



A Golden Past.
A Shining Future.

Finance Committee Meeting Minutes
Glynn County Board of Commissioners
W. Harold Pate Courthouse Annex, 2nd Floor Meeting Room 224
2:00 PM, Tuesday, July 26, 2022

Present:

Committee Members: A. Booker, W. Neal, and W. Rafolski

Elected Officials/Staff: I. Carter, V. Dicristafalo, J. Dunnagan, W. Fallon, R. Glisson, L. Gurganus, J. Hagen, J. Hartman, R. Jordan, N. Jump, A. Leanza, L. Little, K. Munoz-Strickland, K. Munson, T. Munson-(online), M. Robinson, P. Thompson, T. Vincent, D. West, W. Worley, and T. York-(online)

Others: None

To view an item's support documentation, click on its [REPORT](#).

1. *Accepting the agenda as is (or to add items / defer items if needed). (J. Dunnagan)*

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Accepted the agenda as is (J. Dunnagan) FC Vote: 3-0

Consent Agenda

The following motion made by Commissioner Neal and seconded by Commissioner Rafolski passed unanimously.

Approved the Consent Agenda. FC Vote: 3-0

2. *Approve the June 28, 2022 Finance Committee Minutes. (J. Dunnagan) [REPORT](#)*
3. *Recommend the Board of Commissioners approve the Real and Personal Property corrections and exemptions as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, July 7, 2022 meeting, with clarification that this does not approve a tax refund. (R. Glisson) [REPORT](#)*
4. *Recommend the Board of Commissioners accept a donation from the Clovelly Foundation and increase the FY23 Fire Fund budget in the amount \$1,000 for needed firefighting equipment. (R. Jordan) [REPORT](#)*
5. *Recommend the Board of Commissioners approve the contract with Streamline Automation Systems in the amount of \$6,483 for purchase of the Fire inspections Software and training with funding to be provided by the FY23 Fire Fund Budget. (R. Jordan) [REPORT](#)*
6. *Recommend the Board of Commissioners approve the issuance of a Purchase Order to STRYKER Medical, as "Single Source Provider", Chicago, IL, in the amount of \$172,579.87 for the purchase of (3) LifePak-15 monitor/defibrillator with accessories and (4) LUCAS chest compression systems with the funding to be provided by the FY23 Emergency Medical Services Fund. (R. Jordan) [REPORT](#)*
7. *Recommend the Board of Commissioners approve the State Certification Agency Application & Agreement with GACP and payment of the first annual fee of \$375 with funding to be provided by the FY23 Police Fund. (J. Battiste) [REPORT](#)*

8. *Recommend the Board of Commissioners declare the unusable items listed on the attached page as surplus and approve disposing of these items in the best interest of the County. (D. Austin) [REPORT](#)*
9. *Recommend the Board of Commissioners accept the total loss settlement of \$42,620.43 from Progressive for Unit 3266 a 2019 Chevrolet Tahoe LS and transfer ownership to Progressive. (K. Munoz-Strickland) [REPORT](#)*
10. *Recommend the Board of Commissioners authorize the Chairman to sign various financial reports as they come due. (J. Dunnagan) [REPORT](#)*
11. *Recommend the Board of Commissioners exercise the third option year (2023) with Bull City Financial with payment to be with the retaining of a percentage of the collected fees. (J. Dunnagan) [REPORT](#)*
12. *Recommend the Board of Commissioners accept the grant contract in the amount of \$94,064 from the Georgia Criminal Justice Coordinating Council (CJCC), authorize the Chairman to sign the approved FY23 Juvenile Justice Incentive Grant contract (JJIG) and amend the FY23 Juvenile Court's budget, increasing revenues and expenditures by \$29,655. (J. Dunnagan) [REPORT](#)*
13. *Recommend the Board of Commissioners amend the FY23 Library Operating Budget revenues and expenditures in the amount of \$32,459 with the funding provided by the Georgia Public Library Service. (G. Mullis) [REPORT](#)*
14. *Recommend the Board of Commissioners accept the Lib Tech Grant and authorize FY23 revenue and expenditure increase in the amount of \$14,278 for the Marshes of Glynn Libraries with the funding to be provided by the Georgia Public Library Service. (G. Mullis) [REPORT](#)*
15. *Recommend the Board of Commissioners approve the issuance of a purchase order to Dell Technologies as a "Single Source Provider" for five servers in the amount of \$90,818.90 with funding to be provided jointly by the FY23 Capital Projects Fund - Information Technology and E911 Fund Budgets. (D. West) [REPORT](#)*
16. *Recommend the Board of Commissioners approve the Blythe Island Regional Park Campground Host Agreements with Otis "Ted" Hartley and Donna Briley. (L. Gurganus) [REPORT](#)*
17. *Recommend the Board of Commissioners approve the first-year renewal option for the Mainland Athletics Concession License Agreement with Davis Concessions and designate funds collected from mainland athletics concessions operations in the current fiscal year be held in a segregated account to be used as a funding source for the Athletics4All Scholarship Program for the succeeding fiscal year. (L. Gurganus) [REPORT](#)*
18. *Recommend the Board of Commissioners issue a purchase order for one (1) 2023 F-550 Heavy duty Chassis with Versalift SST 40-1 from the Statewide Contract (DOAS) Georgia to Wade Ford, Smyrna, Ga. for \$159,713.58 with funding to be provided by the FY23 Capital Projects Fund. (D. Austin) [REPORT](#)*

General Business

19. *Recommend the Board of Commissioners authorize staff to issue an RFP for design services and construction documents for the Coast Guard Beach Park lifesaving tower with funding provided by an allocation from the state legislature, passed through the Department of Natural Resources, for the purpose of constructing a lifesaving tower. (L. Gurganus) [REPORT](#)*

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners authorize staff to issue an RFP for design services and construction documents for the Coast Guard Beach Park lifesaving tower with funding provided by an allocation from the state legislature, passed through the Department of Natural Resources, for the purpose of constructing a lifesaving tower. (L. Gurganus) [REPORT](#) FC Vote: 3-0

20. *Recommend the Board of Commissioners issue a Purchase Order to McGrath Industries dba Talbot Tennis for IFB RP #061322 - Northwood Estates Tennis Court Resurfacing Project in the amount of \$33,400 with funding to be provided by the District 3 capital allocation funds. (L. Gurganus) [REPORT](#)*

The following motion made by Commissioner Neal and seconded by Commissioner Rafolski passed unanimously.

Recommend the Board of Commissioners issue a Purchase Order to McGrath Industries dba Talbot Tennis for IFB RP #061322 - Northwood Estates Tennis Court Resurfacing Project in the amount of \$33,400 with funding to be provided by the District 3 capital allocation funds. (L. Gurganus) [REPORT](#) FC Vote: 3-0

21. *Recommend the Board of Commissioners approve the award of New Courthouse Security Upgrade construction project to Altamaha Building Systems, Inc. of Surrency, GA in the amount of \$299,400 with funding provided by the Capital Projects Fund budget for Courthouse Security Upgrades approved May 11, 2021. (D. Austin) [REPORT](#)*

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners approve the award of New Courthouse Security Upgrade construction project to Altamaha Building Systems, Inc. of Surrency, GA in the amount of \$299,400 with funding provided by the Capital Projects Fund budget for Courthouse Security Upgrades approved May 11, 2021. (D. Austin) [REPORT](#) FC Vote: 3-0

22. *Recommend the Board of Commissioners approve the issuance of a purchase order for a Midsize Excavator to Yancey Caterpillar utilizing a state contract, in the amount of \$340,712 with funding provided FY23 Capital Fund budgets, with \$300,000 from the mid-size excavator and \$40,712 from the mini excavator. (D. Austin) [REPORT](#)*

The following motion made by Commissioner Neal and seconded by Commissioner Rafolski passed unanimously.

Recommend the Board of Commissioners approve the issuance of a purchase order for a Midsize Excavator to Yancey Caterpillar utilizing a state contract, in the amount of \$340,712 with funding provided FY23 Capital Fund budgets, with \$300,000 from the mid-size excavator and \$40,712 from the mini excavator. (D. Austin) [REPORT](#) FC Vote: 3-0

23. *Recommend the Board of Commissioners approve the issuance of a purchase order for one (1) Mini Excavator utilizing the Statewide Contract to Yancey Caterpillar in the amount of \$72,170 with funding to be provided by the FY23 Capital Projects Fund. (D. Austin) [REPORT](#)*

The following motion made by Commissioner Neal and seconded by Commissioner Rafolski passed unanimously.

Recommend the Board of Commissioners approve the issuance of a purchase order for one (1) Mini Excavator utilizing the Statewide Contract to Yancey Caterpillar in the amount of \$72,170 with funding to be provided by the FY23 Capital Projects Fund. (D. Austin) [REPORT](#) FC Vote: 3-0

24. *Recommend the Board of Commissioners award a contract for the 2022 LMIG Resurfacing and Restriping of County Roads to J. Hiers Company Inc. of Baxley, Georgia, the lowest responsive and responsible bidder, in the amount of \$2,974,052.99 for the base bid and \$49,850.00 for bid alternate 1 with funding to be provided by the Georgia Department of Transportation LMIG 2022 in the amount of \$990,380.99, SPLOST 2016 in the amount of \$1,892,611.00 with the remaining amount of \$140,911.00 to be provided by SPLOST unallocated funds. (D. Austin) [REPORT](#)*

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners award a contract for the 2022 LMIG Resurfacing and Restriping of County Roads to J. Hiers Company Inc. of Baxley, Georgia, the lowest responsive and responsible bidder, in the amount of \$2,974,052.99 for the base bid and \$49,850.00 for bid alternate 1 with funding to be provided by the Georgia Department of Transportation LMIG 2022 in the amount of \$990,380.99, SPLOST 2016 in the amount of \$1,892,611.00 with the remaining amount of \$140,911.00 to be provided by SPLOST unallocated funds. (D. Austin) [REPORT](#) FC Vote: 3-0

25. *Recommend the Board of Commissioners authorize the execution of the attached Hamilton Road Sidewalk Improvement Agreement by and between Glynn County, Georgia and The Watson Company, LLC. (P. Thompson) [REPORT](#)*

The following motion made by Commissioner Rafolski and seconded by Commissioner Neal passed unanimously.

Recommend the Board of Commissioners authorize the execution of the attached Hamilton Road Sidewalk Improvement Agreement by and between Glynn County, Georgia and The Watson Company, LLC. (P. Thompson) [REPORT](#) FC Vote: 3-0

Other Items

26. *Request that the Chairman identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

Items # 3-25 will be placed on the Board of Commissioners' August 4, 2022 consent Agenda.

Items #1 and #2 will not be forwarded to the Board of Commissioners' Agenda.