

AGENDA  
SPLOST 2016 CITIZENS' OVERSIGHT COMMITTEE  
SPECIAL CALLED MEETING  
VIRTUAL TELECONFERENCE MEETING VIA MICROSOFT TEAMS SIMULTANEOUS PUBLIC  
ACCESS PROVIDED STREAMED LIVE AT THE BELOW WEB ADDRESS:  
<https://youtu.be/6s9ulRBOjdQ>  
1725 REYNOLDS STREET, 2<sup>ND</sup> FLOOR CONFERENCE ROOM  
WEDNESDAY, APRIL 22, 2020 AT 5:30 PM

Present: Philip Graitcer, Chairman  
Lance Sabbe, Vice Chairman  
John Dow  
Jane Fraser  
Ron Maulden  
Ronnie Perry  
Robert Terjesen

Absent: Bob Franklin  
William Kitts

Also Present: Dave Austin, Glynn County Public Works Director  
Paul Andrews, Glynn County Engineer  
Garrow Albertson, Brunswick Engineer and Public Works Director  
Andrew Burroughs, Executive Director, Brunswick - Glynn County Joint  
Water and Sewer Commission (JWSC)  
Marla Thomas, Glynn County Accountant  
Noel Jensen – Jekyll Island Chief Operations Officer

1. Discuss and approve the minutes of the January 22, 2020, meeting, subject to any necessary corrections

Jane Fraser made a motion to approve the minutes. Robert Terjesen seconded the motion. The motion passed unanimously.

2. Discussion of Glynn County project updates [REPORT](#)

Glynn County Public Works Director, Dave Austin began his update on Glynn County projects with the Local Maintenance and Improvement Grant for 2020 (LMIG) which had work begin on the Demere Road and Frederica Road roundabout improvement.

Glynn County Engineer, Paul Andrews continued the update with the Canal Road Improvements on which the final right of way plats are due to allow acquisition and that

the intersection work isn't a SPLOST project, but was included for design. Jane Fraser asked if the budget would be sufficient for the project and if the land purchases were completed. Mr. Andrews responded that for the widening project that it would be and that the land was not yet purchased because the plats are necessary to make an offer. Dr. Graitcer asked about timing. Mr. Andrews said that he hopes to bid by the end of the year and continued with the Dungeness Drive Extension which is in negotiations with property owner Wagoneer who wants to pipe a ditch in order to allow the extension road. Ms. Fraser asked if this project might not happen. Mr. Andrews responded that they are on the fourth option with Wagoneer and that they might have to rescope. John Dow asked if the piping would be more than the budget and Mr. Andrews responded that it would be.

Mr. Austin continued with the Pennick Road paving project on which he said that the design is almost complete, but another level of permitting is needed to move forward. Ms. Fraser asked if the figures on the spreadsheet are correct for dirt road paving. Mr. Austin said that the numbers should be correct and moved on to the Sea Island Road ditch piping improvement which has a bid opening on April 27, 2020. Ms. Fraser asked why the developer was not paying for a portion of the drainage problem and Mr. Austin said that there is not a drainage problem. The project is to cover a dangerous ditch that has been in that location since before the nearby development. Mr. Austin continued with the Sea Island Road at Demere Road sidewalk which is waiting on a 30-day public comment period required by the Georgia Department of Natural Resources (DNR) to go out to bid. He continued with the Frederica Rd and Demere Rd Roundabout improvement and resurfacing. Mr. Dow asked when it would be complete and Mr. Austin said he wanted to get done as quickly as possible, but rain has caused a delay. He said the entire project including asphalt and concrete should only take a few days and permanent striping will be installed later.

Mr. Austin moved on to the Ocean Boulevard and Mallery Street project which is currently under construction to be finished in a couple of weeks. Ms. Fraser asked about the budget and who he discussed the project with. Mr. Austin said that he discussed with District 2 Commissioner Peter Murphy and that the scope of the project was reduced, which is why it was \$100,000 cheaper than budgeted. Mr. Austin continued with the Kings Way and Frederica Road Roundabout for which a concept drawing is expected at the end of April. After approval of the concept the County can move forward with a memorandum of understanding (MOU) with Sea Island and a final design. He said that the MOU needs to happen simultaneously with the bid because a final design and contract cannot be signed without a MOU and Glynn County approval.

Mr. Austin continued with the East Beach Causeway and Demere Road roundabout project construction currently underway. Dr. Graitcer asked that pedestrians would be able to access East Beach during construction and when detour information would be up in the area. Mr. Austin responded that if there is active construction that he cannot allow people to bike or walk through and that detour information would not be available on site until closer to the time of construction. Ms. Fraser expressed her concerns about the project budget going up a net million dollars. Mr. Austin said that the initial estimate was from a POND estimate for traffic, but there is approximately \$500,000 of Glynn County

Joint Water and Sewer Commission (JWSC) infrastructure improvements, additional asphalt, and reminded the committee that three bids came in within \$90,000 of each other. Mr. Austin continued with the right of way acquisition for the Spur 25 and Altama Connector intersection.

Mr. Andrews updated on the Harry Driggers Boulevard sidewalk project that involves T-Grant funds and are currently in negotiations for right of way acquisition. Ms. Fraser asked why the project was at 0% funding. Mr. Andrews said that SPLOST funds probably haven't been spent on this project, but that he would follow up.

Mr. Austin continued with the Frederica Road sidewalks update to say that the Eastern side is designed and the Western side is under design and the County is weighing options. He said that he doesn't want to do the project right now because the sidewalks are being utilized more than normal. Ms. Fraser asked about the combination of the Chapel Crossing and Ocean Boulevard. Mr. Austin replied that the projects were combined in one bid. Mr. Austin moved to the Arnold Road tide gate replacement project which is underway. Mr. Andrews continued with the College Park Drainage Project which is awaiting comments from the Georgia Department of Transportation (GDOT). Lance Sabbe asked about a timeline for the project. Mr. Andrews said he hoped that the design would be done this year, but that relies on GDOT approval.

Ms. Fraser asked about the Village Drainage Project budget. Glynn County Accountant Marla Thomas replied that the board of commissioners approved a transfer to East Beach Causeway and Demere Road roundabout project and that the transfer was from unspent encumbered funds.

Mr. Andrews continued with the Chapel Crossing Rd Drainage improvements which requires a MOU with the Federal Law Enforcement Training Center, the Sommersby Point Drainage improvement which the property owner plans to include in their site development, and the Golden Isles Parkway Extension drainage improvement which was due to go before the board of commissioners before COVID-19 and will be put into a report. Ms. Fraser asked if the budget was adequate. Mr. Andrews said it depends on construction alternatives. He continued with the Hornet Street and South Palm drainage projects which require GDOT reviews and will be built together after slope and flood management studies.

Mr. Austin said that the pre-bid meeting on the Animal Control Facility had a lot of interest, that the JWSC tap-in fee would go before the April Finance Committee, that tree removal was complete, and the bid opens on May 11, 2020. Ms. Fraser asked how the shortfall would be covered. Mr. Austin responded he believes that it will come in over \$1.3 million and that the board of commissioners would make the decision on how to fund the project. He concluded the update with the Veteran's Memorial project that is complete other than parking lot striping and some punch list items. Ms. Fraser asked where the Non-SPLOST funds came from for the project and Mr. Austin responded that he believes they came out of the fund balance.

Mr. Dow asked if the new bids will be cheaper than before COVID-19 and Mr. Austin said that they would find out on May 11, 2020. Ms. Fraser asked where the transfers from other accounts came from. Ms. Thomas stated that \$1.4 million came from LMIG, \$337,000 came from the capital projects fund, \$31,000 came from the County Manager Contingency Fund, \$200,000 came from the general fund and JWSC, and \$568,557 came from the capital projects fund for the Animal Control Facility.

Mr. Sabbe said that he liked how the Veteran's memorial park looked and Mr. Austin said that landscaping crews are already cutting grass.

Dr. Graitcer asked how much COVID-19 has impacted projects. Mr. Austin said the lack of traffic was good, but a few contracted crews have been sidelined. Mr. Andrews said a design firm he spoke with said that they expected output to be reduced by 30%.

3. Discussion of City of Brunswick project updates [REPORT](#)

City of Brunswick, Engineer Garrow Albertson updated on projects including the L Street project, milling and paving, sidewalk replacement, and storm drainage improvements including College Park which is being reviewed by GDOT and a completed design Magnolia Park project. Mr. Sabbe asked why work has been delayed on the sidewalks and Mr. Albertson said that those crews are in quarantine.

He continued with the Mary Ross Development splash pad, the Highway 17 infrastructure improvements to get underway in the fall of 2020, the wayfinding and gateways which are due to have a kickoff meeting soon, the completion of the North segment of the MLK Boulevard Trail and finalizing permits for the South part of the trail. Mr. Sabbe asked how the trail would go across Prince Street. Mr. Albertson said that they would provide some parking to make the crossing safer. He continued to update with the Cemetery restoration, completed vehicle purchases, 911 subscriber radio payments, Fire Station 1 improvements that are due to be completed in early May, and the historic square design completion for Wright square and will go to bid in May 2020. He continued with Park Rehab for which plans will begin in the summer of 2020, restrooms for Sidney Lanier and Overlook Parks. Ms. Fraser asked if they were getting a better price for ordering two and Mr. Albertson said yes. He continued with the Howard Coffin Park improvements which are on hold with the potential baseball stadium and finished with the breezeway completion and walk in cooler for the Roosevelt Harris Senior Center.

Ms. Fraser asked why L Street has had a lack of progress. Mr. Albertson said that they have been making significant progress since the Atlanta Gas Light issue set them back several months.

Mr. Sabbe asked that the new Brunswick City Manager attend the next meeting and Mr. Albertson agreed to work on that.

4. Discussion of Brunswick-Glynn County Joint Water and Sewer project updates REPORT

JWSC Executive Director, Andrew Burroughs updated the committee on the North Mainland Sewer on which Phase 2 is almost complete, the rejected bids, and reduced scope of the Phase 3 bid which could be completed as soon as the first quarter of 2021. He continued with the second JWSC project to upgrade the capacity of pump station 4300 that should have bids in early June 2020 to be completed by the end of 2020.

5. Discussion of Jekyll Island Authority project updates [REPORT](#)

Jekyll Island Chief Operations Officer, Noel Jensen updated the committee on the past completion of Phases 1-5 which completed the paving of all the residential roads and connectors on Jekyll Island and that Jekyll is in the process of Phase 6 which includes public parking areas at St. Andrews and a small area of Driftwood Beach.

6. Discussion of Annual Report

Robert Terjesen, outlined the first draft of the committee's second annual report. He said that the original goal was to get the report out before SPLOST 2020 went on the ballot. He said the fairly detailed draft covered the SPLOST allocations to each entity, a breakdown of projects for each entity, significant issues to include over budget projects and delays, incomplete projects, and a conclusion to include a definition of oversight. Ms. Fraser stated that eleven projects have not been started and that five projects are over budget and because of that the committee should meet once a month. Mr. Terjesen said that the report should be a snapshot of the budget as of June 30.

The committee then had a discussion on when to release the report. Mr. Sabbe suggested that supplying the report sooner would be best and that they shouldn't wait very long. Mr. Dow suggested that the report come out to coincide with an event such as the end of the County fiscal year. Dr. Graitcer suggested the end of the SPLOST collections in September 2020. Mr. Terjesen asked if the collection would get to \$71 million before September and County Manager, Alan Ours responded that numbers will lag a month behind, but with conservative estimates the total will be collected.

Dr. Graitcer summed up that the report would report on numbers as of June 30, 2020 and soon after the report would be published.

Mr. Sabbe motioned to approve the format of the annual report and that the numbers in the report will be a summary of the County commission's fiscal year ending June 30, 2020 and issue the report in July 2020. Mr. Terjesen seconded the motion. The motion passed unanimously. Ronnie Perry was not available for the vote.

7. Selection of dates for future meetings to be held every 90 days

Ms. Fraser made a motion to meet every 30 days. Mr. Dow seconded the motion. The motion failed to pass with a vote of 2-4.

Ms. Fraser made a motion to meet every 60 days. Mr. Dow seconded the motion.  
Ms. Fraser amended her motion to meet on June 24, 2020. Mr. Dow seconded the motion.

Dr. Graitcer suggested that the meeting move to July to get the final budget and SPLOST collection numbers. Mr. Sabbe said that six days wouldn't make much of a difference in the numbers.

The motion passed unanimously. Mr. Perry was not available for the vote.

Mr. Terjesen made a motion to adjourn. Ms. Fraser seconded the motion. The motion passed unanimously.