

BATS MEETING MINUTES

Brunswick Area Transportation Study Technical Coordinating Committee (TCC) Meeting

Monday, July 9, 2018 - 1:30 p.m.
Harold Pate Building
1725 Reynolds Street, 2nd Floor Conference Room
Brunswick, GA 31520

AGENDA

1. Welcome and Opening Remarks (Pamela Thompson)
2. Approval of Meeting Minutes- Action Item
 - a. Minutes from TCC meeting held on May 14, 2018
3. Citizens Advisory Committee Membership Update - Information
4. TAP funding Update - Information
5. PM2 and PM3 endorsement, and MTP/TIP Amendment – Action Item
6. Special PL Funding Projects – Action Item
7. Agency Updates
 - a. Update on Airport Projects
 - b. Update on County Projects
 - c. Update on City Projects
 - d. Update on GDOT Projects
 - e. Other Items
8. Public Comment
9. Adjourn

Next Technical Coordinating Committee Meeting: Monday, September 10, 2018

1. Welcome and Opening Remarks

The meeting was called to order at approximately 1:32 pm by Ms. Pamela Thompson. Ms. Thompson gave the welcome and asked everyone to ensure they signed in and to introduce themselves.

2. Approval of Meeting Minutes

a. Meeting Minutes from TCC meeting held on May 14, 2018

Ms. Thompson asked the committee if everyone reviewed the minutes from the May 14, 2018 meeting and if anyone had questions, comments or changes pertaining to them. There were no comments from committee members. Ms. Thompson then asked for a motion to approve the meeting minutes. Mr. Bob Nyers made the motion to approve the BATS TCC minutes from meeting held on May 14, 2018. Mr. Dave Austin seconded the motion. The motion passed unanimously. Ms. Thompson then turned the meeting over to Mrs. Hatcher to continue with the next agenda item.

3. Citizens Advisory Committee Membership Update

Mrs. Hatcher started with a brief overview of CAC materials discussed at previous meetings. She told the committee that the Policy Committee took action at their June meeting to extend the BATS CAC membership application deadline until the August Policy Committee meeting. Mrs. Hatcher added that to date, a total of 7 applications were received, however only 5 of the 7 applicants satisfied the CAC application criteria. She proceeded to remind the committee that according to the BAT CAC bylaws there can be no more than 18 members and no fewer than 5 members.

Mrs. Hatcher shared with the committee that notices for the CAC membership application extension have been posted on the MPO's website and the Glynn County Homepage. She added that staff continues to encourage members to invite individuals who have expressed an interest in the transportation planning process to submit an application.

4. TAP Funding Application

Mrs. Hatcher started by telling the committee that this agenda item was referring to a competitive funding application process that was distributed to MPOs by GDOT. She added that it was a call for projects and the deadline will be in August 2018. Mrs. Hatcher stated that staff is bringing it to the committee's attention so they can distribute it to various departments if there are any local projects that the city or county would like to submit as a local project sponsor. She added that there were a few funding requirements that she wanted to highlight as well as outline who is eligible to apply for funding.

Mrs. Hatcher then went through a list of projects that TAP funds can and cannot be used for, followed by authorized applicants for TAP funds.

Mrs. Hatcher asked if there were any questions. Mr. Austin asked if these would be percentage matched and what was the match amount. Mrs. Hatcher replied yes and it would be 80% federal 20% local match.

5. PM2 and PM3 endorsement, and MTP/TIP Amendment – Action Item

pending approval of local government resolutions obligating a 20% local match. Mr. Dave Austin seconded the motion. The motion passed unanimously.

7. Agency Updates

a. Update on Airport Projects

Mr. Vernon Bessing was present from the Glynn County Airport Commission. There were no airport project updates available for this meeting.

b. Update on County Projects

Mr. Dave Austin provided an update on the County projects. He mentioned that there was a list of current projects provided to committee members prior to their meeting. Ms. Thompson then suggested that if anyone had questions on any specific projects they are free to ask questions.

Mr. Austin asked if there were any questions on the county projects update. There were no questions or comments and he turn the meeting over to Ms. Thompson.

c. Update on City Projects

Mr. Alberson provided an update on City of Brunswick projects. He stated that there were a couple projects under design. These included:

- The L Street project: looking to be completed by next month and going out for bid hopefully later this summer.
- Magnolia Park: rebuild roadways and utility improvements. Construction to start later this year.
- Final approval on the trail portion on US 17
- Several other trail projects in different stages of permitting and approvals.

d. Update on GDOT Projects

Mr. Cowart provided an update on the GDOT projects. GDOT also have a project lists available for each committee member. Mr. Cowart asked if there were any questions regarding the GDOT project updates. There were no additional questions or comments. He then turned the meeting over to Ms. Thompson.

8. Adjourn

Ms. Thompson reminded everyone of the upcoming TCC meeting scheduled for September 10, 2018. She thanked everyone for their participation and the meeting was adjourned at approximately 2:25 pm.



BATS TCC Chairman



Date