

MINUTES  
REGULAR MEETING  
GLYNN COUNTY BOARD OF COMMISSIONERS  
VIRTUAL TELECONFERENCE MEETING VIA MICROSOFT TEAMS  
SIMULTANEOUS PUBLIC ACCESS PROVIDED  
STREAMED LIVE AT THE BELOW WEB ADDRESS:  
<https://www.youtube.com/user/glynnboc/live>  
THURSDAY, JUNE 4, 2020 AT 6:00 PM

PRESENT: Michael Browning, Chairman, District 1  
Bill Brunson, Vice Chairman, District 4  
Dr. Peter Murphy, Commissioner, District 2  
Wayne Neal, Commissioner, District 3  
Allen Booker, Commissioner, District 5  
David O'Quinn, Commissioner, At Large Post 1  
Bob Coleman, Commissioner, At Large Post 2

ALSO PRESENT: Alan Ours, County Manager  
Aaron Mumford, County Attorney  
Dhwani Patel, County Clerk  
Matthew Kent, Communications Manager  
Lisa Gurganus, Parks and Recreation Director  
Dave Austin, Public Works Director  
Judy Dunnagan, Finance Manager  
Tamara Munson, Interim Chief Financial Officer  
Orah Reed, Human Resources Director

In an effort to adhere to the guidelines set forth by the CDC for the COVID-19 pandemic, this meeting is being held via video teleconference. The public has simultaneous access to the meeting. The meeting will be streamed online for public viewing at the Glynn County Board of Commissioners Youtube page at the following web address:

<https://www.youtube.com/user/glynnboc/live> and;  
live streamed on the Glynn County Board of Commissioners Facebook page.

**PUBLIC COMMENT PERIOD**

**COMMISSION PRESENTATIONS AND ANNOUNCEMENTS**

A motion was made by Commissioner Brunson and seconded by Commissioner Coleman to add item 3.1 the consent agenda to authorize the Chairman to sign a letter of support for the Golden Isles Development Authority's proposal for CARES ACT funding. The motion carried 6-0 with Commissioner Booker out of the meeting at the time of the vote.

CONSENT AGENDA – General Business

1. Approved the minutes of the regular meeting held [May 21, 2020](#), and the special called meeting held [May 19, 2020](#), subject to any necessary corrections. (D. Patel)
2. Authorized the establishment of the Development Setback Line for property at 106 E. 18th Street, Sea Island, in accordance with Glynn County Zoning Ordinance, Section 727, “Beach and Dune Protection District.” [REPORT](#)
3. Approved upgrading one part-time Community Service Officer to full-time effective June 8, 2020, to provide staffing assistance to the Emergency Management and Homeland Security Agency (EMA) with funding to come from the Police Department’s operations budget. (A. Eaton) [REPORT](#)
- 3.1 Authorized the Chairman to sign a letter of support for the Golden Isles Development Authority’s proposal for CARES ACT funding. [REPORT](#)

CONSENT AGENDA – Finance Committee

4. Approved the Support Agreement with Stryker® in the amount of \$55,575.20 with funding to be provided by the FY21 Emergency Rescue Operating Budget. (R. Jordan) (FC Vote: 3-0) [REPORT](#)
5. Approved the issuance of a purchase order to Physio Control, Redmond, WA, in the amount of \$12,546.52 for the purchase of one Lucas III CPR device and accessories with the funding to be provided by the FY20 EMS (Emergency Medical Services) Fund. (R. Jordan) (FC Vote: 3-0) [REPORT](#)
6. Approved the acceptance of the grant monies received from the Georgia Trauma Commission in the amount of \$5,809.23 to be used for the specific purpose of purchasing trauma-related equipment and increase the FY20 Emergency Medical Services Fund revenue and expenditures in said amount. (R. Jordan) (FC Vote: 3-0) [REPORT](#)
7. Approved the extension of the Contract for Services with the Emergency Communications Network (ECN) to provide for the communication of essential information to ensure the safety and preparedness of citizens during threatening situations in the amount of \$18,840 with funding to be provided by the FY21 E911 Budget. (S. Usher) (FC Vote: 3-0) [REPORT](#)
8. Canceled the Glynn County Recreation and Parks Spring 2020 Adult Softball and Adult Kickball leagues due to COVID-19 and allow teams to either keep their payment on account

- through March 31, 2021 to be applied to payment for an Adult Athletic league or request a refund. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
9. Canceled the Glynn County Recreation and Parks Spring 2020 Youth Softball League due to COVID-19 and give participants the option to keep their payment on account through March 31, 2021 to be applied to payment for a youth athletic program or request a refund. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
  10. Canceled the Glynn County Recreation and Parks Spring 2020 Youth Baseball League due to COVID-19 and allow participants to either keep their payment on account through March 31, 2021 to be applied to payment for a youth athletic program or request a refund. (L. Gurganus) (FC Vote: 3-0) [REPORT](#)
  11. Approved the Real and Personal Property corrections and exemptions as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, May 7, 2020 meeting, with clarification that this does not approve a tax refund. (R. Glisson) (FC Vote: 3-0) [REPORT](#)
  12. Accepted the FY20 COVID-19 Funding Grant and authorize a revenue and expenditure increase in the amount of \$1,948 for the Marshes of Glynn Libraries with the funding to be provided by the Georgia Public Library Service. (G. Mullis) (FC Vote: 3-0) [REPORT](#)
  - ~~13.~~ Accept the donations made to Animal Control from January 8, 2020 to May 18, 2020 and increase the revenues and expenditures in the FY20 Animal Control operating budget in the amount of \$4,658.19. (T. Hill) (FC Vote: 3-0) [REPORT](#) *This item was removed from the consent agenda at the request of Commissioner Neal.*
  14. Approved the attached Memorandum of Understanding with Social Opportunities & Active Recreation, Inc. (SOAR), and issue payment for \$10,000 to Special Olympics of Georgia in support of the local Special Olympics Program for FY21 which will begin on 07/01/2020 with funding to be provided by the FY21 General Fund Operating Budget. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)
  15. Approved and executed the FY21 contract with the Brunswick Judicial Circuit Public Defender in the amount of \$557,314. (J. Dunnagan) (FC Vote: 3-0) [REPORT](#)
  16. Accepted the proposal for property and liability coverage and risk management services and approve the contract with the Association County Commissioners of Georgia – Interlocal Risk Management Agency (ACCG-IRMA) for said services at a cost of \$753,421 for the July 1, 2020 – June 30, 2021 period and flood insurance for selected buildings at \$23,148 with funding to be provided by the General Fund. (O. Reed) (FC Vote: 3-0) [REPORT](#)

17. Approved the quote and “Thirteenth Amendment to Contract for Service by and between Glynn County, Georgia and Spillman Technologies, Inc.” for the interface to LexisNexis Coplogic Solution for a cost of \$10,375 with funding provided by the FY20 Information Technology Capital Budget; approved the agreements and purchase of the LexisNexis Coplogic software not to exceed \$17,280 annually with funding provided in the FY21 IT Police Operating Budget; and approved to opt in on the BuyCrash agreement to receive \$5.00 for each accident report sold through the BuyCrash website to offset the cost of the LexisNexis Coplogic software, all subject the County Attorney’s approval. (J. Catron) (FC Vote: 3-0) [REPORT](#)
18. Approved the contract with the Department of Corrections for three work details from Ware State Prison and Long State Prison at a cost of \$49,318 per year per detail at a total contract cost of \$147,954 with funding to be provided by the Public Works FY21 Operating Budget. (D. Austin) (FC Vote: 3-0) [REPORT](#)
19. Approved Change Order No. 1 from Liberty Roll Off & Recycling Inc., Brunswick, GA in the amount of \$6,700 for a new contract amount of \$24,900 with funding to be provided by the Solid Waste Fund fund balance to cover the cost of the additional bulk item disposal needed. (D. Austin) (FC Vote: 3-0) [REPORT](#)
20. Exercised the second year option with Intercontinental Commercial Services, Inc., Suwanee, GA, for county buildings custodial services along with the three change orders in the amount of \$364,012 with funding to be provided by the FY21 Facilities Maintenance Operating Budgets. (D. Austin) (FC Vote: 3-0) [REPORT](#)
21. Awarded a contract for the SPLOST 2016 Sea Island Road Ditch Piping Improvements (Road Drainage) Project to Plant Improvement Company, INC, DBA Seaboard Construction for a base bid of \$359,759.62 plus a bid alternative of \$73,342.15 for a total bid of \$433,101.77 with funding to be provided by SPLOST 2016 and approve reallocating \$24,078.75 from SPLOST2016 – Major Roads and Residential Streets and \$123,846.02 from SPLOST 2016 – Old Jesup Road Construction to SPLOST 2016 Sea Island Road Ditch Piping Improvements. (D. Austin) (FC Vote: 3-0) [REPORT](#)
22. Approved the contract with Keep Golden Isles Beautiful (KGIB) in the amount of \$51,924 with funding to be provided by the FY21 Solid Waste Fund Operating Budget. (P. Thompson) (FC Vote: 3-0) [REPORT](#)
23. Awarded the contract for support of the Brunswick Area Transportation Study Metropolitan Planning Organization (BATS MPO) for FY21 to RS&H with funding to be provided by the FY21 Community Development Operating Budget. (P. Thompson) (FC Vote: 3-0) [REPORT](#)

24. Exercised the third option year (2020) for the National Pollutant Discharge Elimination System (NPDES) phase 2 permit with Goodwyn Mills & Cawood, Inc. (GMC) (in the amount of \$45,963 with funding to be provided by the FY21 Community Development Operating Budget. (P. Thompson) (FC Vote: 3-0) [REPORT](#)
25. Exercised the second option year for landfill monitoring services with Advanced Environmental Management Inc. (AEM) in the amount of \$17,800 with funding to be provided by the FY21 Solid Waste Fund Operating Budget. (P. Thompson) (FC Vote: 3-0) [REPORT](#)
26. Awarded the contract for the full project scope (Base plus three Bid Alternatives) of the St Simons Revetment and Rehabilitation Project to The Industrial Company in the amount of \$2,156,730 with funding to be provided by the FY20 Capital Projects Fund and will be reimbursed by the OneGeorgia Authority. (K. Downs) (FC Vote: 3-0) [REPORT](#)

A motion was made by Commissioner Brunson and seconded by Commissioner Coleman to approve all items on the consent agenda except item number 13 which was removed for discussion. The motion carried 6-0 with Commissioner Booker out of the meeting at the time of the vote.

#### ITEMS REMOVED FROM THE CONSENT AGENDA FOR DISCUSSION

13. Accept the donations made to Animal Control from January 8, 2020 to May 18, 2020 and increase the revenues and expenditures in the FY20 Animal Control operating budget in the amount of \$4,658.19. (T. Hill) (FC Vote: 3-0) [REPORT](#) *This item was removed from the consent agenda at the request of Commissioner Neal.*

Commissioner Browning explained that the Board pulled this item from the consent agenda to modify the motion. They needed to accept the donations for Animal Control however do not need to modify the Animal Control budget as the funds have already been budgeted for.

A motion was made by Commissioner Neal and seconded by Commissioner Coleman to accept the donations made to Animal Control from January 8, 2020 to May 18, 2020. The motion carried 6-0 with Commissioner Booker out of the meeting at the time of the vote.

#### GENERAL BUSINESS

27. Consider rejecting all bids for the construction of four (4) new Pickleball courts at Kings Park. (L. Gurganus) (FC Vote: 2-0-1) [REPORT](#)

Lisa Gurganus, Parks and Recreation Director, reported that the last time this construction project was brought to the Board, it was for six (6) Pickleball courts to be

constructed at Kings Park and was overbudget. Staff was directed by the Board to downsize the scope of work and re-advertise for bids. This time, three bids were received to construct four (4) Pickleball courts at Kings Park. The lowest responsive bidder McGrath Industries dba Talbot Tennis in the amount of \$142,574, which is within the project budget of \$150,000. McGrath Industries has several years of experience building Pickleball courts and has successfully completed several projects for the County. Ms. Gurganus took this bid to the Finance Meeting on May 26 where they recommended to reject the bids.

The Board held a discussion regarding this project and its funding.

A motion was made by Commissioner Murphy and seconded by Commissioner Brunson to award the bid for the construction of four (4) new Pickleball courts at Kings Park to the lowest responsive bidder McGrath Industries dba Talbot Tennis. The motion failed for lack of a majority vote with Commissioners Booker, Browning, Brunson, Coleman, and Neal opposed and Commissioner O'Quinn abstained.

28. Consider awarding the bid for the construction of the new Animal Control Facility to lowest responsible bidder, R. H. Tyson, Blackshear, GA, in the amount of \$3,509,289 with funding in the amount of \$1,328,000 to be provided by SPLOST 2016 and \$2,181,289 to be provided by the General Fund fund balance with no recommendation from the Finance Committee. (D. Austin) (FC Vote: 3-0) [REPORT](#)

A motion was made by Commissioner Neal and seconded by Commissioner Coleman to defer this item until the June 18 meeting. The motion carried unanimously.

29. Consider authorizing the Interim Police Chief to hire up to 8 part-time Police Officers to assist with the department's workload during shortages in staff and to assist with special events. (J. Wiggins) [REPORT](#)

Alan Ours, County Manager, reported that the Police Department is short several approximately 20 officers. In an effort to provide additional resources during this busy summer season, staff is recommending that the Board provides authorization to provide part-time Police Officers. The funding for these positions would come from the salary slippage due to vacancies.

A motion was made by Commissioner O'Quinn and seconded by Commissioner Coleman to authorize the Interim Police Chief to hire up to 8 part-time Police Officers to assist with the department's workload during shortages in staff and to assist with special events. The motion carried unanimously.

A motion was made by Commissioner Coleman and seconded by Commissioner O'Quinn to adjourn the meeting. The motion carried unanimously.

**EXECUTIVE SESSION/POST EXECUTIVE SESSION ACTION**

The Board did not hold an executive session during this meeting.

There being no further business, the meeting adjourned at 6:36 p.m.

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Michael Browning, Chairman  
Board of Commissioners  
Glynn County, Georgia

Attest:

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Dhwani Patel, County Clerk