

MINUTES
SPECIAL CALLED MEETING
GLYNN COUNTY BOARD OF COMMISSIONERS
W. HAROLD PATE BUILDING
1725 REYNOLDS STREET, 2ND FLOOR CONFERENCE ROOM 224
TUESDAY, OCTOBER 8, 2019 AT 2:00 PM

PRESENT: Michael Browning, Chairman, District 1
Bill Brunson, Vice Chairman, District 4
Dr. Peter Murphy, Commissioner, District 2
Wayne Neal, Commissioner, District 3
Allen Booker, Commissioner, District 5
David O'Quinn, Commissioner, At Large Post 1
Bob Coleman, Commissioner, At Large Post 2

ALSO PRESENT: Alan Ours, County Manager
Aaron Mumford, County Attorney
Dhwani Patel, County Clerk

Discussion and consideration of voting on the following:

1. Discussion regarding Impact Fees

Pamela Thompson, Community Development Director, reported that they have been working with Bill Ross for his expertise on impact fees. Impact fees are calculated by determining the cost on the infrastructure of a community of new development and then assessing the new development that cost. After the last meeting where Mr. Ross presented, Ms. Thompson was asked by the Board to prepare a contract quote for Mr. Ross to provide the service of conducting the impact fee study, doing the calculations required by state code, and preparing an impact fee ordinance for the Board's consideration. The quote came back at \$76,000 and those funds have been budged for in the FY20 budget. Ms. Thompson then provided the Board with additional documentation was that requested by various Commissioners.

The Board held a discussion regarding the purpose of impact fees and which parts of the County could be charged the impact fees. They also discussed the feasibility of doing the work inhouse versus hiring Mr. Ross. [REPORT](#)

2. Receive an update from the Courthouse Space Needs Assessment Committee

Commissioner Browning introduced the members of the committee comprised of Wayne Bennett, Jack Hartman, Billy Lawrence, John Tuten and Ralph Basham, who also served as the Chairman. Mr. Basham stated the mission of the committee which was to review the Heery Design report from October 2014, to meet with judges and employees of the Glynn

Courts to listen to needs and visit the Court facilities to more clearly understand the current security and operational difficulties and space issues, to tour the Court facilities to observe the operations and hear the concerns of supervisors and employees, and then report their findings and recommendations to the Board. He mentioned the dates that the committee met and toured the facilities. Mr. Basham outlined the committee's security concerns in the new courthouse, juvenile court, and in the historic courthouse. He stated that in his opinion, it would be better to prevent an incident than try to figure out how to respond to one. The committee also found that the new courthouse was already at capacity at the time it was built and as there has been tremendous growth in the community since then, they did confirm that space was an issue at the new courthouse and juvenile court.

John Tuten presented the committee's proposed recommendations that would address their concerns. The seven point proposed improvements include:

1. Security Screening point in a separate 22,785 square foot building so that worst case incident begins at security building, providing warning and reaction time to additional security personnel in the court facilities
2. New Juvenile Court Complex addition to west side of Courthouse
3. New Clerk of Superior Court space and Jury Assembly Room to east side of Courthouse
4. New fenced secure parking (gated for electronic entry by authorized personnel) to serve judges and other personnel handling money or needing a secure parking area
5. Secure parking area also has driveways serving Sallie Ports to transport prisoners to and from the Court
6. Attractive historic security fence extends from Courthouse to Historic Courthouse; thus, visitors to Historic Courthouse are screened before entry and public entrance to Historic Courthouse will be the North Entrance
7. Undeveloped lot to west of Courthouse available to be developed as Court parking which can be developed for approximately 310 cars while preserving specimen live oaks

Sheriff Neal Jump also provided his expertise regarding the security at the courthouse. Commissioner Browning stated that Heery Design has been contacted to provide an estimate for the recommended renovation. [REPORT](#)

3. Consideration of the Special Purpose Local Option Sales Tax (SPLOST 2020) project list

Alan Ours, County Manager, stated that the project list given to the Board has been prioritized by designating high, medium, or low priority to each project. Staff from the Public Works and Community Development departments provided background on various potential SPLOST 2020 projects. The Board discussed the projected funds that could be raised by SPLOST 2020 and what portion of those funds would be allocated to County projects. Mr. Ours mentioned that if the Board had an interest in using an outside firm to manage the SPLOST 2020 projects, they would need to budget for that firm in the SPLOST funding as well. The Board requested that staff come back at their next Special Called Meeting on Tuesday, October 15 after adding estimated prices on the projects categorized as high priority, especially the road and resurfacing projects, drainage projects, and sidewalk projects. [REPORT](#)

EXECUTIVE SESSION/POST EXECUTIVE SESSION ACTION

The Board did not hold an executive session during this meeting.

There being no further business, the meeting adjourned at 4:51 p.m.

Michael Browning, Chairman
Board of Commissioners
Glynn County, Georgia

Attest:

Dhwani Patel, County Clerk