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## GLYNN COUNTY BOARD OF ELECTIONS AND REGISTRATION

April 10, 2018  
**Board Minutes**

The meeting of the Board of Elections was called to order by Chairman Robinson at 10 a.m.

Present were Ruby Robinson, Chairman; Tommy Clark, Vice Chairman; Patricia Gibson, Secretary; Sandy Dean, Member; Keith Rustin, Member; Monica Couch, Supervisor; Christopher Channell, Assistant Supervisor; Jason Wilbanks, Assistant County Attorney; Taylor Cooper, guest.

### ***Approval of Minutes of March 13, 2018 Regular Board Meeting***

Mr. Clark made a motion to approve the minutes from the March 13 Board Meeting. Mr. Rustin seconded the motion. Motion approved 5-0.

### ***Supervisor's Office Report***

Mrs. Couch presented the Cancelled/Deceased lists from December for the Board to review.

Mrs. Couch presented an update on the L&A that was performed on the Optical Scan machines with the ballots. All four machines that we will be using have passed the L&A test and are ready for the election.

Mrs. Couch informed the Board that the UOCAVA ballots were sent out on Thursday April 5<sup>th</sup> ahead of the April 7<sup>th</sup> deadline. We have started sending out absentee ballots that have been requested and will continue as we receive additional requests.

Mrs. Couch pointed out that iHeart radio had offered the Board of Elections free PSA spots. We have received calls about serving as poll workers based on these. We are still in the process of recruiting Poll Workers. We are attempting to hire about 140 and we are about 30 short at this time.

Mrs. Dean inquired about the possibility of working the election-day in shifts instead of working from open to close. This will be looked at and discussed at a future meeting to include considering paying hourly instead of per election. Mrs. Gibson recommended that the Supervisor research the options and present the Board with any options/suggestions at a future meeting. Mr. Rustin made a motion that the Supervisor submits a recommendation sometime after the election. Mrs. Dean seconded the motion. Motion passed 5-0

Mrs. Couch informed the Board that the poll worker training will begin on April 11<sup>th</sup> and invited the Board to attend any of the dates.

Mrs. Couch informed the Board that there needed to be an adjustment to the budget to cover postage costs. The precinct changes required that we send out voter cards to inform the voters of the changes.

### ***Executive Session***

Mrs. Dean made a motion to go into executive session for possible litigation. Mr. Rustin seconded the motion. Motion passed 5-0.

Upon return from executive session, Mr. Rustin made a motion to approve the consent order in State Election Board case # 2014-110. Mrs. Dean seconded the motion. Motion passed 5-0.

Mrs. Dean made a motion to approve the minutes from the Special Called Executive session meeting on March 1, 2018. Mr. Clark seconded the motion. Motion passed 5-0.

### ***Future Agenda Items***

Mrs. Dean inquired why future agenda requested items do not show up on the agendas. There was a discussion regarding the request that Mrs. Dean made at the last meeting pertaining to the review of the by-laws. According to other members' recollections, the last discussion in April indicated that the review was going to be done at an offsite 'retreat.' Mrs. Dean requested that a review of the by-laws as they pertain to the evaluation of the Supervisor be placed on the Agenda for the May meeting.

On August 8, 2017 minutes:

"Mrs. Robinson stated that the proposed changes to the Board's By-Laws were sent to the County attorney/ Mrs. Robinson explained that the Board could review and work on the changes at the planned retreat. Members agreed that the retreat would be held on Monday, August 28 at the Casino building on St. Simons Island."

On August 28, 2017

Members express question and clarification regarding sections of the Bylaws in the area of Supervisor evaluation and staffing. It was agreed to request the County Attorney to meet with us and provide guidance in these areas as well as a written affirmation regarding Article IX.

On March 13, 2018 under future agenda item: Mrs. Dean asked to review the By-Laws as it pertains to evaluation of the Supervisor.

On March 14, 2018 Mr. Mumford sent the board an email regarding Article XI of By-Laws. (see attached)

It was never put on April's agenda. I ask to have it put on Mays agenda.

The May meeting will have the election of officers and adoption of meeting calendar for June 2018 through May 2019.

### ***Adjournment***

Mrs. Dean made a motion to adjourn, Mr. Rustin seconded the motion. Motion approved 5-0. Meeting adjourned at 10:49 a.m.

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Ruby Robinson, Chairman

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Patricia Gibson, Secretary