

MINUTES
REGULAR MEETING
GLYNN COUNTY BOARD OF COMMISSIONERS
VIRTUAL TELECONFERENCE MEETING VIA MICROSOFT TEAMS
SIMULTANEOUS PUBLIC ACCESS PROVIDED
STREAMED LIVE AT THE BELOW WEB ADDRESS:
<https://www.youtube.com/user/glynnboc/live>
THURSDAY, JUNE 18, 2020 AT 6:00 PM

PRESENT: Michael Browning, Chairman, District 1
Bill Brunson, Vice Chairman, District 4
Dr. Peter Murphy, Commissioner, District 2
Wayne Neal, Commissioner, District 3
Allen Booker, Commissioner, District 5
David O'Quinn, Commissioner, At Large Post 1
Bob Coleman, Commissioner, At Large Post 2

ALSO PRESENT: Alan Ours, County Manager
Aaron Mumford, County Attorney
Dhwani Patel, County Clerk
Jay Wiggins, Interim Police Chief
Randy Jordan, Fire Chief
Tamara Munson, Interim Chief Financial Officer
Orah Reed, Human Resources Director
Stefanie Leif, Planning Division Manager
Will Worley, Senior Assistant County Attorney
Dave Austin, Public Works Director
Judy Dunnagan, Finance Manager
Matthew Kent, Communications Manager

In an effort to adhere to the guidelines set forth by the CDC for the COVID-19 pandemic, this meeting is being held via video teleconference. The public has simultaneous access to the meeting. The meeting will be streamed online for public viewing at the Glynn County Board of Commissioners Youtube page at the following web address:

<https://www.youtube.com/user/glynnboc/live> and;
live streamed on the Glynn County Board of Commissioners Facebook page.

PUBLIC COMMENT PERIOD

Kay Roberts submitted her written comments and the County Clerk read them aloud into the record. Ms. Roberts' comments were regarding the Glynn County Police Department training budget and the career track.

Kevin Pennington submitted his written comments and the County Clerk read them aloud into the record. Mr. Pennington's comments were regarding the merit raise and the career track for the Glynn County Fire Department.

COMMISSION PRESENTATIONS AND ANNOUNCEMENTS

A motion was made by Commissioner Brunson and seconded by Commissioner Coleman to add item number 19.1 to the consent agenda to approve the recommendation of the Police Advisory Panel to create an Administrative Assistant I position for the Police Department effective July 1, 2020 with the funding to come from within the FY21 budget for the Police Department. The motion carried unanimously.

A motion was made by Commissioner Brunson and seconded by Commissioner O'Quinn to defer items 17 and 18 from the agenda. The motion carried unanimously.

A motion was made by Commissioner Brunson and seconded by Commissioner Neal to defer items 32 from the agenda. The motion carried unanimously.

1. Presented a proclamation recognizing July 25, 2020, through August 1, 2020, as Gullah Geechee Nation Appreciation Week.

PUBLIC HEARING – Alcoholic Beverage License

Public Hearings will be limited to 30 minutes for each opposing side, with 5 minutes allocated to each individual speaker. Comments are to be limited to relevant information regarding your position and should avoid being repetitious. If your group has a spokesperson, please allow that individual to present your group's position in the time allocated. Your cooperation in this process will be greatly appreciated.

The public may offer comments on the Public Hearing in one of two ways:

- *Email written comments to commissioners@glynncounty-ga.gov. These comments are sent directly to the Board and will become public record. The comments will be attached to the support documentation on the agenda and the deadline to submit written comments is 5 p.m. on Wednesday, June 17, 2020. Please reference the public hearing item in the email.*
 - *Members of the public may come to the W. Harold Pate Building located at 1725 Reynolds Street, 2nd Floor Conference Room 224, Brunswick, GA 31520 at 6:00 p.m. on Thursday, June 18, 2020. The County will have a Microsoft Teams connection set up in the conference room for persons wishing to participate in the public hearing. Social distancing will be practiced.*
2. Consider the issuance of a 2020 alcoholic beverage license to Nimisha Patel for Ganesh Brunswick LLC DBA Trade Mart, 104 Trade St. Ste D., Brunswick, GA. The license is to sell malt beverages and wines not for consumption on premise of a convenience store. Sunday sales permitted. Nimisha Patel, licensee. (Occupation Tax/Police Chief) [REPORT](#)

Nimisha Patel was present at the meeting as required by ordinance. Interim Chief Wiggins said the applicant met the requirements for consideration of issuance of the license. This item was opened for public comment, yet no one addressed the Board, neither in person at the W. Harold Pate Building nor via email.

A motion was made by Commissioner Murphy and seconded by Commissioner O' Quinn to approve the alcoholic beverage license. The motion carried unanimously.

3. Consider the issuance of a 2020 provisional alcoholic beverage license to Charles Williams for Fiddlers Cove, LLC DBA Fiddlers At 410, 400 Arnold Rd, St. Simons Island, GA. The license is to sell distilled spirits, malt beverages and wines for consumption on premise of a restaurant. Sunday sales permitted. Charles Williams, licensee. The provisional license does not entitle the applicant to sell alcoholic beverages until all necessary work at the premises has been inspected and approved by Glynn County, a certificate of occupancy issued, and the alcoholic beverage license issued by the License Officer. (Occupation Tax/Police Chief) [REPORT](#)

Charles Williams was present at the meeting as required by ordinance. Interim Chief Wiggins said the applicant met the requirements for consideration of issuance of the license. This item was opened for public comment, and Julian Smith spoke in favor in person at the W. Harold Pate Building. No one spoke in opposition and no emails were received.

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to approve the provisional alcoholic beverage license. The motion carried unanimously.

PUBLIC HEARING – Land Use

4. AB4098: Consider the abandonment of a portion of the un-open alley right-of-way in Block 19 in the East Beach subdivision, behind 4316 Tenth St, with a drainage easement being conveyed to the County over the whole area of abandonment. Jeff Rentz, agent, for East Beach SSI, LLC, owners. (P. Andrews) [REPORT](#)

Paul Andrews, County Engineer, reported the following:

SOURCE OF TITLE: Prescriptive based on plat for the East Beach subdivision recorded in Deed Book 3R, Pages 312-315, dated May 30, 1924.

PRESENT USE OF RIGHT-OF-WAY: This section of right-of-way is currently not being used for public access.

PAST HISTORY: This section of the alley has been used as it is currently for several years. There is no evidence of the alley having been open for public access.

POTENTIAL PUBLIC USE IN THE FUTURE: This portion of the alley could be used for access to adjacent property and to access and contain utilities.

BENEFIT TO PUBLIC IN CONTINUING USAGE: The public will continue to benefit from the ability to use this alley for access and/or utilities

BENEFIT TO PUBLIC IN ABANDONMENT: Abandonment would return the property to the tax digest and transfer maintenance responsibility to the property owner.

Mr. Andrews, and Clement Cullens, Agent for the applicants, answered questions from the Board regarding the history of the property and the intent of the property owners as well as the potential future owners of how they plan to use the abandoned space. The Board held a discussion about the request.

This item was opened for public comment. Julian Smith spoke in opposition in person at the W. Harold Pate Building. No one spoke in favor. Linda Jungers and Patricia Boykin sent in their comments via email.

A motion was made by Commissioner Coleman and seconded by Commissioner Murphy to deny the abandonment. The motion carried unanimously.

CONSENT AGENDA – General Business

5. Approved the minutes of the regular meeting held [June 4, 2020](#), and the special called meetings held [May 29, 2020](#), [June 3, 2020](#), and [June 11, 2020](#), subject to any necessary corrections. (D. Patel)
6. Approved the Agreement with the Georgia Department of Transportation (GDOT) for roundabout lighting as a part of the SR 25 and SR 99 project. The cost to the department is \$660 annually with funding to be provided by the Public Works operating budget. (D. Austin) [REPORT](#)
7. Approved the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) with the Georgia Department of Transportation (GDOT) Grant No. AP020-90CA-62 (127) to fund St. Simons Island Airport operational and maintenance expenditures in the amount of \$69,000. (R. Burr) [REPORT](#)
8. Approved the Agreement for Transportation Enhancement Activities with the Department of Transportation (GDOT), State of Georgia for the Glynco Trail Project (FKA: Harry Driggers Trail, Phase II). (P. Thompson) [REPORT](#) Resolution #R-24-20
9. Approved the Utility Relocation Agreement with the Georgia Power Company for the Glynco Trail Project (FKA: Harry Driggers Trail, Phase II) upon and allocate funding for the agreement in the amount of \$28,138 from the SPLOST 5 funds allocated for this project. (P. Thompson) [REPORT](#)
10. Approved canceling the Glynn County Board of Commissioners' regular meeting scheduled for Thursday, July 2, 2020. (A. Ours) [REPORT](#)

11. Approved exercising year two of the Taser 60 Unlimited Agreement with Axon Enterprise, Inc. and approve the issuance of a purchase order for the second year in the amount of \$35,491 with funding to be provided by the Police FY20 Operating Budget. (J. Wiggings) [REPORT](#)
12. Approved the intergovernmental rental agreement between Glynn County, Georgia and the State Properties Commission acting on behalf of the Georgia Department of Community Supervision in regard to the two rooms, consisting of rooms 207 and 209 on the second floor of the Glynn County Office Park Building located at 11 Judicial Lane, Brunswick, Georgia. (A. Ours) [REPORT](#)
- ~~13.~~ Approve a Resolution disclaiming any Glynn County interest in the “Reserved Recreation Site” depicted on the Watermark Subdivision final plat. (M. Browning) [REPORT](#) *This item was removed from the consent agenda at the request of Commissioner Booker.*
14. Accepted the grant funds from the 2020 Secure the Vote – Help America Vote Act (HAVA) in the amount of \$8,130.90 and amend the FY20 Board of Elections budget in said amount. (J. Dunnagan) [REPORT](#)
15. Appointed [David Boland](#) to serve another term on the Coastal Regional Commission (CRC). The term begins July 1, 2020, and ends June 30, 2021.
16. Awarded the contract for program administration and coordination of the Bay Street Corridor Study for FY21 to Kimley-Horn. The funds for the contract will be paid through the Metropolitan Planning Organization (MPO). (P. Thompson) [REPORT](#)
- ~~17.~~ Approve sending a letter to the Federal Highway Administration (FHWA) rescinding the Federal Lands Access Program (FLAP) Project Memorandum of Agreement with the U.S. Department of Transportation, FHWA, pertaining to the realignment of Frederica Road and administratively close-out the FLAP grant and amend Public Work’s budget to de-obligate grant funds and local match. (J. Dunnagan) [REPORT](#) *This item was deferred at the beginning of the meeting.*
- ~~18.~~ Approve a revised Memorandum of Understanding (MOU) and Real Property Exchange Agreement with Church Wardens and Vestrymen of the Episcopal Church of the Town of Frederica, called Christ Church pertaining to the realignment of a portion of Frederica Road, and rescind the MOU approved by the Board on February 21, 2019. [REPORT](#) *This item was deferred at the beginning of the meeting.*
19. Approved the Addendum to Online Subscription Agreement (OSA) with Lexipol, LLC with funding to be provided by the FY20 Police Operating Budget. (J. Wiggings) [REPORT](#)

- 19.1 Approved the recommendation of the Police Advisory Panel to create an Administrative Assistant I position for the Police Department effective July 1, 2020 with the funding to come from within the FY21 budget for the Police Department. (A. Ours) [REPORT](#)

CONSENT AGENDA – Finance Committee

20. Authorized the write-off of uncollectible receivables from Brunswick Glynn County Joint Water Sewer Commission (BGJWSC) in the amount of \$35,363 with funding provided by the General Fund undesignated fund balance. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)
21. Approved and accepted the Bureau of Justice Assistance’s (BJA) FY20 Coronavirus Emergency Supplemental grant in the amount of \$53,088 in federal grant dollars from the US Department of Justice, Justice Assistance Programs and amend the FY20 Police Department’s Budget in said amount, subject to the County Attorney’s approval. (J. Dunnagan/J. Wiggins) (FC Vote: 3-0) [REPORT](#)
22. Approved increasing the FY20 Emergency Medical Services Fund revenue and expenditures in the amount of \$65,000 for the additional fees for EMS Collection Services. (R. Jordan) (FC Vote: 3-0) [REPORT](#)
23. Approved increasing the FY20 Purchase Order 20000070 to NexAir for medical oxygen tanks and cylinder rentals from \$21,100 to \$33,100 with funding to be provided by the FY20 Emergency Medical Services Operating Budget. (R. Jordan) (FC Vote: 3-0) [REPORT](#)
24. Denied a request from Mr. Thornwell Parker that school (property) taxes paid on Parcel #06-00092 for tax years 2017, 2018, and 2019 in the amount of \$11,130.87 be refunded. (J. Chapman) (FC Vote: 3-0) [REPORT](#)
25. Authorized staff to issue a purchase order to Cisco/DSI for teleconferencing equipment to expand the courtroom technology and merge Cisco collaboration hardware with the State of Georgia Judge’s Cisco Teams and Cisco Webex Licensing in the amount of \$34,989.43 with funding in the amount of \$25,000 to be provided by the Law Library and \$9,989.43 to be provided by the County Manager’s Contingency Fund. (J. Catron) (FC Vote: 3-0) [REPORT](#)
26. Awarded the contract for Employee Benefits Program Broker and Consulting Services to MSI Benefits Group effective July 1, 2020 at a cost not to exceed \$24,000 annually with funding to be provided by the FY21 Operating Budget. (O. Reed) (FC Vote: 3-0) [REPORT](#)
27. Approved rescinding the April 2, 2020, approval of the Massengale Park Concession License Agreement for Summer 2020 with Sno Biz Shaved Ice and instead approve the Massengale Park Concession License Agreement for Summer 2020 with TNR Investments d/b/a Sunset Slush of St. Simons Island, GA, in the amount of \$6,513. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)

28. Renewed the annual maintenance with Harris Govern for the CAMA and Tax System in the amount of \$64,919.36 with funding provided by FY20 IT Operations Budget. (J. Catron) (FC Vote: 3-0) [REPORT](#)
29. Approved a LMIG 2020 change order in the amount of \$96,275 with East Coast Asphalt of Douglas, Georgia for the Reserves at Demere turn lane intersection improvement with funding to be provided by the FY20 Capital Projects Fund. (D. Austin) (FC Vote: 3-0) [REPORT](#)
30. Approved the FY20 COVID 19 additional public area sanitizing from March 18, 2020, to June 30, 2020, in the amount of \$21,205 with funding to be provided by the FY20 Facilities Maintenance Operating Budget. (D. Austin) (FC Vote: 3-0) [REPORT](#)

A motion was made by Commissioner Brunson and seconded by Commissioner Booker to approve all items on the consent agenda except items 17 and 18, which were deferred at the beginning of the meeting, and except item number 13, which was removed for discussion. The motion carried unanimously.

ITEMS REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION

- ~~13.~~ Approve a Resolution disclaiming any Glynn County interest in the “Reserved Recreation Site” depicted on the Watermark Subdivision final plat. (M. Browning) [REPORT](#) *This item was removed from the consent agenda at the request of Commissioner Booker.*

Will Worley, Senior Assistant County Attorney, explained to the Board that the resolution before them is to disclaim any Glynn County interest in a half acre parcel marked as a reserved recreation site on a Watermark Subdivision final plat. He stated that this subdivision was platted in 1987 and included 5 lots, and adjacent to lot 5 was an area marked reserved recreation site. Magnolia Roswell LLC owns lot 5 and has a deed to the reserved recreation area as well. They had filed an expedited subdivision application with the Community Development department to combine those two properties into one in order to build a house on that property. Staff denied that request due to a question of if the reserved recreation site was meant to be dedicated to the public or if Glynn County had any interest in that property. The owners of lot 5 have requested that the Board adopt this resolution disclaiming any Glynn County interest in the reserved recreation site to clear up a question regarding the application. This resolution does not take a position on anyone else’s property interests in the site, it is solely about Glynn County’s interest in that site.

Mr. Worley answered various questions from the Board and reported that Glynn County did not record a deed on the property and the owners of the property have been paying taxes on that reserved recreation site. Stefanie Leif, Planning Division Manager, also answered questions about the property regarding zoning. Chris Jordan, representative of the Price family, owners of the property, also answered questions from the Board and explained that their intention is to build a single-family house.

A motion was made by Commissioner Murphy and seconded by Commissioner Neal to approve a Resolution disclaiming any Glynn County interest in the "Reserved Recreation Site" depicted on the Watermark Subdivision final plat. The motion carried unanimously. Resolution #R-22-20

APPOINTMENTS

31. Consider appointing two (2) citizens to serve on the Glynn County Zoning Appeals Board. The terms begin July 1, 2020 and end June 30, 2024.

[Richard Edgy](#)

[Betty Keller](#) (currently serving)

[Eddie Wildsmith](#)

[Cliff Woodman](#)

Commissioner Coleman nominated Eddie Wildsmith.

Commissioner Neal nominated Richard Edgy.

The Board voted unanimously to appoint Eddie Wildsmith and Richard Edgy to serve on the Glynn County Zoning Appeals Board.

GENERAL BUSINESS

32. Consider approval of the creation of the Development Impact Fee Advisory Committee as presented and consider appointing a Chair and Vice-Chair for the committee. (P. Thompson) [REPORT](#) *This item was deferred at the beginning of the meeting.*

33. Consider awarding the bid for the construction of the new Animal Control Facility to lowest responsible bidder, R. H. Tyson, Blackshear, GA, in the amount of \$3,509,289 with funding in the amount of \$1,328,000 to be provided by SPLOST 2016 and \$2,181,289 to be provided by the General Fund fund balance with no recommendation from the Finance Committee. (D. Austin) (FC Vote: 3-0) [REPORT](#)

A motion was made by Commissioner Coleman and seconded by Commissioner Booker to award the bid for the construction of the new Animal Control Facility to lowest responsible bidder, R. H. Tyson. The motion carried unanimously.

34. Consider adopting a Resolution extending the moratorium on the enforcement of the Glynn County Personal Transportation Vehicle Ordinance and for other purposes. [REPORT](#)

Aaron Mumford, County Attorney, explained that the current moratorium on the enforcement of the Glynn County Personal Transportation Vehicle Ordinance is set to expire on July 13, 2020. Will Worley, Senior Assistant County Attorney, further explained that one of the reasons the Board initially enacted the moratorium was to give the General Assembly a chance

to consider a bill that was introduced by Representative Don Hogan at the Board's request to address some questions that were raised by the Ordinance amendment. He reported that it does not look like that bill is set to be adopted or passed during this legislative session, which means that those questions won't be answered until spring of 2021. The resolution before the Board, if adopted, remain in effect until House Bill 877 is enacted into law and goes into effect or until terminated by the Board.

The Board held a discussion regarding the Personal Transportation Vehicle Ordinance.

A motion was made by Commissioner Murphy and seconded by Commissioner Brunson to not extend the moratorium and to move forward with enforcing ordinance. The motion carried unanimously.

35. Consider adopting the proposed Glynn County FY 20-21 Budget. [REPORT](#)

Tamara Munson, Interim Chief Financial Officer, outlined that meetings and the public hearing that was held by the Board regarding the proposed budget. She reported that the budget is balanced and she was available for any questions.

A motion was made by Commissioner Coleman and seconded by Commissioner Brunson to adopt the proposed Glynn County FY 20-21 budget. The motion carried unanimously.
Resolution #R-23-20

EXECUTIVE SESSION/POST EXECUTIVE SESSION ACTION

The Board did not hold an executive session during this meeting.

There being no further business, the meeting adjourned at 8:23 p.m.

Michael Browning, Chairman
Board of Commissioners
Glynn County, Georgia

Attest:

Dhwani Patel, County Clerk