

MINUTES
SPECIAL CALLED MEETING
GLYNN COUNTY BOARD OF COMMISSIONERS
HISTORIC GLYNN COUNTY COURTHOUSE
701 "G" STREET, 2ND FLOOR, COMMISSIONERS' MEETING CHAMBERS
THURSDAY, AUGUST 6, 2020 AT 5:00 PM

PRESENT: Michael Browning, Chairman, District 1
Bill Brunson, Vice Chairman, District 4
Dr. Peter Murphy, Commissioner, District 2
Wayne Neal, Commissioner, District 3
Allen Booker, Commissioner, District 5
David O'Quinn, Commissioner, At Large Post 1
Bob Coleman, Commissioner, At Large Post 2

ALSO PRESENT: Alan Ours, County Manager
Aaron Mumford, County Attorney
Dhwani Patel, County Clerk

INVOCATION AND PLEDGE

CONSENT AGENDA – General Business

1. Approved the minutes of the regular meeting held [July 16, 2020](#), and the special called meetings held [July 16, 2020](#), and [July 21, 2020](#), subject to any necessary corrections. (D. Patel)
2. Accepted the Coronavirus Relief Fund (CRF) Terms and Conditions (CARES Act) funds up to \$3,613,875 and increase the revenue and expenditures budgets in Finance- General Fund. (J. Dunnagan) [REPORT](#)
3. Recognized the Assignment of Sublease between the Brunswick and Glynn County Development Authority and John Miller transferred to 3809 KILO, LLC, for property at the McKinnon St. Simons Island Airport known as Unit 4 of Frederica Hangars. (H. Stringfellow) [REPORT](#)
4. Approved the nominations of [James E. Parker](#), [Angela L Heys](#), and [James Davis](#) for consideration of appointment to serve on the Glynn – Brunswick Memorial Hospital Authority to serve the unexpired term of Carl Alexander. The Hospital Authority will make the final appointment. The term begins immediately upon appointment and ends March 1, 2023.

5. Approved a contract with the Georgia Department of Behavioral Health and Developmental Disabilities (DBHDD) for funds to support the Brunswick Judicial Circuit Drug Court in the amount of \$199,631 be approved effective July 1, 2020, subject to the Glynn County Attorney's approval. (J. Dunnagan) [REPORT](#)
6. Approved the Hazard Mitigation Grant Program (HMGP) 4338-0035 and amend the Public Works Department Capital Project Fund FY21 budget as appropriate, with the grant award subject to the approval of the County Attorney. (J. Dunnagan) [REPORT](#)

CONSENT AGENDA – Finance Committee

7. Authorized the Chairman to sign various financial reports for Fiscal Year 2021 (FY21). (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)
8. Authorized bidding of those materials, goods, projects, or services whose funding will be approved in the FY21 budget. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)
9. Approved advertising a public hearing to authorize a \$5 convenience fee paid to Adopets.com by adopters who choose to complete their adoption online and the acceptance of the Adopets.com Terms of Service without the County Attorney's approval. (T. Hill) (FC Vote: 3-0) [REPORT](#)
10. Allowed the Golden Isles Kingfish Tournament the use of Gascoigne Bluff Park on August 14 and 15, 2020 at no cost for their 2020 Kingfish Tournament, contingent upon Police Department's approval of a Public Conduct Permit. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
11. Approved advertising a public hearing to authorize a 3% convenience fee on all credit card and debit card transactions to offset the cost of credit card processing fees charged to the County. (T. Munson) (FC Vote: 3-0) [REPORT](#)
12. Accepted the 2020 COPS Hiring Program Grant, award number 2020UMWX0033, from the U.S. Department of Justice Office of Community Oriented Policing Services for \$1,402,620. (T. Munson & J. Wiggins) (FC Vote: 3-0) [REPORT](#)
13. Approved the application of the FY2020 Edward Byrne Memorial Justice Assistance Grant. (T. Munson & J. Wiggins) (FC Vote: 3-0) [REPORT1](#); [REPORT2](#)
14. Approved to authorize the issuance of a Purchase Order to Advanced Covert Technology in the amount of \$47,464 for the purchase of surveillance equipment with funding to be provided by the Project Safe Neighborhoods Grant. (J. Wiggins) (FC Vote: 3-0) [REPORT](#)

15. Approved the 1-year contract between the Joint Public Safety Communications Department (JPSCD) and the College of Coastal Georgia (CCGA), allowing GB-911 provide dispatch services to the CCGA Police Department for FY21. (S. Usher) (FC Vote: 3-0) [REPORT](#)
16. Approved the Motorola Service Upgrade Agreement Contract to ensure the continuation of the necessary infrastructure support services for the Public Safety Communications System with funding to be provided by the E911 Fund Budget. (S. Usher) (FC Vote: 3-0) [REPORT](#)
17. Approved the Real and Personal Property corrections and exemptions as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, June 11, 2020 meeting, with clarification that this does not approve a tax refund. (R. Glisson) (FC Vote: 3-0) [REPORT](#)
18. Adopted the Resolution to amend the FY19/20 Budget. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#) Resolution #R-33-20
19. Submitted the six month no cost grant extension on the Coastal Incentive Grant, Cycle 22 to the Georgia Department of Natural Resources (DNR), Coastal Resource Division. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)
20. Accepted the grant funded by the Georgia Recreation and Park Association for the 2020 Jolly Jamboree and amend the Recreation and Parks Department FY21 Budget revenue and expenditures budget by \$1000 each. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
21. Accepted the \$1,900 spring Bissell Pet Foundation Empty the Shelter donation and increase the FY21 Animal Control revenue and expenditures budget in said amount. (T. Hill) (FC Vote: 3-0) [REPORT](#)
22. Approved the use of \$75,000 of Fund Balance from the Solid Waste Fund and increase revenues and expenditures by \$75,000 each in FY20. (T. Munson) (FC Vote: 3-0) [REPORT](#)
23. Approved entering into an instructor agreement with Allan Rosing to instruct Shotokan Karate classes for Glynn County Recreation and Parks Department. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
24. Approved the Second Amendment to the Concession License Agreement with Tara C. Davis. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)

25. Approved the final renewal year of the agreement with QPublic\Schneider Corp for the Property Information Portal in the amount of \$10,500 with funding to be provided by the FY21 GIS Operating Budget. (B. Nyers/J. Catron) (FC Vote: 3-0) [REPORT](#)
26. Exercised the first option year of the contract for the Striping and Pavement Marking of Various County Roads with Roadside Specialties, Blackshear, GA, per unit price bid in a total amount not to exceed \$75,000 with funding to be provided by the FY21 Capital Projects Fund. (D. Austin) (FC Vote: 3-0) [REPORT](#)
27. Approved the Statement of Credit Availability as required for the purchase of 21.76 wetland bank mitigation credits from the Wilkinson-Oconee Land Bank in the amount of \$217,600 to satisfy the required Corps of Engineers wetlands permit for the construction of Pennick Road with funding to be provided by SPLOST 2016. (D. Austin) (FC Vote: 3-0) [REPORT1](#); [REPORT2](#) *Clerk's note: Due to a slight acreage discrepancy, the credits needed have been reduced to 21.76. Which means mitigation cost is reduced to \$217,600, at \$10,000 per credit. The previous amount listed and approved by the finance committee was \$239,200 for 23.92 credits.*
28. Approved the issuance of a purchase order to purchase six (6) Stertil-Koni ST-1085-#FBA Battery Powered Mobil Lifts under the Cooperative Purchasing Contract from Sourcewell Contract number 061015-SKI in the amount of \$58,063.90 with funding to be provided in the amount of \$28,063.90 by FY21 Capital Projects Fund Budget, the amount of \$15,000 by the FY21 Fire Protection Fund Budget, and the amount of \$15,000 by the FY21 Emergency Medical Services Fund Budget. (D. Austin) (FC Vote: 3-0) [REPORT](#)
29. Approved the issuance of a Purchase Order for one (1) Tymco Sweeper Model 600 as a Single Source using the Statewide HGACBUY Contract SW04-20 to Tymco Inc. in the amount of \$275,960 with funding to be provided by the FY21 Capital Projects Fund Budget (D. Austin) (FC Vote: 3-0) [REPORT](#)
30. Authorized staff to implement the FY21 Information Technology Cyber Security and Network Infrastructure Cost Schedule by issuing a Purchase Order to Cisco/DSI utilizing State Contract in the amount of \$107,732.17 with funding to be provided by the FY21 General Fund Information Technology Budget. (J. Catron) (FC Vote: 3-0) [REPORT](#)
31. Approved the contract with Hill's Pet Nutrition Sales, Inc., so that Glynn County Animal Control can participate in the Hill's Science Diet Food, Shelter & Love program with funding to be provided by the FY21 Animal Control Budget. (T. Hill) (FC Vote: 3-0) [REPORT](#)
32. Declared six excess mobile mechanical lifts as surplus, approve the transfer of the lifts to the City of Brunswick Fleet Division and remove the said equipment from the Glynn County capital equipment asset inventory list. (D. Austin) (FC Vote: 3-0) [REPORT](#)

33. Declared Fire Rescue 2 Truck, County number 1619 as surplus and remove it from Glynn County's capital asset listing, donate County Unit 1619 to McIntosh County Emergency Management and approve the agreement with the agency referenced. (D. Austin) (FC Vote: 3-0) [REPORT](#)
34. Declared the unusable items listed on the attached page as surplus and approve disposing of these items in the best interest of the County. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)

A motion was made by Commissioner Brunson and seconded by Commissioner Neal to approve all items on the consent agenda. The motion carried 6-0 with Commissioner Coleman out of the room at the time of the vote.

APPOINTMENTS

35. Consider appointing one (1) citizen to serve on the Glynn County Board of Tax Assessors. The term begins August 7, 2020 and ends August 6, 2024.
[Martin McCormack](#)
[Maureen Miller](#) (currently serving)
[Tom Boland](#)

Commissioner Murphy nominated Martin McCormack.
Commissioner Booker nominated Tom Boland.
Commissioner Neal nominated Maureen Miller.

Commissioner O'Quinn, Commissioner Brunson, Commissioner Browning, and Commissioner Murphy voted to appoint Martin McCormack to the Glynn County Board of Tax Assessors.

Martin McCormack was appointed to serve on the Glynn County Board of Tax Assessors.

GENERAL BUSINESS

36. Consider appointing a Vice-Chair for the Development Impact Fee Advisory Committee. (P. Thompson) [REPORT](#)

Commissioner Browning nominated Jason Counts as the Vice-Chair for the Development Impact Fee Advisory Committee.

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to accept the nomination. The motion carried 6-0 with Commissioner Coleman out of the room at the time of the vote.

37. Consider directing staff how to proceed on excess tax sale funds claim from Mary Johnson in the amount of \$22,072.00 for 2919 Demere Road, St. Simons Island. (W. Worley) (FC Vote: 2-0-1) [REPORT](#)

Will Worley, Senior Assistant County Attorney, outlined the history of this request. He stated that the Finance Committee forwarded the request to the Board without a recommendation and Ms. Johnson's attorney William Ligon has since forwarded a copy of a title search performed in 2013, however the title search only went back to 2002 when the Johnson's acquired the property, and a normal title search goes back 50 years.

The Board held a discussion regarding the issue.

A motion was made by Commissioner Neal and seconded by Commissioner Brunson to issue payment to Mary Johnson in the amount of \$22,072.00 without a title search. The motion failed for lack of a majority vote with Commissioner O'Quinn, Commissioner Brunson, Commissioner Browning, Commissioner Murphy, and Commissioner Coleman opposed and Commissioner Booker abstained.

A motion was made by Commissioner O'Quinn to have staff order a title search and make a determination as to the rightful party or parties entitled to the funds. The cost of the title search (\$300 to \$500) would come from the overage proceeds. The motion failed for a lack of a second.

A motion was made by Commissioner O'Quinn and seconded by Commissioner Coleman to direct staff to require the applicant to follow the normal procedure. The motion carried 5-1-1 with Commissioner Neal opposed and Commissioner Booker abstained.

38. Consider approving the current roundabout concept and move forward to the final design and bid of the Kings Way and Frederica Road intersection project. (D. Austin) [REPORT](#)

Will Worley, Director of Public Works, outline the history of discussions regarding the roundabout concept for the Kings Way and Frederica Road intersection project. He reported that there is a consensus between the Public Works department, the designer, and Sea Island about the concept. The Board held a discussion on how to proceed.

A motion was made by Commissioner Brunson and seconded by Commissioner O'Quinn to approve the current roundabout concept and move forward to the final design and bid of the Kings Way and Frederica Road intersection project. The motion carried 6-1 with Commissioner Murphy opposed.

EXECUTIVE SESSION/POST EXECUTIVE SESSION ACTION

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to adjourn to executive session to discuss potential litigation. The motion carried unanimously.

BACK IN SESSION

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to adjourn executive session and enter regular session. The motion carried unanimously.

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to approve the executive session minutes of June 23, 2020. The motion carried 6-0 with Commissioner Murphy out of the room at the time of the vote.

There being no further business, the meeting adjourned at 6:01 p.m.

Michael Browning, Chairman
Board of Commissioners
Glynn County, Georgia

Attest:

Dhwani Patel, County Clerk