



MINUTES  
FINANCE COMMITTEE REGULAR SESSION  
FINANCE COMMITTEE  
W. HAROLD PATE COURTHOUSE ANNEX 2ND FLOOR,  
MEETING ROOM 224  
TUESDAY, JANUARY 24, 2023 AT 2:00 PM

**Present:**

**Committee Members:** A. Booker, D. Sweat, and W. Rafolski

**Elected Officials/Staff:** P. Andrews, D. Austin, D. Bragdon, V. DiCristofalo, J. Dunnagan, T. Edwards, A. Everett, W. Fallon, R. Glisson, L. Gurganus, J. Hagen, M. Hardin, J. Hartman, O. Jackson, T. Moran, K. Munson, T. Munson (online), A. Sapp, R. Talbert, R. Vakulich, W. Worley, and T. York (online)

**Others:** Commissioner Cap Fendig

1. *Accepting the agenda as is (or to add items / defer items if needed).*

The following motion made by Commissioner Rafolski and seconded by Commissioner Sweat passed unanimously.

**Accepted the agenda as is. FC Vote: 3-0**

CONSENT

The following motion made by Commissioner Rafolski and seconded by Commissioner Sweat passed unanimously.

**Recommend the Board of Commissioners approve the January 24, 2023 Finance Committee Consent Agenda. FC Vote: 3-0**

- 2 *Approve the December 13, 2022 Finance Committee Minutes. (J. Dunnagan) [REPORT](#)*
- 3 *Approve the Real and Personal Property corrections and exemptions as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, December 8, 2022 meeting, with clarification that this does not approve a tax refund. (R. Glisson) [REPORT](#)*
- 4 *Approve the Real and Personal Property corrections and exemptions as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, January 12, 2023 meeting, with clarification that this does not approve a tax refund. (R. Glisson) [REPORT](#)*
- 5 *Adopt the Resolution to amend the FY22/23 Budget. (T. Munson) [REPORT](#)*
- 6 *Approve the Blythe Island Regional Park Advisory Board's recommendation to use BIRP Development Funds for the concrete addition at the new maintenance area at the park and authorize staff to issue a Purchase Order to Sapelo Building Solutions in the amount of \$5,250 with funding to be provided by the BIRP Development Fund. (L. Gurganus) [REPORT](#)*
- 7 *Accept the donation of \$150 from the Coastal Cat Clinic for the Glynn County Police Department Canine Unit. (O. Jackson) [REPORT](#)*
- 8 *Accept the donation of two Bloodhound Canines from the Jimmy Ryce Center for Victims of Predatory Abduction*

to be added to the Glynn County Police Department Canine Unit. (O. Jackson) [REPORT](#)

- 9 Recommend approval to accept donation of 56 boxes of hand sanitizer. (O. Jackson) [REPORT](#)
- 10 Approve the Instructor Agreement with Waves Volleyball LLC to offer youth classes and clinics at Glynn County Recreation and Parks facilities. (L. Gurganus) [REPORT](#)
- 11 Authorize the County Manager to approve the filing of grant applications for Glynn County during calendar year 2023. (J. Dunnagan) [REPORT](#)
- 12 Accept the grant from the Hello Goodbuy Outreach Program and increase the Glynn County Juvenile Court's FY23 program revenue and expenditures budget by \$2,000 each. (J. Dunnagan) [REPORT](#)
- 13 Exercise fourth-year option beginning April 1, 2023, with Estate Management Service, Inc. of Brunswick, GA for the maintenance of the two South Harrington Park ponds in the amount of \$6,593.76 with funding to be provided by the FY23 and FY24 Public Works Operating Budgets. (D. Austin) [REPORT](#)
- 14 Exercise the first-year option beginning July 1, 2023, with Ceres Environmental of Sarasota, Florida for debris removal and disposal services should such services be needed following an event resulting in large quantities of debris. (D. Austin) [REPORT](#)
- 15 Exercise the fourth-year option beginning July 1, 2023, with Thompson Consulting Services, to act as debris monitors, in the event of a man-made or natural disaster. (D. Austin) [REPORT](#)
- 16 Exercise the third-year option beginning July 1, 2023 for tree removal and maintenance services with Jones Maintenance with funding to be provided by the Public Works Operating Budget. (D. Austin) [REPORT](#)
- 17 Approve the purchase of Carahsoft for their DocuSign system for electronic signature technology for \$10,166.09 utilizing IT Exemption with funding to be provided by the Information Technology (IT) Operating Budget. (D. Bragdon) [REPORT](#)
- 18 Award bid for the Office Park Juvenile Court Office Entry Remodel to Sapelo Building Solutions in the amount of \$29,750 with funding to be provided by the Capital Project Fund budget allocated May 11, 2021, for court safety upgrades and improvements. (D. Austin) [REPORT](#)
- 19 Amend the Board of Commissioners December 1, 2022 approval of the contract amendment with Republic Services for collection of Commercial Solid Waste at County buildings and parks for a total of 18 months commencing on January 1, 2023, and ending on June 30, 2024, with funding to be provided by the FY23 and FY24 Operating budgets, and correct the previously approved amount to \$246,570.95. (D. Austin) [REPORT](#)
- 20 Reject the bid from Hires Construction for the SPLOST 2016-Canal Road Widening, Construction Phase and authorize staff to rebid the project. (P. Andrews) [REPORT](#)
- 21 Amend the Board of Commissioners December 1, 2022 approval of the contract amendment with Mosquito Control Services of Georgia for inspection, surveillance, chemical control, biological control, efficacy testing, and reporting for a total of 18 months commencing on January 1, 2023, and ending June 30, 2024, with funding to be provided by the FY23 and FY24 Operating Budgets, and correct the previously approved amount to \$1,563,170.30. (D. Austin) [REPORT](#)

GENERAL BUSINESS

22 **Approve or deny** a refund request from property owners, Holly J. Thompson and Judy Marchione for late charges paid on property taxes for 2021 and 2022 in the amount of \$625.45 on Parcel 04- 10304 located at 117 Hillcrest Ct., St. Simons Island, GA.

The following motion made by Commissioner Rafolski and seconded by Commissioner Sweat passed unanimously.

**Recommend the Board of Commissioners deny a refund request from property owners, Holly J. Thompson and Judy Marchione for late charges paid on property taxes for 2021 and 2022 in the amount of \$625.45 on Parcel 04-10304 located at 117 Hillcrest Ct., St. Simons Island, GA. (J. Chapman) [REPORT](#) FC Vote: 3-0**

23 **Approve or deny** the use of Massengale Park on Sunday, May 21, 2023, from 2pm to 7pm for the Womp Off Skimboarding Event awards ceremony under terms, conditions, and fees to be determined by the Board of Commissioners.

The following motion made by Commissioner Rafolski and seconded by Commissioner Sweat passed unanimously.

**Defer the request to use the Massengale Park on Sunday, May 21, 2023, from 2pm to 7pm for the Womp Off Skimboarding Event awards ceremony under terms, conditions, and fees to be determined by the Board of Commissioners. (L. Gurganus) [REPORT](#) FC Vote: 3-0**

24 **Accept the Professional Services Proposal from Kimley Horn for the St Simons Gateway Traffic Engineering Study dated July 5, 2022 under a professional services exemption in an amount not to exceed \$16,500 with funding provided by SPLOST 2022, funded with an advance from Capital Projects Fund unreserved cash which will be paid back once SPLOST 2022 collections begin for Gateway Project.**

The following motion made by Commissioner Rafolski and seconded by Commissioner Sweat passed unanimously.

**Recommend the Board of Commissioners accept the Professional Services Proposal from Kimley Horn for the St Simons Gateway Traffic Engineering Study dated July 5, 2022 under a professional services exemption in an amount not to exceed \$16,500 with funding provided by SPLOST 2022, funded with an advance from Capital Projects Fund unreserved cash which will be paid back once SPLOST 2022 collections begin for Gateway Project. (J. Hagen) [REPORT](#)**

25 **Authorize staff to pay JWSC contractor, Allen Owens Construction, to widen and resurface the areas of Arnold Road not disrupted by the recent utility upgrades utilizing "Single Source Exemption" in an amount not to exceed \$40,000 with funding to be provided by SPLOST 2022, funded with an advance from Capital Projects Fund unreserved cash which will be paid back once SPLOST 2022 collections begin for the Public Works Roads and Bridges portion.**

The following motion made by Commissioner Rafolski and seconded by Commissioner Sweat passed unanimously.

**Recommend the Board of Commissioners authorize staff to pay JWSC contractor, Allen Owens Construction, to widen and resurface the areas of Arnold Road not disrupted by the recent utility upgrades utilizing "Single Source Exemption" in an amount not to exceed \$40,000 with funding to be provided by SPLOST 2022, funded with an advance from Capital Projects Fund unreserved cash which will be paid back once SPLOST 2022 collections begin for the Public Works Roads and Bridges portion. (D. Austin) [REPORT](#)**