



GLYNN COUNTY BOARD OF ELECTIONS AND REGISTRATION

Meeting, Tuesday December 3, 2019

The December meeting of the Board of Elections and Registration was called to order by Chairman Gibson at 5 pm.

Present were Patricia Gibson, Chairman; Sandy Dean, Vice Chairman; Keith Rustin, Secretary; Patricia Featherstone, Member; Tommy Clark, Member; Christopher Channell, Supervisor; Christina Redden, Assistant Supervisor; Taylor Cooper, The Brunswick News; David Pine

Public Comment

Mr. Pine expressed a desire to see more or different reporting of under votes on voting machines. Mr. Clark asked Mr. Pine to make an appointment with office staff to discuss such reporting.

Approval of Minutes of November 12, 2019 Regular Board Meeting

Minutes were approved with corrections.

Old Business

General Update

An update on various assigned letters was given and staff was tasked to complete these activities. Ms. Featherstone also requested the 3 month rolling calendar also list upcoming milestones and deadlines. The runoff coincides with meeting date. There were no current concerns about the election and tabulation would begin after the meeting concluded.

New Business

Fiscal Year 2021 Budget Discussion

In preparation for creating the budget, the previous year's Goals and Objectives were reviewed, discussed, and amended accordingly. Two additional goals and accompanying objectives were proposed. These will be developed and presented for later discussion. These additions consist of a goal of examining methods to maximize voter participation and a goal of developing strategic plans for each precinct. Once finalized and approved, Goals and Objectives will be presented to the Finance Department.

Increases in the FY21 Budget primarily involve logistics and election costs related to the new machines and processes. Many of these expenses are needed immediately and cannot wait for the next fiscal year. These expenses include machine storage components and electrical supplies for precincts. Precinct security, especially for Early Voting, must be in place before March. Ballot paper must be purchased for at least 2 elections remaining in this fiscal year. Ms. Dean commented these expenses are essential to conducting future elections and must be funded.

There will be increases in election related consumables. Ballot paper and ballot printer toner will be significant recurring expenses. General office supplies may need to increase to support the paper ballot system. Staff increases may be needed for 2020. Mr. Clark and Ms. Dean commented many expenses are still unknown due to lack of information from the State and may increase. The Board tasked Mr. Channell to meet with the county manager before budget



submission to discuss the immediate needs, long term budget changes, and the potential cost of unknown requirements.

Office Report

The scanning project is 79% complete. The financial report reflects the same information as the November report because Finance has not updated budget data since October.

The State Elections Board will hold a hearing on December 17 to discuss a complaint made by a 2016 UOCAVA voter. The investigation is completed and found to be valid. Staff has written a letter accepting the conclusions and explaining all corrective actions taken. Hearing attendance is not mandatory, but the Board should expect a response letter from the State Elections Board upon conclusion.

Board Member Comments

Ms. Gibson tasked Mr. Channell to ensure thank-you notes have been sent to Lowndes County and the County Commissioners. Ms. Gibson also verified that Superior Court has been informed of the increased space needed to house paper ballots beginning in 2020. Ms. Redden confirmed all involved parties are now aware of the new space and storage needs.

Executive Session

There was no motion for an Executive Session.

Adjournment

Ms. Dean made a motion to adjourn, Mr. Clark seconded. The motion was approved 5-0.

Patricia Gibson, Chairman

Keith Rustin, Secretary