

MINUTES  
REGULAR MEETING  
GLYNN COUNTY BOARD OF COMMISSIONERS  
HISTORIC GLYNN COUNTY COURTHOUSE  
701 "G" STREET, 2<sup>ND</sup> FLOOR, COMMISSIONERS' MEETING CHAMBERS  
THURSDAY, SEPTEMBER 3, 2020 AT 6:00 PM

PRESENT: Michael Browning, Chairman, District 1  
Bill Brunson, Vice Chairman, District 4  
Dr. Peter Murphy, Commissioner, District 2  
Wayne Neal, Commissioner, District 3  
Allen Booker, Commissioner, District 5  
David O'Quinn, Commissioner, At Large Post 1  
Bob Coleman, Commissioner, At Large Post 2

ALSO PRESENT: Alan Ours, County Manager  
Aaron Mumford, County Attorney  
Dhwani Patel, County Clerk

INVOCATION AND PLEDGE

PUBLIC COMMENT PERIOD

COMMISSION PRESENTATIONS AND ANNOUNCEMENTS

1. Presented a proclamation to Bill Dawson for his contributions to Glynn County through the Georgia Ports Authority.
2. Presented a proclamation honoring and celebrating the actions of the Glynn County Lifeguards.

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to add item number 27 to the agenda to consider adopting a Resolution opposing Senate Bill 38 and Senate Bill 509 which impermissibly seek to defund and abolish the Glynn County Police Department and transfer county assets through an unlawful referendum and election process in violation of the Georgia Constitution and State Election Law; electing not to defund and abolish the Glynn County Police Department; reaffirming the Board of Commissioners' intent and election to maintain and operate the Glynn County Police Department; and for other purposes. The motion carried 5-2 with Commissioner O'Quinn and Commissioner Neal opposed.

PUBLIC HEARING – Abandonment

6. AB4149: Consider the abandonment of a portion of the un-open alley right-of-way in Block 5 in the El Dorado subdivision, adjacent to 210 Menendez Av. Jim Bishop, agent, for 1317 Demere, LLC, owners. (P. Andrews) *This item was heard after item number 2.*

Marty Crabtree, paralegal for the agent for the owner, provided some background to the Board regarding the request and explained that the owner has modified their application to request twenty (20) feet of the un-opened alley right-of-way to build a carport.

Paul Andrews, County Engineer, reported the following:

SOURCE OF TITLE: The plat is recorded in Deed Book 3V, page 692, dated 1926. The plat indicates a 60-ft right-of-way for Santa Catalina St.

PRESENT USE OF RIGHT-OF-WAY: This section of right-of-way is currently not being used for public access.

PAST HISTORY: This section of the alley has been used as it is currently for several years. There is no evidence of the alley having been open for public access. Abandonment of this section of right-of-way was requested and heard by the Board in June of 1993, at that time the request was deferred.

POTENTIAL PUBLIC USE IN THE FUTURE: This portion of the alley could be used for access to adjacent property and to access and contain utilities.

BENEFIT TO PUBLIC IN CONTINUING USAGE: This portion of the alley could be used for access to adjacent property and to access and contain utilities. The property owners of 2825 Frederica Rd., Gould Family, have expressed interest in using the right-of-way to access their property.

BENEFIT TO PUBLIC IN ABANDONMENT: Abandonment would return the property to the tax digest and transfer maintenance responsibility to the property owner.

Mr. Andrews also reported that if the Gould Property north of this site is subdivided (5-ac/zoning is R12) then this right-of-way would be beneficial as access. Due to the size of the tract and the current zoning, a minor street would be sufficient to provide for secondary access to the tract if it were developed. The minimum right of way needed for a minor street is 40-ft (requiring C&G). Therefore, staff requested that the recommendation be updated to retain at least 40-ft of right-of-way of Santa Catalina for future roadway access.

Mr. Andrews and Aaron Mumford, County Attorney, answered various questions from the Board.

This item was opened for public comment, and Julian Smith, Julie Jordan, Jeff Kilgore, Cannon Gould, and Rebecca Gould spoke in opposition. Marty Crabtree spoke in favor.

A motion was made by Commissioner Coleman and seconded by Commissioner O'Quinn to deny the request for abandonment. The motion carried unanimously.

#### PUBLIC HEARING – Land Use

5. ZM4435 – 251 Scranton Road: Consider a request to rezone approximately 0.74 acres at 251 Scranton Road, from the R9 One-Family Residential Zoning District to the M9 One-

Family Residential Zoning District. Parcel ID: 03-04451. Susana Lopez and Seve Lopez, owners and applicants. [REPORT](#) *This item was heard before item number 3.*

Stefanie Leif, Planning Manager, reported the applicants are requesting to rezone approximately 0.74 acres from the R9 One-Family Residential zoning district to the M9 One-Family Residential zoning district. The lot is currently vacant. The applicants intend to place a mobile home on the property. She showed a survey of the property and explained that legally the flag lot is functionally landlocked. There is a Georgia Power electrical pole sitting in the middle of the lot's access strip on Scranton Road. However, the parcel has actual access to Scranton Road by an existing dirt driveway that runs through Parcel 03-04426, which is also owned by the applicants. The applicants have submitted an Expedited Subdivision application, XS4488, to create a private access easement over a portion of the existing dirt driveway on Parcel 03-04426.

The Mainland Planning Commission (MPC) recommended approval of the application. This item was opened for public comment, and Julian Smith spoke in favor. No one spoke in opposition.

A motion was made by Commissioner Brunson and seconded by Commissioner Neal to approve ZM4435. The motion carried unanimously. Resolution #R-39-20

#### PUBLIC HEARING – Establishment of Fees

*Public Hearings will be limited to 30 minutes for each opposing side, with 5 minutes allocated to each individual speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. If your group has a spokesperson, please allow that individual to present your group's position in the time allocated. Your cooperation in this process will be greatly appreciated.*

3. Consider establishing a 3% convenience fee on all credit card and debit card transactions to offset the cost of credit card processing fees charged to the County. [REPORT](#)

Judy Dunnagan, Finance Manager, reported that currently Glynn County accepts a credit card or debit card for payment, the County is charged on average a 3% transaction fee from its credit card processor, which is standard across all credit card processors. Staff is requesting to establish a 3% convenience fee on all credit card and debit card transactions to offset those costs. Ms. Dunnagan answered various questions from the Board.

This item was opened for public comment, and Cornell Harvey spoke in opposition. Julian Smith spoke in favor.

A motion was made by Commissioner Booker and seconded by Commissioner Brunson to establish a 3% convenience fee on all credit card and debit card transactions to offset the cost of credit card processing fees charged to the County. The motion carried unanimously.

4. Receive public comments regarding the potential creation of an impact fee program, pursuant to the Georgia Development Impact Fee Act. [REPORT](#)

Stefanie Leif, Planning Manager, introduced Bill Ross with Ross+associates, a consultant for the impact fee study program. Mr. Ross reported that the purpose of this public hearing was to brief the community on the process being used to develop an impact fee program, the opportunities for public participation in development of the program, and to obtain input on the proposed planning process.

This item was opened for public comment, and Bruce Garrett, Jeff Kilgore, Alex Muir, and Julian Smith all spoke.

#### CONSENT AGENDA – General Business

7. Approved the minutes of the regular meeting held [August 20, 2020](#), and the special called meetings held [August 18, 2020](#), [August 24, 2020](#), and [August 27, 2020](#), subject to any necessary corrections. (D. Patel)
8. Authorized the establishment of the Development Setback Line for property at 106 East 34th Street, Sea Island, in accordance with Glynn County Zoning Ordinance, Section 727, “Beach and Dune Protection District.” [REPORT](#)
9. Authorized the establishment of the Development Setback Line for property at 104 East 13th Street, Sea Island, in accordance with Glynn County Zoning Ordinance, Section 727, “Beach and Dune Protection District.” [REPORT](#)
10. Accepted the FY19 Adult Drug Court Discretionary Grant program managed by the Georgia Criminal Justice Coordinating Council through the Georgia Council of Accountability Court Judges, for funds to support the Brunswick Judicial Circuit Drug Court in the amount of \$52,860 and amend the FY21 Brunswick’s Judicial Circuit Drug Court Fund budget in the same amount. (J. Dunnagan) [REPORT](#)
11. Ratified and approved the FY20 Affidavit and Equitable Sharing Agreement with the Department of Justice (DOJ) for the Glynn County Sheriff’s Department. (J. Dunnagan) [REPORT](#)
12. Ratified and approved the FY20 Affidavit and Equitable Sharing Agreement with the Department of Justice (DOJ) for the Glynn County Police Department. (J. Wiggins) [REPORT](#)
13. Authorized the County Manager to provide an annual salary to Chief Wiggins that is within the pay grade for the position. (A. Ours) [REPORT](#)

#### CONSENT AGENDA – Finance Committee

14. Authorized staff to issue a purchase order to NexAir in the amount of \$35,000 to supply medical grade oxygen for FY21 with funding to be provided by the FY21 Emergency Medical Services Fund Budget utilizing "Single Source Procurement". (R. Jordan) (FC Vote: 3-0) [REPORT](#)
15. Approved the issuance of a Purchase Order to FRAZER LTD, Houston, TX, in the amount of \$235,600, utilizing HGAC Buy Contract, for the purchase of one 2020 Frazer Ambulance with the funding to be provided by the FY21 Emergency Medical Services (EMS) Fund. (R. Jordan) (FC Vote: 3-0) [REPORT](#)
16. Approved the issuance of a Purchase Order to STRYKER Medical, Chicago, IL, in the amount of \$78,352.47 for the purchase of (1) MTS Power Load System, (1) Power Pro XT Cot, and (1) LifePak-15 monitor/defibrillator with accessories with the funding to be provided by the FY21 Emergency Medical Services Fund utilizing the Glynn County "Single Source Provider" purchasing exemption. (R. Jordan) (FC Vote: 3-0) [REPORT](#)
17. Approved the contract with ImageTrend, Inc. for Billing Ambulance Services and software utilizing the "Professional Services Exemption" and terminate the contracts with McKesson/Change Healthcare signed on July 20, 2017, the software contract with ImageTrend signed in 2017, and the contract with Atlas Labs also signed in 2017. (R. Jordan) (FC Vote: 3-0) [REPORT](#)
18. Amended the FY21 Library Operating Budget revenues and expenditures in the amount of \$7,239 with the funding provided by the Georgia Public Library Service. (G. Mullis) (FC Vote: 3-0) [REPORT](#)
19. Approved the Georgia Department of Agriculture Dog and Cat Sterilization Program Grant Agreement in the amount of \$6,000 and increase the Animal Control Department's FY21 revenue and expenditure budgets by said amount. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)
20. Approved modifying the funding source for the LexisNexis Coplogic Software for \$17,280 from the FY21 Police IT Operating Fund Budget to the FY21 Police Fund - Capital Budget. (D. Bragdon) (FC Vote: 3-0) [REPORT](#)
21. Approved and executed the FY21 contract with the Department of Family and Children Services (DFCS) in the amount of \$52,500 with funding to be provided by the FY21 General Fund Operating Budget. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)
22. Exercised the first option year (2022) with Bull City Financial with payment to be with the retaining of a percentage of the collected fees. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)

23. Approve the Blythe Island Regional Park (BIRP) Campground Host Agreement with Otis "Ted" Hartley. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
24. Approved the Officials Agreement with Gold Coast Officials Association to provide officiating services for Glynn County Recreation and Parks Department Youth Football games for the 2020 Fall Season in an amount not to exceed \$15,000 with funding to be provided by the FY2021 Operating Budget. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
25. Authorized reimbursement to Banker Real Estate for overpayment on the FY20 Accommodation Excise Tax in the amount of \$43,150.40 with funding to be provided by the FY20 Accommodation Excise Tax Revenues. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to approve all items on the consent agenda. The motion carried unanimously.

#### GENERAL BUSINESS

26. Consider approving the recommendations for employee benefits for CY 2021. (O. Reed) (PC Vote 3-0) [REPORT](#)

Orah Reed, Human Resources Director, reported the employee benefits for CY 2021. She introduced the County's new benefits brokers Matthew Bidwell and John Leggett with MSI Benefits Group. She then went over all of the benefits recommendations for 2021 and answered various questions from the Board.

A motion was made by Commissioner Neal and seconded by Commissioner Coleman to approve the recommendations for employee benefits for CY 2021. The motion carried unanimously.

27. Consider adopting a Resolution opposing Senate Bill 38 and Senate Bill 509 which impermissibly seek to defund and abolish the Glynn County Police Department and transfer county assets through an unlawful referendum and election process in violation of the Georgia Constitution and State Election Law; electing not to defund and abolish the Glynn County Police Department; reaffirming the Board of Commissioners' intent and election to maintain and operate the Glynn County Police Department; and for other purposes. [REPORT](#)

A motion was made by Commissioner Coleman and seconded by Commissioner Booker to adopt the resolution. The motion carried 5-2 with Commissioner O'Quinn and Commissioner Neal opposed. Resolution #R-40-20

#### EXECUTIVE SESSION/POST EXECUTIVE SESSION ACTION

A motion was made by Commissioner Brunson and seconded by Commissioner Neal to adjourn to executive session to discuss personnel matters and potential litigation. The motion carried unanimously.

**BACK IN SESSION**

A motion was made by Commissioner Neal and seconded by Commissioner Booker to adjourn executive session and enter regular session. The motion carried 6-0 with Commissioner Murphy out of the room at the time of the vote.

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to approve the executive session minutes of August 24, 2020, and August 27, 2020. The motion carried unanimously.

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to accept the County Attorney's recommendations regarding potential litigation. The motion carried 6-0. Commissioner Coleman did not indicate his vote.

There being no further business, the meeting was adjourned at 9:01 p.m.

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Michael Browning, Chairman  
Board of Commissioners  
Glynn County, Georgia

Attest:

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Dhwani Patel, County Clerk