

MINUTES
SPECIAL CALLED MEETING
GLYNN COUNTY BOARD OF COMMISSIONERS
BRUNSWICK-GLYNN COUNTY LIBRARY
208 GLOUCESTER ST, BRUNSWICK, GEORGIA 31520
THURSDAY, JULY 16, 2020 AT 5:00 PM

PRESENT: Michael Browning, Chairman, District 1
Bill Brunson, Vice Chairman, District 4
Dr. Peter Murphy, Commissioner, District 2
Wayne Neal, Commissioner, District 3
Allen Booker, Commissioner, District 5
Bob Coleman, Commissioner, At Large Post 2

ABSENT: David O'Quinn, Commissioner, At Large Post 1

ALSO PRESENT: Alan Ours, County Manager
Aaron Mumford, County Attorney
Dhwani Patel, County Clerk

INVOCATION AND PLEDGE

COMMISSION PRESENTATIONS AND ANNOUNCEMENTS

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to add item number 20 to the agenda to consider adopting a resolution encouraging the use of face coverings in public spaces within Glynn County to help control the spread of COVID-19. The motion carried unanimously.

1. Present a proclamation honoring and celebrating the actions of the Glynn County Lifeguards.

A motion was made by Commissioner Brunson and seconded by Commissioner Neal to defer presenting the proclamation honoring and celebrating the actions of the Glynn County Lifeguards because they were unable to attend the meeting tonight. The motion carried unanimously.

2. Present a proclamation endorsing the partnership between Glynn County Recreation and Parks Department and Glynn County School's Athletics Department.

A motion was made by Commissioner Booker and seconded by Commissioner Brunson to defer presenting the proclamation until there is a more inclusive group to prepare it. The motion carried unanimously.

CONSENT AGENDA – General Business

3. Approved the minutes of the regular meeting held [June 18, 2020](#), and the special called meetings held [June 16, 2020](#), [June 23, 2020](#), and [June 25, 2020](#), subject to any necessary corrections. (D. Patel)
4. Accepted the 2019-2020 Annual Flood Mitigation Report. (P. Thompson) [REPORT](#)
5. Approved the Federal Aviation Administration (FAA) grant for Airport Grant No. 3-13-0018-042-2020 to fund the Brunswick Golden Isles Airport’s Security Enhancements, Expanded Parking Lot, and acquisition of the ARFF Truck Mobile Foam Spray Testing Equipment projects in the amount of \$1,454,747. (R. Burr) [REPORT](#)
6. Approve the appointments of [C. Jones Hooks](#), [William L. Austin, Jr.](#), and [Jack C. Kilgore](#) to the Board of Governors of the Brunswick and Glynn County Development Authority to fill the expired terms of C. Jones Hooks, William L. Austin, Jr., and Jack C. Kilgore, beginning on the date they take their oaths after their appointments and ending the later of July 31, 2023, or until their successors are appointed. *This item was removed from the consent agenda at the request of Commissioner Booker.*
7. Approved the nominations of [James E. Parker](#), [Michael D. Hodges](#), and [Kathryn Downs](#) for consideration of appointment to serve on the Glynn – Brunswick Memorial Hospital Authority. The Hospital Authority will make the final appointment. The term begins immediately upon appointment and ends March 1, 2024.
8. Approved sending a letter to the Federal Highway Administration (FHWA) rescinding the Federal Lands Access Program (FLAP) Project Memorandum of Agreement with the U.S. Department of Transportation, FHWA, pertaining to the realignment of Frederica Road and administratively close-out the FLAP grant and reduce Public Work’s revenues and expenditures budget by \$806,000. (J. Dunnagan) [REPORT](#)
9. Approved a revised Memorandum of Understanding and Real Property Exchange Agreement with Church Wardens and Vestrymen of the Episcopal Church of the Town of Frederica, called Christ Church pertaining to the realignment of a portion of Frederica Road. [REPORT](#)
10. Authorized the establishment of the Development Setback Line at Lot 9, Block 26, East Beach Subdivision (11 Sunrise Way, St. Simons Island) in accordance with Glynn County Zoning Ordinance, Section 727, “Beach and Dune Protection District.” [REPORT](#)
11. FP4386 - Couper Place Final Plat: Approved a Final Plat to create a seven lot subdivision, Couper Place. The 2.01 acre property is zoned R-6 (One Family Residential). The

- proposed subdivision is located at 1253 George Lotson Avenue, St. Simons Island, Georgia. Parcel ID: 04-03557. Palmetto Building Group, LLC, owner. [REPORT](#)
12. WSV4443 - Clinch Estate Subdivision Sewer Variance: Approve the request to utilize individual sewer facilities, as outlined in Section 606.1 of the Glynn County Subdivision Regulations, for a proposed eight lot subdivision (case number PP4345) located at 891 and 907 Myers Hill Road. Parcel ID: 02-01193. Joseph Clinch, Sr., owner and applicant. [REPORT](#) *This item was removed from the consent agenda at the request of Commissioner Booker.*
13. Accepted the grant contract in the amount of \$78,478 from the Georgia Criminal Justice Coordinating Council (CJCC) and amend the FY21 Juvenile Court's budget, increasing revenues and expenditures by \$14,069. (J. Dunnagan) [REPORT](#)
14. Accepted the FY21 Adult Felony Drug Court Grant through the Georgia Criminal Justice Coordinating Council (CJCC) in the amount of \$516,433, which includes \$464,790 from the grantor agency and a local match of \$51,643, and amend the FY21 Drug Court's budget by decreasing grant revenue by \$40,989 and increasing use of fund balance from the Drug Court Fund in the amount of \$40,989. (T. Munson) [REPORT](#)
15. Approve the addition of two part-time positions to facilitate compliance with the face mask policy and temperature screening for those entering the W. Harold Pate Building at a rate of \$13.64 per hour (Grade 8) with funding to be provided by the CARES Act. (K. Downs) [REPORT](#) *This item was removed from the consent agenda at the request of Commissioner Brunson.*
16. Approved the Mutual Aid Agreement with the City of Brunswick for the agencies to provide each other with extraterritorial assistance during the occurrence of a local emergency, at the request of either agency and as each agency deems appropriate, in accordance with the Georgia Mutual Aid Act, O.C.G.A. § 36-69-1, et seq. [REPORT](#)

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to approve all items on the consent agenda, except items 6, 12, and 15 which were removed for discussion. The motion carried unanimously.

ITEMS REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION

6. Approve the appointments of [C. Jones Hooks](#), [William L. Austin, Jr.](#), and [Jack C. Kilgore](#) to the Board of Governors of the Brunswick and Glynn County Development Authority to fill the expired terms of C. Jones Hooks, William L. Austin, Jr., and Jack C. Kilgore, beginning on the date they take their oaths after their appointments and ending the later of July 31, 2023, or until their successors are appointed. *This item was removed from the consent agenda at the request of Commissioner Booker.*

A motion was made by Commissioner Brunson and seconded by Commissioner Murphy to approve the appointments of C. Jones Hooks, William L. Austin, Jr., and Jack C. Kilgore to the Board of Governors of the Brunswick and Glynn County Development Authority. The motion carried 5-1 with Commissioner Booker opposed. Resolution #R-25-20

12. WSV4443 - Clinch Estate Subdivision Sewer Variance: Approve the request to utilize individual sewer facilities, as outlined in Section 606.1 of the Glynn County Subdivision Regulations, for a proposed eight lot subdivision (case number PP4345) located at 891 and 907 Myers Hill Road. Parcel ID: 02-01193. Joseph Clinch, Sr., owner and applicant. [REPORT](#) *This item was removed from the consent agenda at the request of Commissioner Booker.*

Commissioner Booker stated this item was requested for a family member so he wished to abstain from the vote.

A motion was made by Commissioner Murphy and seconded by Commissioner Coleman to approve the request to utilize individual sewer facilities, as outlined in Section 606.1 of the Glynn County Subdivision Regulations, for a proposed eight lot subdivision (case number PP4345) located at 891 and 907 Myers Hill Road. The motion carried 5-0-1 with Commissioner Booker abstaining.

15. Approve the addition of two part-time positions to facilitate compliance with the face mask policy and temperature screening for those entering the W. Harold Pate Building at a rate of \$13.64 per hour (Grade 8) with funding to be provided by the CARES Act. (K. Downs) [REPORT](#) *This item was removed from the consent agenda at the request of Commissioner Brunson.*

A motion was made by Commissioner Brunson and seconded by Commissioner Murphy to approve the two temporary, part-time positions at a rate of \$12.40 per hour (grade 8) with funding to be provided by the CARES Act. The motion carried unanimously.

APPOINTMENTS

17. Consider appointing one (1) citizen to serve unexpired term of Philip Viviani on the Glynn County Zoning Appeals Board. The terms begin immediately and ends August 6, 2021.

[Betty Keller](#)

[James Hardin](#)

[Cliff Woodman](#)

Commissioner Neal nominated Cliff Woodman.
Commissioner Booker nominated James Hardin.

Commissioner Brunson, Commissioner Neal, Commissioner Coleman and, Commissioner Murphy voted to appoint Cliff Woodman. Commissioner Booker and Commissioner Browning voted to appoint James Hardin.

Cliff Woodman was appointed to serve on the Glynn County Zoning Appeals Board.

GENERAL BUSINESS

18. Consider approval of the First Amendment to the Leasehold Agreement by and between Glynn County and Saint Simons Boating and Fishing Club, Inc. for the Saint Simons Island Marina. [REPORT](#)

Aaron Mumford, County Attorney, stated that the Saint Simons Boating and Fishing Club has had difficulty meeting the insurance requirements of the Board which are a \$2 million per occurrence with a \$4 million aggregate, they have asked if the Board would accept a \$1 million general liability policy with a \$1 million umbrella for a \$2 million aggregate. The amendment also changes the date that the club needs to submit their annual report and presentation to the Board from February to July.

A motion was made by Commissioner Murphy and seconded by Commissioner Brunson to approve the First Amendment to the Leasehold Agreement by and between Glynn County and Saint Simons Boating and Fishing Club, Inc. for the Saint Simons Island Marina. The motion carried 5-1 with Commissioner Coleman opposed.

19. Consider approval of the creation of the Development Impact Fee Advisory Committee as presented and consider appointing a Chair and Vice-Chair for the committee. (P. Thompson) [REPORT](#)

A motion was made by Commissioner Murphy and seconded by Commissioner Booker to approve the creation of the Development Impact Fee Advisory Committee. The motion carried unanimously.

Commissioner Browning appointed Dr. Diana Cicchiello as Chair of the committee and stated that he will appoint the Vice-Chair at the next Board meeting.

20. Consider adopting a resolution encouraging the use of face coverings in public spaces within Glynn County to help control the spread of COVID-19.

Commissioner Browning read aloud the Resolution.

A motion was made by Commissioner Booker and seconded by Commissioner Coleman to adopt a resolution encouraging the use of face coverings in public spaces within

Glynn County to help control the spread of COVID-19. The motion carried unanimously.
Resolution #R-26-20

EXECUTIVE SESSION/POST EXECUTIVE SESSION ACTION

The Board did not hold an executive session during this meeting.

There being no further business, the meeting was adjourned at 5:34 p.m.

Michael Browning, Chairman
Board of Commissioners
Glynn County, Georgia

Attest:

Dhwani Patel, County Clerk