

PRESENT: Chairman Larry Dixon, Commissioners C. K. Curry, Ronald E. Dempsey, Lorraine Dusenbury, Harold Pate, Alton L. Wooten, and Ronald W. Young.

ALSO PRESENT: Administrator Roy E. Brogdon and Attorney Thomas J. Lee.

Chairman Dixon opened the meeting by calling on Rev. Revis Wasdin of Emanuel Baptist Church for the invocation.

R. L. O'Quinn's Request to Lease Portion of Old 303 Right-of-Way on Blythe Island.

R. L. O'Quinn asked the Commission for a letter of intent to lease to him a .4 mile section of the Old Highway 303 right-of-way on the Blythe Island side of Turtle River Bridge for the purpose of constructing a bait shop, boat ramp, and perhaps in the future a full-time marina. Mr. O'Quinn related that State Senator Bill Littlefield had agreed to introduce legislation whereby the State would turn subject right-of-way back to the County if the Commission first issued the proposed letter of intent to lease.

Upon recommendation from Administrative Assistant Ed Stelle, Commissioner Dusenbury moved to refer this request to the Joint Planning Commission for consideration of any possible traffic problems and subsequent recommendation.

Commissioner Dempsey seconded the motion and it was unanimously adopted.

State Requirements for Appointments to Family & Children Service Board.

John Overstreet, Chairman of the Glynn County Family and Children Services Board, related that the Georgia Department of Human Resources had amended the process for filling Department of Family and Children Services Board vacancies by adding review of County nominations by the District Director and Division Director before appointment was made by the Commissioner of Human Resources.

Mrs. Jane Faircloth related that the Department of Human Resources had objected to Glynn County's recent action in submitting Neptune Whing as the sole nominee for appointment to succeed himself on the Glynn County Family and Children Services Board. Mrs. Faircloth pointed out that state law establishing the format for appointments to DFCS Boards required that respective counties submit three nominees from which appointment was to be made, however, she expressed the opinion that this procedure was set forth for initial appointment only and did not apply to re-appointment of a member.

Chairman Dixon asked Attorney Lee to research this procedure and advise the Commission if state law required submission of three nominees when the County desired to re-appoint a member for an additional term on the Family and Children Services Board.

Hazel Wright's Application for Beer & Wine Licenses at "Top Hat Bar."

Public Hearing was continued from previous meeting on application of Hazel Wright for License to sell Beer and Wine, for consumption only, at the "Top Hat Bar" located on Hill Cabin Road in the Brookman Community.

Administrator Brogdon reported that the Board of Health had reported no change to their previous statement that lack of restrooms at the "Top Hat Bar" did not meet their rules and regulations.

Mrs. Wright was present and stated that she was in the process of complying with Health Department regulations covering restroom facilities.

Motion was made by Commissioner Dusenbury and seconded by Commissioner Wooten to defer action on this application until approval was received from the Board of Health.

Unanimously adopted.

Award of Bid for Purchase of Shoes for Police Department.

Purchasing Agent Charles Heiden presented a recap of bids received for furnishing Shoes for the Police Department, including recommendation for award to low bidder, Joe Isenberg's Shoes in the amount of \$1,724.80.

Motion to award said bid to Joe Isenberg's Shoes, as recommended, was made by Commissioner Wooten, seconded by Commissioner Dusenbury, and unanimously adopted.

Award of Bid for Purchase of Uniforms for the Police Department.

Purchasing Agent Charles Heiden presented tabulation of bids received for furnishing Uniforms for the Police Department, along with recommendation for award to Frank's Uniforms of Savannah, in the amount of \$12,074.50.

Motion to award said bid to Frank's Uniforms of Savannah, as recommended, was made by Commissioner Dempsey, seconded by Commissioner Wooten, and unanimously adopted.

Purchase of Windows for New Casino Building.

Purchasing Agent Charles Heiden conveyed Architect Cormac McGarvey's recommendation for purchase of Windows for the New Casino Building on St. Simons Island from Superior Window Company in the amount of \$2,250.00.

Motion for approval was made by Commissioner Dusenbury, seconded by Commissioner Dempsey, and unanimously adopted.

Increase to Glynco Golf Course Fees.

Pursuant to discussion in the last regular meeting, Finance Director, Charles Stewart, presented Ray Shepard's request for increase to Glynco Golf Course Rates, along with a copy of his Income Statement and Balance Sheet for 12 month period ending March 30, 1980.

Motion to approve rate increase as follows was made by Commissioner Dempsey, seconded by Commissioner Pate, and unanimously adopted.

GOLF RATES
GLYNN COUNTY MUNICIPAL GOLF COURSE
GLYNCO, GEORGIA

Green Fees

Weekdays	\$ 4.00
Saturday-Sunday & Holidays	5.00
Twilight (weekdays)	3.00
Twilight (Saturday-Sunday & Holidays)	4.00

Membership

Monthly/Georgia Residents Individual	25.00
Monthly/Non-Georgia Residents Individual	40.00

Annual Memberships

Individual	\$ 200.00
Family	300.00

Rentals

Electric Carts (9 holes)	4.00
Electric Carts (18 holes)	7.00
Pull Cart	1.00
Golf Clubs	3.00
Lockers (monthly)	2.00

Employees Newsletter:

Administrator Brogdon asked the Commission's approval of a bi-monthly or quarterly Employees Newsletter which would be prepared by the existing staff under supervision of Director of Finance/Personnel. He explained that this Newsletter, which would be tried on an experimental basis, would distribute news of interest to employees including benefits, health plan, etc.

Commissioner Dusenbury commented that such a newsletter would be a useful morale building device. Commissioner Curry stressed the fact that no additional employees would be hired for this project.

Motion to authorize publication of this Employees Newsletter, as outlined by Mr. Brogdon, was by Commissioner Pate and seconded by Commissioner Dempsey.

Adopted by majority vote with Commissioner Curry abstaining.

Hotel/Motel Tax Distribution Plan:

Motion was made by Commissioner Dempsey and seconded by Commissioner Wooten to approve the following distribution plan for Hotel/Motel Tax for FY 1980-81, effective July 1, 1980:

TOTAL COLLECTIONS (For 12 Months Ending 6/30)	\$ 326,161
<u>Less County Incurred Costs for Tourism:</u>	
Clean Community Commission	14,400
Lifeguards on Beach	15,000
I-95/341 Lighting	12,000
BALANCE REMAINING	\$ <u>284,761</u>
<u>BALANCE REMAINING DISTRIBUTED AS FOLLOWS:</u>	
25% to Glynn County	\$ 71,190
75% to Tourism Promotion Listed Below	<u>213,571</u>
	\$ <u>284,761</u>
<u>TOURISM PROMOTION BUDGET:</u>	
Brunswick-Golden Isles Chamber of Commerce	\$ 179,400
Coastal Area Planning & Development Commission	12,184
St. Simons Island Chamber of Commerce	<u>21,357</u>
TOTAL	\$ <u>213,571</u>

Unanimously adopted.

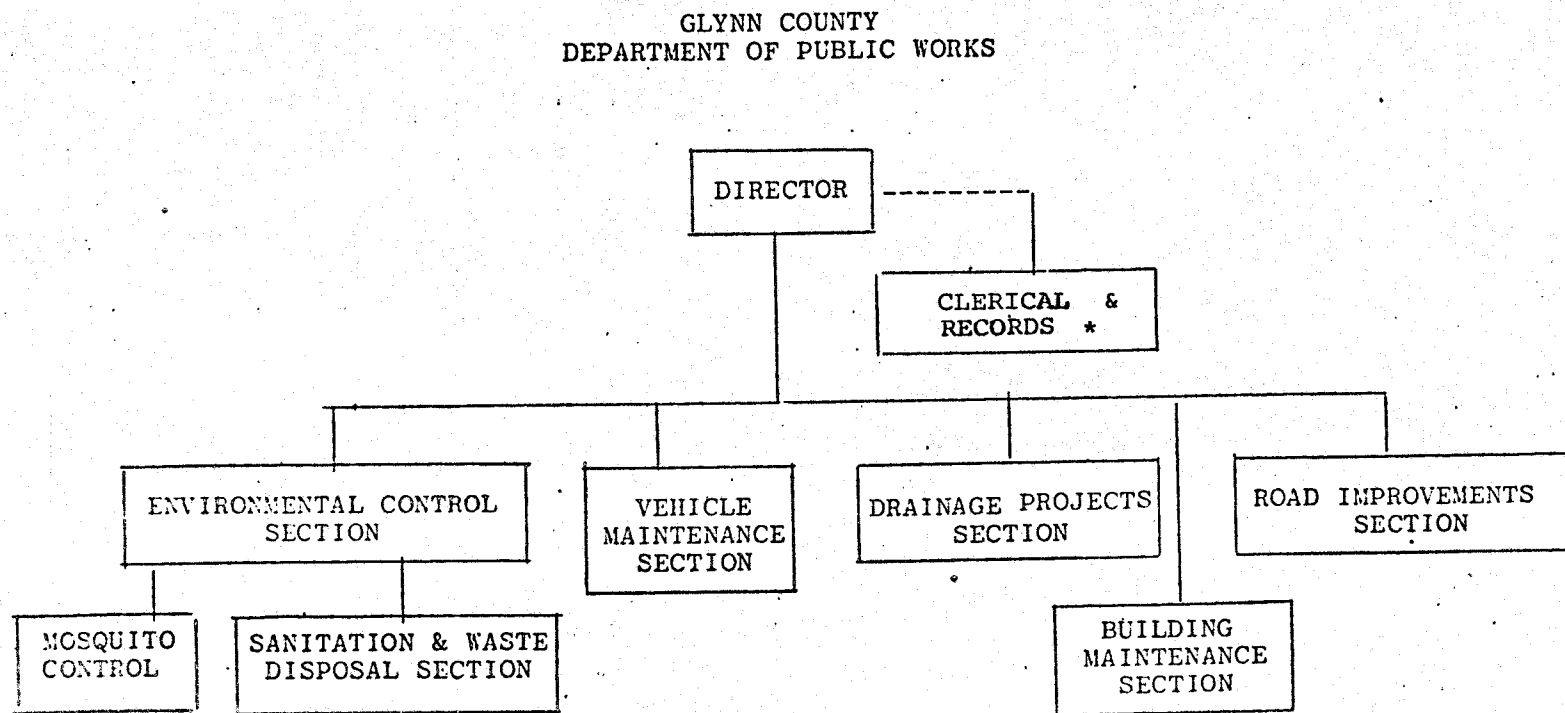
Chairman Dixon advised Brunswick-Golden Isles Chamber of Commerce Director, Lee Davenport, that this action approved funding source for his budget, but the actual budget would not be approved until an official meeting at a later date.

Organizational Chart for Public Works Department.

A proposed Organizational Chart for the Public Works Department was presented, and Finance Director, Charles Stewart, explained that such organizational

concept would allow better utilization of manpower and work scheduling.

Motion to approve said chart as to concept, outlined as follows, with the understanding that recommendations would be made to the Commission at a later date as to actual staffing of subject positions, was made by Commissioner Pate. Commissioner Wooten seconded the motion and it was adopted by majority vote with Commissioner Curry dissenting.



*would handle all paperwork for department such as gas tickets, work orders for garage, road projects record keeping etc. No additional staffing would be required.

Schedule for Change Over of Solid Waste Bulk Containers for Businesses.

Administrator Brogdon outlined a schedule, including completion date of October 15, 1980, for conversion from existing rear loading bulk containers for on-site collection of discarded waste for businesses to front loading containers.

Administrative Assistant Ed Stelle presented a draft letter of explanation that would be sent to all businesses being serviced by the County.

Commissioner Wooten moved to approve the October 15th deadline for conversion from rear loading to front loading containers. Commissioner Young seconded the motion and it was unanimously adopted.

Amendment to Employees Health Plan.

Finance Director Charles Stewart expressed the need to amend the Employees Health Plan to provide coverage for new employees 90 days from date of employment in lieu of existing policy which provides coverage three months after the first day of the month following date of employment.

Motion to approve said amendment as set out by Mr. Stewart was made by Commissioner Wooten, seconded by Commissioner Pate, and unanimously adopted.

Implementation of Pay Plan.

Director of Finance/Personnel, Charles Stewart, explained that employees in Pay Grade 10 and above had not been placed on the Pay Plan in relationship to

their time in grade for the job each was performing when said Pay Plan was implemented July 1, 1979. He recommended that this group of employees receive a one step, five percent increase to be effective no sooner than July 21, 1980, upon recommendation by appropriate Department Head and approval by the County Administrator, with the same action being repeated effective December 31, 1980.

Motion for approval was made by Commissioner Dempsey, seconded by Commissioner Pate, and adopted by majority vote with Commissioner Curry abstaining.

Appointments to Recreation Advisory Board.

Recommendations were received from the Department of Leisure Services for appointment of the following additional members to the Recreation Advisory Board:

Robert H. Joyner
D. Wayne Anderson
Jim Bailey

Commissioner Dusenbury moved to appoint the above nominees to the Recreation Advisory Board, with all appointments being for an initial period of one year. Commissioner Wooten seconded the motion and it was adopted by majority vote with Commissioner Curry abstaining.

Report on Delinquent Tax Collection.

Finance Director, Charles Stewart, presented a report covering delinquent taxes received.

Attorney Lee advised that the Tax Commissioner said he had instituted collection procedures recommended by the State Revenue Commissioner.

Commissioner Dempsey asked that Tax Commissioner Curtis Tucker be invited to appear at the next meeting to report on subject collections.

Policy for Vessel Tie-Up at St. Simons Pier.

Pursuant to recent confusion among vessels desiring to tie up at the St. Simons Pier, Administrative Assistant, Ed Stelle, presented the following proposed policy:

People or organizations desiring to utilize the St. Simons Pier as a temporary berth must notify the Glynn County Administrator at least twenty-four hours prior to the estimated docking time. The County Administrator, if he approves such docking, will notify the Casino Office of the Department of Leisure Services and the Police Department who will then be responsible for policing the approval.

No other persons, without the express authority of the County Administrator, may authorize utilization of the St. Simons Pier for berthing.

All vessels docking will be at the risk of the ship owner.

Motion to approve and implement the preceding policy was made by Commissioner Wooten, seconded by Commissioner Young, and adopted by majority vote with Commissioner Curry abstaining.

Chairman Dixon requested that Administrator Brogdon acquire a letter of responsibility from each docking vessel.

Commissioner Dusenbury suggested that precautions also be taken to keep automobiles off the Pier.

Approval of Minutes.

Motion was made by Commissioner Wooten to approve minutes of June 19 and 27, and July 3 and 8, 1980. Commissioner Dusenbury seconded the motion and it was adopted by majority vote with Commissioner Curry abstaining.

Adoption of Resolution Supporting Department of Transportation Plans for Four Laning Causeway.

Motion was made by Commissioner Dempsey and seconded by Commissioner Pate to adopt the following resolution:

R E S O L U T I O N

WHEREAS, the present 12,000 to 18,000 vehicles per day traffic volume on the Brunswick-St. Simons (F. J. Torras) Causeway exceeds the capacity of the existing two-lane highway; and

WHEREAS, the present bridges are only twenty-four feet wide curb to curb, which is considered substandard and hazardous for such high traffic volume; and

WHEREAS, exposure to salt water and the elements has caused a greater than normal deterioration of substructure concrete and steel members of these thirty year old bridges; and

WHEREAS, the present lift spans at Back River and Frederica River unduly interfere with traffic flow by having to be opened 2,167 and 7,477 times per year respectively, are costly to operate and maintain, and will not operate in winds above thirty-five miles per hour; and

WHEREAS, these conditions will become more critical with both time and increased volumes of traffic; and

WHEREAS, the decision to upgrade the Brunswick-St. Simons (F. J. Torras) Causeway has no bearing on the future provision of a northern causeway to St. Simons Island.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED that the Board of Commissioners, Glynn County, Georgia, is in favor of the Department of Transportation's plan to upgrade the causeway providing a sixty-five foot clearance bridge over the McKay River and a low level bridge over the Frederica River that will result in in project which provides a permanent facility to handle the increased traffic volume of the Brunswick-St. Simons Causeway, and which will be structurally sound and less expensive to operate and maintain.

Unanimously adopted.

Policy Covering Out-of-County and Out-of-State Travel Expenses.

Administrator Brogdon asked the Commission to adopt a policy whereby budgeted travel expenditures would be approved by the Administrator for Out-of-County travel and by the Commission (with request being submitted by Administrator) for Out-of-State travel.

Motion for approval was made by Commissioner Wooten, seconded by Commissioner Young, and unanimously adopted.

Out-of-State Travel by County Agent.

Administrator Brogdon presented request of County Agent, Rudolph Beggs, for Out-of-State Travel to Oklahoma City at approximate cost of \$500-600.

Motion for approval of subject travel request was made by Commissioner Pate, seconded by Commissioner Dempsey, and adopted by majority vote with Commissioner Curry abstaining.

Insurance on St. Simons Pier.

Finance Director, Charles Stewart, advised that the St. Simons Pier was covered by liability insurance, but physical damage coverage was also needed and could be added to the existing policy for \$1,500, with said coverage becoming effective August 15.

Motion was made by Commissioner Pate and seconded by Commissioner Dempsey to purchase the additional insurance coverage recommended by Mr. Stewart, with payment to be made from the General Fund.

Purchase of Safe for New Casino Building on St. Simons Island.

Administrator Brogdon requested authorization for purchase of a safe for the Casino in the amount of \$1,500. He explained that such a safe was needed because of theft of two safes earlier in the week, and the new safe would be bolted to the floor.

Commissioner Wooten moved to authorize purchase of the safe from the Leisure Services budget. Commissioner Dempsey seconded the motion and it was adopted by majority vote with Commissioner Curry abstaining.

Change Orders to State Court Construction Contract.

Administrator Brogdon reported that State Court construction was expected to be completed on time, and furniture had been put out for bid. He asked for approval of Change Order No. 1 in the amount of \$1,115.00 in order to remove a low wall, make a curb cut and provide parking access on the east side of the facility. He added that the project remained well within the budget.

Motion to approve Change Order No. 1, as outlined, was made by Commissioner Wooten, seconded by Commissioner Pate, and adopted by majority vote with Commissioner Curry abstaining.

Mr. Brogdon then asked for approval of Change Order No. 2, changing cabinets from birch to red oak plywood and changing cap trim from fir to red oak, in the amount of \$330.00.

Motion to approve Change Order No. 2, as requested by Mr. Brogdon, was made by Commissioner Dempsey, seconded by Commissioner Wooten, and adopted by majority vote with Commissioner Curry abstaining.

Mr. Brogdon stressed the need to make arrangements for off-street parking for the new State Court facility.

Lease/Purchase of Two Front End Loaders for Sanitation Department.

Finance Director, Charles Stewart, requested approval of a lease/purchase agreement for two front loading vehicles for the Sanitation Department from unspent monies from that Department's budget. He explained that a down payment of \$4,200 was required, with payments of \$356 per month for 48 months.

Attorney Lee recommended approval of said agreement subject to minor changes. He noted that title to this equipment would be vested in the County.

Commissioner Dusenbury moved to approve execution of said lease/purchase agreement, subject to final review by Attorney Lee. Commissioner Dempsey seconded the motion and it was adopted by majority vote with Commissioner Curry dissenting.

Complaints re Landfill at McKinnon Airport.

Attorney Lee related that Wallace Harrell, on behalf of Christ Church, had complained of the County's landfill operation at McKinnon Airport opposite the Church Rectory. The complainants had asked the County to erect a redwood fence and indicated they would pay one-half the cost, Mr. Lee said.

Administrator Brogdon said his estimate for such a fence was \$3,000, and he felt the remaining nine-month operational period of the landfill would not warrant such expenditure. He asked that he and Attorney Lee be allowed to discuss the problem with the complainants and make recommendation at the next meeting.

Chairman Dixon approved this suggestion.

Acquisition for Right-of-Way for Widening of Burnett Creek.

Attorney Lee advised that a counter offer had been made by William S. Sanders for a portion of his property required for widening of Burnett Creek. The County's latest offer to Mr. Sanders was in the amount of \$1,155.00, and Mr. Sanders had indicated that he would settle for an additional \$500.00, Mr. Lee said. He noted that acceptance of this offer as opposed to condemnation procedures could come close to a break-even situation financially.

Commissioner Wooten moved to authorize offer to Mr. Sanders for purchase of the required property up to an additional \$500.00. Commissioner Dusenbury seconded the motion and it was adopted by majority vote with Commissioner Curry abstaining.

Proposed Salary Increases for Employees of the St. Simons Island Water/Sewer Dept.

Commissioner Dusenbury reported that the Water and Sewer Advisory Committee had discussed the possibility of granting a six percent (6%) increase to employees of the St. Simons Water and Sewer Department effective July 1, 1980, as had been granted County General Fund Employees. The Committee felt Water and

Sewer employees should be brought in line with other County employees but the financial picture of this Department would not allow such action at this time, Commissioner Dusenbury said.

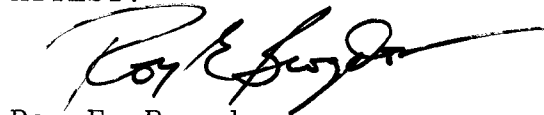
Meeting Adjourned.

BOARD OF COMMISSIONERS
GLYNN COUNTY, GEORGIA



Larry Dixon,
Chairman

ATTEST:



Roy E. Brogdon,
Clerk