

MINUTES
SPECIAL CALLED MEETING
GLYNN COUNTY BOARD OF COMMISSIONERS
VIRTUAL TELECONFERENCE MEETING VIA MICROSOFT TEAMS
SIMULTANEOUS PUBLIC ACCESS PROVIDED
STREAMED LIVE AT THE BELOW WEB ADDRESS:
<https://www.youtube.com/user/glynnboc/live>
THURSDAY, MAY 29, 2020 AT 8:30 AM

PRESENT: Michael Browning, Chairman, District 1
Bill Brunson, Vice Chairman, District 4
Dr. Peter Murphy, Commissioner, District 2
Wayne Neal, Commissioner, District 3
Allen Booker, Commissioner, District 5
David O'Quinn, Commissioner, At Large Post 1
Bob Coleman, Commissioner, At Large Post 2

ALSO PRESENT: Alan Ours, County Manager
Aaron Mumford, County Attorney
Dhwani Patel, County Clerk
Tamara Munson, Interim Chief Financial Officer
Matthew Kent, Communications Manager
Randy Jordan, Fire Chief
Judy Dunnagan, Finance Manager
Dave Austin, Director of Public Works
Pamela Thompson, Director of Community Development
John Catron, Director of Information Technology
Lisa Gurganus, Director of Recreation and Parks
Cristee Kinstle, Budget Analyst for the Police Department
Orah Reed, Director of Human Resources
Vickie McClinton, Internal Auditor

In an effort to adhere to the guidelines set forth by the CDC for the COVID-19 pandemic, this meeting is being held via video teleconference. The public has simultaneous access to the meeting. The meeting will be streamed online for public viewing at the Glynn County Board of Commissioners Youtube page at the following web address:

<https://www.youtube.com/user/glynnboc/live> and;
live streamed on the Glynn County Board of Commissioners Facebook page.

Discussion and consideration of voting on the following:

1. FY21 Proposed Budget [REPORT](#)

Alan Ours, County Manager, gave a brief overview of the budget process and explained that the Budget Team began working on the budget in the fall of 2019. After meeting with all of the department heads and moving towards the next phase of the budget, the COVID-19 pandemic began in late February. This caused the Budget Team to have to go back to the drawing board to review the budget by line item and make changes to the budget. The Board received a copy of the budget on May 15, and some additional changes have been made since then which are outlined below:

Adjustments to Revenues

- Interest and investment income increased slightly
- State court revenues reduced to more accurately reflect expectations due to COVID-19 restrictions
- Recalculated property tax numbers based on latest growth & inflation report from Property Tax Assessor's Office and increased revenues where appropriate

Adjustments to Expenditures

- Approved bond refunding savings included
- Increase pension costs from 9.8% to 10.2% across all covered employees
- Training & education costs reduced
- Legal fees reduced
- Rebalanced health insurance, workers comp, property & liability & pension costs
- Recalculated and distributed indirect cost allocations & added General Fund allocations
- Public Safety Lift Station (\$350K) added to Capital Projects fund with \$50k use of fund balance (was on SPLOST 2020 list)
- Further cut operating costs based on new projections through April 2020
- Adjusted vehicle costs to state contract pricing plus outfitting
- Decreased hardware capital by \$9,000
- Increased cost for inmate work detail contracts

Use of Fund Balance in this budget draft:

- General Fund: \$1,273,061
- Fire Protection Fund: \$476,354
- Capital Projects Fund: \$50,000
- Building Inspection Fund: \$174,240
- Solid Waste Fund: \$358,177

Mr. Ours reported that he and staff recently participated in a webinar presented by the Carl Vinson Institute, University of Georgia, on the current fiscal situation that showed the use of fund balance during short term financial issues, such as the COVID-19 pandemic, is okay. He reported that the previous projected losses for April have been better than expected, and therefore believes that projections for the budget are conservative. The floor was then opened up for questions.

The Board held a discussion about the budget and asked Mr. Ours to look into several items to see if the budget can be further reduced. The Board decided to meet back again on Wednesday, June 3, 2020, at 9:00 a.m. to discuss the budget again.

EXECUTIVE SESSION/POST EXECUTIVE SESSION ACTION

The Board did not hold an executive session during this meeting.

There being no further business, the meeting adjourned at 9:51 a.m.

Michael Browning, Chairman
Board of Commissioners
Glynn County, Georgia

Attest:

Dhwani Patel, County Clerk