contract #99999-SPD-ES40199409-0001 for eight (8) 2021 Dodge Charger Pursuit Vehicles in the amount of \$203,320 and the balance will be used to purchase additional components and equipment with all funding provided by the Capital Projects Fund. (N. Jump) (FC Vote: 3-0) [REPORT](#)
16. Authorized approval for the First Amendment to the CivicPlus, LLC, agreement with Glynn County and to purchase a subsite for the Sheriff Department in the amount of \$8,058.50 with funding provided by the FY21 Sheriff Operating Budget. (N. Jump/D. Bragdon) (FC Vote: 3-0) [REPORT](#)
17. Approved the Real and Personal Property corrections and exemptions as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, July 23, 2020, meeting, with clarification that this does not approve a tax refund. (R. Glisson) (FC Vote: 3-0) [REPORT](#)
18. Approved the Real and Personal Property corrections and exemptions as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, August 20, 2020, meeting, with clarification that this does not approve a tax refund. (R. Glisson) (FC Vote: 3-0) [REPORT](#)
19. Approved the Real and Personal Property corrections and exemptions as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, September 3, 2020,

- meeting, with clarification that this does not approve a tax refund. (R. Glisson) (FC Vote: 3-0) [REPORT](#)
20. Accepted the Health Promotion and Wellness Grant from Association County Commissioners of Georgia Group Health Benefits Program (ACCG-GHBP) in the amount of \$7,000. (O. Reed) (FC Vote: 3-0) [REPORT](#)
  21. Adopted the proposed FY 2021/2022 Budget Calendar as presented by the Budget Team. (T. Munson) (FC Vote: 3-0) [REPORT](#)
  22. Approved a repayment from SPLOST 2016 excess proceeds to the General Fund Undesignated Fund Balance in the amount of \$2,837,800. (T. Munson) (FC Vote: 3-0) [REPORT](#)
  23. Approved the FY21 Metropolitan Transportation Services Contract between the Georgia Department of Transportation (GDOT) and Glynn County for the Brunswick Area Transportation Study (BATS) FHWA Metropolitan Planning Program with funding to be provided as follows: federal share (80%) \$97,106.98 and local match share (20%) \$24,276.75 for a total of \$121,383.73. PI Number 0017154-PLN. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)
  24. Approved the Blythe Island Regional Park (BIRP) Campground Host Agreement with Donna Briley. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
  25. Approved the Second Amendment to the Coast Guard Park Concession License Agreement with TNR Investments, LLC dba Sunset Slush. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
  26. Approved the First Amendment to the Massengale Park Concession License Agreement with TNR Investments, LLC dba Sunset Slush. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
  27. Approved entering into an instructor agreement with SSI Tennis Academy, LLC to instruct tennis lessons at Glynn County Recreation and Parks facilities. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
  28. Approved the Software Maintenance Agreement with ESRI as budgeted in the amount of \$55,000 with funding to be provided by the FY21 Operating Budget. (D. Bragdon/B. Nyers) (FC Vote: 3-0) [REPORT](#)
  29. Authorized renewing a three year Software Enterprise Enrollment agreement with Microsoft Corporation and approve issuing a purchase order through Dell Inc. for year 1 payment of \$215,291.48 with funding to be provided by the FY 21 Information Technology Operations

- Budget and authorization for the Chairman to sign any related documents. (D. Bragdon) (FC Vote: 3-0) [REPORT](#)
30. Approved a LMIG 2020 change order # 2 in the amount of \$48,697.80 with East Coast Asphalt of Douglas, Georgia, to finish the resurfacing of Palm Drive in Sea Palms with funding to be provided by the excess SPLOST 2016 collections. (D. Austin) (FC Vote: 3-0) [REPORT](#)
  31. Approved the issuance of a Purchase Order for Wade Ford of Smyrna, Georgia for a Ford Transit Wagon 12/15 Passenger Van in the amount of \$41,410 with funding to be provided by the FY21 Capital Projects Fund Budget, utilizing State Contract #99999-SPD-ES40199373-009S. (D. Austin) (FC Vote: 3-0) [REPORT](#)
  32. Awarded a contract for the September 2020 Asphalt Patching Project, to Poppell-Eller, Inc, of Brunswick, GA in the amount of \$109,004 with funding to be provided by the FY21 General Fund Public Works Operating Budget. (D. Austin) (FC Vote: 3-0) [REPORT](#)
  33. Approved the agreements for the installation of LED fixtures at Ballard Complex and North Glynn Park parking areas with Georgia Power with funding to be provided by FY21 Operating Budget. (D. Austin) (FC Vote: 3-0) [REPORT](#)
  34. Awarded a contract for the FY21 On-call Contract Services for Stormsewer Cleaning and Rehabilitation, to Gulf Coast Underground, of Theodore AL in the amount of \$70,000 with funding to be provided by the FY21 General Fund Public Works Operating Budget. (D. Austin) (FC Vote: 3-0) [REPORT](#)
  35. Approved the fourth option year for the Solid Waste Collection and Recycle Services with Republic Services of Georgia d/b/a Southland Waste Systems for the requested services effective January 1, 2021, at a unit price of \$106.80 for solid waste collection and \$42.36 for recycling with funding to be provided by the Special Assessment Fee and the Solid Waste Collection Fund. (D. Austin) (FC Vote: 3-0) [REPORT](#)
  36. Approved additional funding from the excess proceeds of SPLOST 2016 in the amount of \$30,250 to cover the JWSC tap fee for the Animal Control Project. (D. Austin) (FC Vote: 3-0) [REPORT](#)
  37. Accepted the Sea Island proposal to buy, install and establish a mature live oak tree for the center of the Demere East Beach Roundabout. (D. Austin) (FC Vote: 3-0) [REPORT](#)

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to approve all items on the consent agenda except item 14, which was removed for discussion. The motion carried unanimously.

**ITEMS REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION**

14. Approve the issuance of a Purchase Order, through GA State Contract, to Akins Ford Dodge Jeep Chrysler of Winder, GA in the amount of \$111,292 for the purchase of four (4) Dodge Charger Pursuit Vehicles with funding to be provided by the FY21 Police Fund. (J. Wiggins) (FC Vote: 3-0) [REPORT](#) *This item was removed from the consent agenda at the request of Commissioner Brunson.*

Tamara Munson, Interim CFO, reported that staff realized that the V8 Dodge Charger Pursuit Vehicles were cheaper at \$101,420 than the V6 Dodge Charger Pursuit Vehicles originally requested and have requested to switch to the cheaper option.

A motion was made by Commissioner O'Quinn and seconded by Commissioner Neal to approve the issuance of a Purchase Order, through GA State Contract, to Akins Ford Dodge Jeep Chrysler of Winder, GA in the amount of \$101,420 for the purchase of four (4) Dodge Charger Pursuit Vehicles with funding to be provided by the FY21 Police Fund. The motion carried unanimously.

**GENERAL BUSINESS**

38. Consider de-obligating \$146,200 from SPLOST 5 Coast Guard Beach Parking Improvements, authorizing the allocation of \$146,200 from SPLOST 5 – District 2 Recreation to fund the Kings Park Pickleball Court Construction Project; awarding the bid for construction of four (4) new Pickleball courts to the lowest responsive bidder McGrath Industries dba Talbot Tennis in the amount of \$142,574; and holding the remaining balance of \$3,626 as needed for construction contingency for this project. (L. Gurganus) (FC Vote: 2-0-1) [REPORT](#)

Lisa Gurganus, Director of Parks and Recreation, provided a background of the pickleball project. Paul Andrews, County Engineer, provided a background on the Coast Guard Beach Parking Improvements. The Board held a discussion about this item.

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to de-obligate \$146,200 from SPLOST 5 Coast Guard Beach Parking Improvements, authorize the allocation of \$146,200 from SPLOST 5 – District 2 Recreation to fund the Kings Park Pickleball Court Construction Project; award the bid for construction of four (4) new Pickleball courts to the lowest responsive bidder McGrath Industries dba Talbot Tennis in the amount of \$142,574; and hold the remaining balance of \$3,626 as needed for construction contingency for this project. The motion carried 4-2-1 with Commissioner Coleman and Commissioner Neal opposed and Commissioner O'Quinn abstained.

39. Consider adoption of an amendment to Section 2-3-7 of the Liquor, Malt Beverage and Wine Ordinance of Glynn County to permit the sale of alcoholic beverages by the

package for consumption off the premises on Sundays for an additional hour and a half during the time period of 11:00 a.m. until 12:30 p.m., and for other purposes. [REPORT](#)

The Board did not take action on this item.

40. Consider an amendment to the Glynn County Code of Ordinances to prohibit the consumption and/or possession of alcohol on the beaches of St. Simons Island on November 6, 2020, and November 7, 2020. [REPORT](#)

Jay Wiggins, Police Chief, answered questions from the Board regarding enforcement of this proposed amendment. Kathryn Downs, Assistant County Manager, reported on what other communication efforts will be utilized to deter students from attending the “Frat Beach” event. Alan Ours, County Manager, specified that this request is being proposed due to the COVID-19 pandemic and to keep staff and the students who attend “Frat Beach” safe. He provided a background on previous “Frat Beach” events and spoke about the strategy in place for this year’s event. The Board held a discussion regarding this item.

A motion was made by Commissioner Brunson and seconded by Commissioner O’Quinn to adopt the amendment to the Glynn County Code of Ordinances to prohibit the consumption and/or possession of alcohol on the beaches of St. Simons Island on November 6, 2020, and November 7, 2020. The motion carried unanimously. Ordinance #O-2020-05

#### EXECUTIVE SESSION/POST EXECUTIVE SESSION ACTION

A motion was made by Commissioner Neal and seconded by Commissioner O’Quinn to adjourn to executive session to discuss property acquisition. The motion carried unanimously.

#### BACK IN SESSION

A motion was made by Commissioner Booker and seconded by Commissioner Neal to adjourn executive session and enter regular session. The motion carried unanimously.

A motion was made by Commissioner Brunson and seconded by Commissioner Coleman to approve the County Attorney’s recommendations on property acquisition. The motion carried unanimously.

There being no further business, the meeting was adjourned at 8:26 p.m.

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Michael Browning, Chairman

Board of Commissioners  
Glynn County, Georgia

Attest:

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Dhwani Patel, County Clerk