



GLYNN COUNTY BOARD OF ELECTIONS AND REGISTRATION

January 8, 2019

Board Minutes

The meeting of the Board of Elections was called to order by Chairman Gibson at 10 a.m.

Present were Patricia Gibson, Chairman; Sandy Dean, Vice Chairman; Keith Rustin, Secretary; Tommy Clark, Member; Ruby Robinson, Member; Christopher Channell, Assistant Supervisor; Jason Wilbanks, Assistant County Attorney; Taylor Cooper, Brunswick News; Cassandra Oliver; and Paula Galland.

Approval of Minutes of December 11, 2018 Regular Board Meeting and the December 17, 2018 Special Called Meeting.

Mrs. Robinson made a motion to approve the minutes. Mr. Clark seconded the motion. The Motion was approved 5-0.

Old Business

Update on the Scanning Project

Mr. Channell informed the Board that we have started receiving a few resumes from the two Temp agencies. We are hoping to have the two Full-time temporary employees selected by January 17-18, 2019 so that we have time for IT to process their computer access.

Mr. Channell reported that he had a meeting this past Friday with James Manning from IT to go over the scanning process. We will need to have IT make adjustments to each of our desktop workstations and IT also needs to confirm the proper storage location for the scanned cards. We are planning to start the scanning project on January 22.

New Business

Consider Relocating the Mainland Early Voting Location to the Ballard Complex.

Mr. Clark asked that this item be placed on the agenda for discussion. Early voting is becoming a popular alternative to election day polling. The current two early voting sites are located in the eastern part of the County. The Ballard Complex would offer a more centralized location that also has plenty of room. Mr. Rustin acknowledged the idea of having a location that provided more space and is more centrally located, but questioned if moving the location from the City would also create a hardship for those within the City. Mr. Rustin stated he would be in favor of opening an additional voting location in the County to serve those in the western portion of the County. Mr. Channell informed the board that it would increase the cost of each election by at least \$8,500. The Board would have to increase the Poll worker line item by at least \$17,000 to cover the two elections in 2020. The Board agree that it would be better to have one location in the City, one location in the County, and one location on the Island. Mrs. Robinson made a motion to open a third early voting location at the Ballard Complex. Mr. Clark seconded the motion. The motion passed 5-0

The Board also had a brief discussion on the length of early voting and would like to see the State consider reducing the required number of weeks from three to two.



Discussion on a Contract vs At-Will Employment for the Supervisor Position

The Board reviewed the draft of the contract that the County Attorney's office initially presented to the board in 2017. After Discussion, Mr. Clark made a motion to make the Supervisor a contract position subject to revision. Mrs. Robinson seconded the motion. The motion passed 5-0

The Board would like to continue reviewing the wording in the contract with revisions to be made prior to offering the position to the new Supervisor.

Discussion on Posting of the Supervisor Position

Mrs. Gibson stated that she had completed all the paperwork with the termination of the previous supervisor. The position is ready to be posted, but she wanted input from the Board as to how long the position should be open. Mrs. Dean made a motion to post the position until filled. Mrs. Robinson seconded the motion.

Mrs. Gibson stated that she will check with Human Resources in 2 weeks to see how many applications have been received and inform that Board if there are a sufficient number of applications to call a special meeting to review applications. Mrs. Robinson stated that she would like for the Board to receive all applications and not just those that HR determines to meet the requirements.

FY20 Budget Request

Mr. Channell presented the Board with a proposed budget request. Mr. Channell pointed out that the line items in the shaded area will be completed by the County Manager's office and the Finance Department. He has included the numbers from the current budget only for reference. Mr. Channell pointed out that changes he would recommend and the reason for the change. The Board had no suggested changes to the proposed budget.

Board Member Comments

Mr. Rustin wanted to confirm the two temporary agencies that are supplying individuals for the scanning project. The two are Express Temp Agency and Man Power.

Executive Session

None

Adjournment

Mr. Clark made a motion to adjourn, Mrs. Dean seconded the motion. The motion was approved 5-0. The meeting adjourned at 11:10 am.

Patricia Gibson, Chairman

Keith Rustin, Secretary