

**GLYNN COUNTY BOARD OF ELECTIONS AND REGISTRATION**

August 8, 2017

Board Hearing

The hearing was called to order by the Chairman at 9:59 A.M.

Present were Ruby Robinson, Chairman; Patricia Gibson, Secretary; Sandy Dean, Member; Keith Rustin, Member; Tommy Clark, Member; Taylor Cooper, Guest; Monica Couch, Assistant Supervisor.

The hearing was conducted to consider the eligibility of voters whose names were listed on a spreadsheet Mrs. Couch distributed to each Board member. Letters of notification of the hearing were mailed on August 2, 2017. Board members briefly reviewed the list of names and the reason stated for removal of fourteen (14) deceased voters.

Mrs. Rustin made a motion that the deceased voters listed be removed from the Glynn County electors list; Mrs. Dean seconded the motion. Motion was approved 5-0.

Mrs. Dean made a motion to adjourn the hearing. Mr. Rustin seconded the motion. Motion was approved 5-0.

The hearing was adjourned at 10:00 A.M.

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Ruby Robinson, Chairman

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Patricia Gibson, Secretary

## GLYNN COUNTY BOARD OF ELECTIONS AND REGISTRATION

August 8, 2017

Board Minutes

The meeting of the Board of Elections was called to order by Chairman Robinson at 10:00 a.m.

Present were Ruby Robinson, Chairman; Patricia Gibson, Secretary; Sandy Dean, Member; Keith Rustin, Member; Tommy Clark, Member; Taylor Cooper, Guest; Monica Couch, Assistant Supervisor.

### *Discuss and Approve Hearing and Board Minutes held on July 11, 2017*

Mrs. Dean made a motion to approve the hearing and board minutes held on July 11, 2017 and Mr. Rustin seconded. Motion approved 4-0: Mr. Clark abstained because he was not a member of the Board at the July 11 meeting.

### *Discuss and Approve Minutes of the Special Called Meeting and Executive Session held on July 17, 2017*

Mrs. Dean made a motion to approve the minutes of the Special Called Meeting held on July 11, 2017 and Mr. Rustin seconded the motion. Motion approved 4-0.

### *Discuss and Give Update on Polling Location Changes*

Mrs. Couch reported that the lease with Zion Baptist Church was signed and that she was proceeding with required legal notices and ordering new precinct cards. Burroughs Molette may not be ready until 2019. Because of an issue with the handicap accessible ramp to the church, the Board voted to have an extra poll worker stay at the entrance with just the responsibility of assuring access. Mrs. Gibson made the motion, Mr. Clark seconded the motion. Mrs. Couch also mentioned that the visit to Blythe Island Baptist was productive and that the site would be ideal as a polling place for voters now assigned to the Glyndale Elementary precinct. St. Williams Catholic Church will also be under renovations during 2018. The Board discussed possible nearby facilities to start approaching for consideration.

### *Update on Administrative Operations including TSX purchase update, upcoming Qualifying Dates, Status of Renovations of the Office Space Upstairs*

Mrs. Couch reported that at a recent regional meeting that she, Mrs. Gibson and Mrs. Robinson attended, a presenter from ES&S reiterated that the future of TSX machines in Georgia was still uncertain. The presenter, Mr. Jeb Cameron, described voting machines that they manufacture and are now being used in other States. These voting machines could produce a 'paper' ballot with the options selected by the voter. Mr. Cameron had expressed that nationally, some advocacy groups are requesting a paper trail.

Mrs. Couch explained that the purchase of the five (5) TSX units from San Diego that the Board had decided last month was on hold pending a review of the bill of sale by a County attorney. Mrs. Couch added that Qualifying for the Municipal Election would start on Monday, August 21 at 8:30 a.m. and end on Friday, August 25 at 4:30 p.m. She also mentioned that renovations of the second floor office space are underway and expected to be completed by early voting mid-

October. If not, Mrs. Robinson explained, the Board of Elections would still be able to use the large conference room on the second floor for early voting.

Mrs. Couch added that Poll Worker training will be held on September 27 and 28. She then introduced Mrs. Bonnie Land, a temporary worker assigned to fill in during the present staff vacancy.

#### *VRAG Conference Travel Details*

This year's VRAG Conference begins on August 14 and ends on August 16 in Augusta. Four Board members and the Interim Supervisor, Mrs. Couch planned on attending the conference. Mrs. Couch added that she would be doing a presentation on Third Party Registration Drives at the conference.

#### *By Laws*

Mrs. Robinson stated that the proposed changes to the Board's By Laws were sent to the County attorney. Mrs. Robinson explained that the Board could review and work on the changes at a planned retreat. Members agreed that the retreat would be held on Monday, August 28 at the Casino building on St. Simons Island.

#### *Applications for Supervisor of Elections*

The Board held a brief discussion about getting the applications from Glynn County Human Resources and reviewing them. Mrs. Gibson suggested the applications be kept in the Chairman's office and that the Board members review them there. Mrs. Robinson expressed that she wanted to review all of the applications that Human Resources received. Mr. Clark concurred that the Board review every application to see if applicant met any of the qualifications. Board Members agreed to select the top three candidates and interview them if necessary. Those candidates would be notified in the near future.

#### *Election of Officers for Vice-Chairman and Secretary*

Mrs. Robison entertained a motion for Vice-Chairman. Mrs. Dean nominated Mr. Clark for Vice Chairman. All members approved, none opposed. Mr. Clark accepted.

Mrs. Robinson entertained a motion for Secretary. Mr. Rustin nominated Mrs. Gibson. All members approved, none opposed. Mrs. Gibson accepted.

#### *Adjournment*

Mrs. Gibson made a motion to adjourn. Mr. Rustin seconded the motion. Motion approved 5-0. Meeting adjourned 11:30 A.M.

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Ruby Robinson, Chairman

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Patricia Gibson, Secretary