

PRESENT: Presiding Chairman Lorraine Dusenbury, Commissioners Larry Dixon, Robert E. Owens, Henry T. Smith, and Ronald Young.

ABSENT: Chairman Roy J. Boyd and Vice-Chairman C. K. Curry

ALSO PRESENT: Administrator Harry G. Perkins, and Attorney J. Thomas Whelchel.

Acting-Chairman Dusenbury called on Commissioner Owens for the invocation.

Presentation of Grand Jury Report.

Marvin Massey, Foreman of the September Term Grand Jury, and Ralph Amman, Vice-Foreman and chairman of a committee that investigated the Public Works Department, presented the following report:

The September 1978 term Grand Jury of Glynn County, State of Georgia, presents to the Glynn County Commissioners the following report concerning the Department of Public Works.

After a thorough investigation and witnessing of the facts, we found irregularities, lack of control and responsibility of supervisors and department heads, and a disregard by county employees to efficiently use the tax payers money.

The following stated examples are not isolated or rare, but typical day by day practices and are used to depict existing conditions.

Trash and garbage collection trucks and personnel began returning to the Public Works area, 4145 Norwich Street, at 2:30 p.m. Most were in by 3:15 p.m. Yet trucks are scheduled out on Saturdays at over time pay.

We feel more efficient scheduling of trucks will eliminate this problem. Several large dump trucks and a bulldozer on a carrier returned to the Public Works area at 2:30 p.m. from a work site on Peek Road. The job on Peek Road was completed by noon the following day.

This example leads one to believe that a full day's work on just a few of the previous days would have eliminated an extra trip to Peek Road by the bulldozer and carrier.

We witnessed at both land fill sites garbage and trash, the idleness of both men and trucks. However, when our presence was known, both men and equipment began to move about. We doubt the possibility of the so called "Break Time". On our return visit the same condition existed. An on the spot visit to the Pennick Road Clay pit revealed the same condition. Seven men, 3 dump trucks, 2 pick-up trucks, 1 drag line and a back hoe were setting idle. Again several minutes after our arrival men and machines began to move.

We learned that the clay dirt from Pennick Road was being hauled to Emanuel Church Road. A round trip distance of 34.8 miles. We strongly recommend that the clay dirt for roads be acquired from several areas of the county. If purchasing land or contractual agreements need to be made, the end result would be a savings of tax dollars spent.

We also witnessed some improvements in the Public Works Department. The installation of keyed gas pumps, the use of time cards and time clock, the added security of the motor pool, the clean up program of the area, and attitude of some department heads and supervisors to make their operations more efficient. Their efforts show a significant turn about from the past and they are to be commended.

However, any attempt to revert back to the old systems of Regulatory controls, personnel structure, and practices would be a flagrant violation of duties of the County Administrator.

This 15th day of November, 1978.

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Chairman Dusenbury accepted the report and commented that it would be taken under advisement.

Resolution to Lewis Mason.

Chairman Dusenbury asked Lewis Mason to stand before the Commission while she read the following resolution and presented a framed copy to him:

WHEREAS, W. Lewis Mason has resigned, effective October 31, 1978, as Manager of the St. Simons Island Water and Sewer Department, after filling this position since October 1970; and

WHEREAS, he is to be commended for the high degree of professionalism and dedication with which he has directed the growth and development of water and sewer services on St. Simons Island; and

WHEREAS, it is recognized that Mr. Mason has been instrumental in planning and implementing construction and operation of the present water and sewer treatment facilities now serving Island residents; and

WHEREAS, the Board of Commissioners wish to express appreciation to Mr. Mason for the progress he has helped bring to the vital area of water and sewer service in the rapidly developing area of St. Simons Island.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Commissioners, Glynn County, Georgia, in regular meeting held this 16th day of November, 1978, that we recommend W. Lewis Mason for progressive and efficient operation of the St. Simons Island Water and Sewer Department for the past eight years, and that we wish him the greatest success in his future business ventures.

BE IT FURTHER RESOLVED that an appropriate copy of this resolution be presented to Mr. Mason to commemorate a record of outstanding employment with Glynn County, and a copy entered on the permanent record of this Board.

Mr. Mason thanked the Commission and expressed gratitude for the support and courtesy given him over the years, adding that he had been well supported and given every consideration in the Water and Sewer Department. He said he looked back with pleasant memories, and appreciated the consideration he had received from the Commission for eight years.

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Report From Tax Commissioner, Curtis Tucker.

Mr. Tucker presented Certificate of County Commissioners of Insolvent Tax Fi Fas and Allowance for Errors and Defaulters Relieved for the Year Ending June 30, 1978. He explained this as being the annual list of tax write-offs, adding that it did not necessarily mean a loss of tax monies. He volunteered his assistance, as well as that of Tax Appraiser Jim Richardson, in reviewing this list.

Commissioner Young suggested that no action be taken until the next meeting, and Chairman Dusenbury directed Administrator Perkins to convey said List to Tax Appraiser Jim Richardson for recommendation.

Request for Closing McNish Street and Possible Relocation of Water Lines at the Holy Nativity Church on St. Simons Island.

Commissioner Owens suggested deferral of action on this request inasmuch as the petitioner, Rev. R. H. Wright, was not present.

Request of Fred C. Cook to Perform Archeological Excavation on Choctaw Road.

Mr. Cook asked for permission to excavate portions of an archeological site that is located on what may be County right-of-way on the shoulder of Choctaw Road at Heritage Estates Subdivision located north of Highway 99 near Youth Estates. A large platform mound probably established by an Indian culture around 500 AD exists on this site, he said, and he has gained permission from adjacent property owner, Joe Vasquez, to excavate that portion of the mound extending onto his property. He advised that the state has not exhibited any interest in this site, and it is in danger of being destroyed by construction development or road maintenance programs. He noted that there is no museum in Glynn County that will accept artifacts, although he expects finds from this site to be limited to bits of broken pottery, shells, and seeds. Excavation would be limited to 18-24 inches, he said, with complete restoration afterwards. Mr. Cook said he would not commence this work until early spring, and suggested that in the event an outside professional opinion is sought, the archeologist from the University of Georgia who charted this mound in 1968 would be the most qualified source.

Chairman Dusenbury and Commissioner Smith favored consultation with the State Archeologist as to requirements to be followed in this project. Commissioner Smith moved for deferral until this can be accomplished. Commissioner Young seconded the motion for deferral, in order to determine if this is a County Road, adding that he did not consider it to be a State matter. Commissioner Owens concurred with Commissioner Young that he did not consider this to be a state matter, adding that he was in favor of approving the project.

Commissioner Young offered a substitute motion that action be deferred until the second meeting in December so that the question of County right-of-way can be settled, and determination is made as to what conditions, if any, will be imposed in the event of approval. Commissioner Owens seconded the motion and it was unanimously adopted.

Application of John R. Hollington, Jr., for License to Sell Beer, in Original Containers Only, Not to be Consumed on the Premises, at The Outpost (Convenience Store), Located on Highway 341, Brunswick, Georgia.

Pursuant to advertisement, public hearing was held on subject application. Administrator Perkins presented recommendation of approval from the Chief of Police. Mr. Hollington was present and asked for approval, and no objections were voiced.

Motion for approval was made by Commissioner Smith, seconded by Commissioner Young and unanimously adopted.

Application of Richard L. Hull for License to Sell at Retail, Liquor, Beer and Wine, for Consumption on Premises Only, at Richard's Lounge Located at 1627 Frederica Road, St. Simons Island.

Pursuant to advertisement, public hearing was held on subject application. Administrator Perkins presented recommendation of approval from the Police Department for approval based on background check of the applicant, and a letter from Chief Jay Cee Harris requesting a review of existing night clubs and attendant parking problems along the area known as "The Strip" before additional licenses are issued in said area. He also presented approval of proposed construction plans from the Building Inspector, Health Department, and Fire Department.

Mr. Hull and his builder explained that they are not located on "The Strip" but are further north on Demere Road in the old Final Touch building located in Longview Shopping Center. Parking will not be a problem, they said, as 139 spaces are now available, with room for more behind the building. They mentioned that all other business in this shopping center, with the exception of a laundromat, are closed during evening hours. They said they plan to invest \$175,000 in the interior of the building, and they asked for indication that their license will be approved upon completion of improvements and compliance with all regulations and requirements.

Chairman Dusenbury noted that she had looked at the proposed site of this operation and it is not located on "The Strip". Commissioner Young noted that any tentative approval that might be extended would have to bear certain conditions.

After a brief discussion regarding the Commission's policy of not approving a license until completion of the facility, Commissioner Owens moved to defer action until the next regular meeting.

Commissioner Dixon seconded the motion and it was unanimously adopted.

Consideration of Bid for Constructing a Storage Building at the Glymco Industrial Park for Use by the Glynn County Sheriff's Department.

Bids having previously been received for subject project, Commissioner Owens commented that he and Commissioners Curry and Young had been appointed to review same. Commissioner Owens said he was prepared to make a recommendation, but due to Commissioner Curry's absence he would defer until the next regular meeting.

Chairman Dusenbury commented that Commissioner Curry had requested a legal opinion concerning the County's obligation to provide this facility, and an affirmative response from Attorney Tom Lee was presented to each Commissioner.

Motion to defer action until the next meeting was made by Commissioner Dixon, seconded by Commissioner Young and unanimously adopted.

Request for Quit Claim Deeds.

Attorney Tom Whelchel explained that no action could be taken on request for a quit claim deed to Earl Carroll and Mary Carroll to satisfy and redeem a tax deed on a two-acre tract at the intersection of Fancy Bluff and U.S. Highway 17, until a statement is presented by the Tax Commissioner that no taxes are owing on the property.

Mr. Whelchel recommended as being in order, a request for quit claim deed to William D. Hicks clearing Lot 1, Block 10, Ocean Breezes Subdivision, St. Simons Island, of Tax Deed dated December 1, 1970.

Motion authorizing execution of said quit claim deed to Mr. Hicks was made by Commissioner Owens, seconded by Commissioner Dixon, and unanimously adopted.

Presentation of Personnel Policy, Employees Handbook, and Annual Budget.

Administrator Perkins presented copies of the Personnel Management Policy which was approved by the Commission in June, along with an Employees Handbook, which have been finalized and distributed. Commissioner Dusenbury, particularly, had advocated this project for some time, he said, and the Commission earlier utilized the services of the Bureau of Community Affairs in preparing the first draft of the Personnel Policy. Mr. Perkins said he and Personnel Director, Louis Erber, had been very fortunate in having the opportunity to finalize this plan and present it to the employees. The Employees Handbook will be given to each new employee,

he said, and the Personnel Policy will be used as a guideline by the Administrative staff and Department Heads. He described the Personnel Policy as being a basic management tool that the County has needed for quite some time.

Mr. Perkins then presented printed copies of the annual budget, which he described as being a second good management tool. He explained that this years budget format had been revised to show four consecutive fiscal years comparison, and it incorporates the new policy of charging each department with appropriate expenses. This particular policy will enable the Finance Department to prepare statements showing the operating costs of each department, he said.

Both of these management tools, namely the Personnel Policy and Annual Budget, are items that are foremost in providing for the future growth of Glynn County, he said. Preparation of both documents has been a worthwhile project, Mr. Perkins said, adding that he enjoyed working with everyone involved.

Resolution Approving Coastal Highway District Grant of \$5,000.00 for Project at the Brunswick-Glynn County Marina on U. S. Highway 17.

Administrator Perkins advised that the Coastal Highway District of Georgia has asked Glynn County to endorse the CHDG's allocation of \$5,000.00 which has been expended for the first phase of a project at the Brunswick-Glynn County Marina on Highway 17 South.

In response to Commissioner Smith's query as to the nature of this project, Chairman Dusenbury said she understood that a small marine museum had been constructed on a porch area of the Game and Fish Building.

Motion was made by Commissioner Dixon and seconded by Commissioner Young to adopt the following resolution:

WHEREAS, the Department of Natural Resources with the help of Glynn County, the City of Brunswick and the Coastal Highway District of Georgia have worked toward and completed the first phase of the Brunswick-Glynn County Marina on U. S. Highway 17, and

WHEREAS, this project is the first coordinated effort toward tourism improvements on a program of tourist attractions on U. S. Highway 17 through Georgia, and

WHEREAS, the Coastal Highway District of Georgia has participated in various phases of the Marina project including a contribution of \$5,000.00, and

WHEREAS, under the guidelines of the Coastal Highway District endorsement of this expenditure by the Coastal Highway District is desired.

THEREFORE, BE IT RESOLVED in regular meeting this 16th day of November, 1978 that the Board of Commissioners, Glynn

County, Georgia, endorses and approves the expenditures of these funds, it being understood that no liability is involved in said endorsement.

Adopted by majority vote with one abstention by Commissioner Smith, who said he could not vote for the motion because he did not know what the money was being used for.

Acceptance of Two Helicopters From General Services Administration for Mosquito Control Department.

Administrator Perkins reported that Mosquito Control Director, John Carter, and Civil Defense Director, Frank May, have been working on a system that will revolutionize Glynn County's Mosquito Control Program.

Mr. Carter described this project as being an economy measure. Mr. May acquired an offer of two helicopters from the General Services Administration, through the surplus equipment program, he said, for two helicopters which have been stored in Tucson, for \$250 each. Mr. Carter said he had a professional opinion from the owner of Jacksonville Helicopter Service that these helicopters, that have 300 hours flying time since last overhaul, are flyable and in good condition. There will be a loading expense of \$127, he said, with transport to Savannah to be provided by the Georgia National Guard. Glynn County would then bring the helicopters from Savannah on a lowboy at an approximate cost of \$50. According to Mr. Carter, both these helicopters could be operated for one season for approximately \$10,000, including pilots fees and insurance. This figure compares with expenditure this year of \$16,410 for lease of one helicopter from Jacksonville Helicopter Service, he said, adding that he has equipment to outfit the helicopters for spraying. These machines could also be used for other purposes, he said, and title would vest in the County completely within three years, when they may be sold if their use has not proved feasible.

Commissioner Owens commended both Mr. Carter and Mr. May for pursuing this project, adding that he would not want to make any commitment until investigation can be made into Federal Aviation Administration and other agency requirements.

Commissioner Smith made a motion to accept the offer for these helicopters and to follow through on their transport to Glynn County. Commissioner Dixon seconded the motion and it was unanimously adopted.

Legislative Meeting.

Administrator Perkins advised that a meeting has been scheduled for Monday, November 27 at 9:00 am to discuss legislation for the coming year.

Repair of Equipment at Malcolm McKinnon Airport.

Commissioner Owens moved to authorize repair of equipment recently damaged by vandalism at Malcolm McKinnon Airport, at an estimated cost of \$1,000.

Commissioner Smith seconded the motion and it was unanimously adopted.

Meeting Adjourned.

BOARD OF COMMISSIONERS,
GLYNN COUNTY, GEORGIA

Lorraine Dusenbury,
Presiding Chairman

ATTEST:

Harry G. Perkins, Clerk
Harry G. Perkins, Clerk