



*A Golden Past.
A Shining Future.*

Finance Committee Meeting Minutes

Glynn County Board of Commissioners

2:00 PM, Tuesday, October 29, 2019

Second Floor Conference Room

W. Harold Pate Courthouse Annex Building
Brunswick, Georgia

*Anyone requiring additional information or disability assistance,
please call the Board of Commissioners Office at 554-7400.*

Present:

Committee Members: A. Booker, Brunson, and O'Quinn

Elected Officials/Staff: A. Ours, J. Dunnagan, W. Worley, K. Downs, V. Lane, L. Batten, D. Austin, L. Gurganus, R. Glisson, J. Powell, C. Kinstle, T. Johnson, H. Hatcher, M. Kent, M. Hardin, C. Channell

Others: R. Christiansen, T. Cooper, and M. Permar

To view an item's support documentation, click on its [REPORT](#).

1. *Consider accepting the agenda as is (or to add items / defer items if needed). (J. Dunnagan)*

The following motion made by Commissioner Brunson and seconded by O'Quinn passed unanimously.

Adding items: 4.1, 6.1, remove item 14 and change Motion on item 15. FC Vote: 3-0

2. *Consider approving the September 24, 2019 Finance Committee Minutes.*

The following motion made by Commissioner O'Quinn and seconded by Brunson passed unanimously.

Approved the September 24, 2019 Finance Committee Minutes. (J. Dunnagan) [REPORT](#) FC Vote: 3-0

Public Safety Items:

3. *Consider recommending the Board of Commissioners*
 - a) *Approve the retirement of Police Service Dog Rex allowing him to be adopted by his previous owner, Jose Orantes;*
 - b) *Approve the retirement of Police Service Dog Thor allowing him to be adopted by Glynn County Police Officer Trenton Sherman; and*
 - c) *Authorize the issuance of a Request for Proposal for the purchase and training of three new Police Service Dogs and training for the dogs' assigned handlers with funding to be provided by the Police Seizure Fund.*

The following motion made by Commissioner Brunson and seconded by O'Quinn passed unanimously.

Recommend the Board of Commissioners

- a) **Recommend the Board of Commissioners approve the retirement of Police Service Dog Rex and allow him to be adopted by his previous owner, Jose Orantes**
- b) **Approve the retirement of Police Service Dog Thor and allow him to be adopted by Glynn County Police Officer Trenton Sherman.**

- c) **Authorize the issuance of a Request for Proposal for the purchase and training of three new Police Service Dogs and training for the dogs' assigned handlers with funding to be provided by the Police Seizure Fund. (J. Powell) [REPORT](#) FC Vote: 3-0**

- 4. *Consider recommending the Board of Commissioners accept the FY20 Highway Enforcement of Aggressive Traffic Grant Program and amend the Police Department's FY20 revenue and expenditure budgets in the amount of \$247,692.*

The following motion made by Commissioner O'Quinn and seconded by Brunson passed unanimously.

Recommend the Board of Commissioners accept the FY20 Highway Enforcement of Aggressive Traffic Grant Program and amend the Police Department's FY20 revenue and expenditures budget in the amount of \$247,692. (J. Dunnagan) [REPORT](#) FC Vote: 3-0

- 4.1 *Consider recommending the Board of Commissioners approve the issuance of a purchase order to Hardy Chevrolet, utilizing GA State Contract #99999-SPD-ES40199373-005, in the amount of \$95,538 for the purchase of three Chevrolet Tahoe pursuit vehicles with funding to be provided by the 2019 HEAT grant.*

The following motion made by Commissioner Brunson and seconded by D. O' Quinn passed unanimously.

Recommend the Board of Commissioners approve the issuance of a purchase order to Hardy Chevrolet, utilizing GA State Contract #99999-SPD-ES40199373-005, in the amount of \$95,538 for the purchase of three Chevrolet Tahoe pursuit vehicles with funding to be provided by the 2019 HEAT grant. (J. Powell) [REPORT](#) FC Vote: 3-0

- 5. *Consider recommending the Board of Commissioners accept the 2019-2020 Victims of Crime Act Grant Award from the Criminal Justice Coordinating Council amount of \$64,734.*

The following motion made by Commissioner O'Quinn and seconded by Brunson passed unanimously.

Recommend the Board of Commissioners accept the 2019-2020 Victims of Crime Act Grant Award from the Criminal Justice Coordinating Council amount of \$64,734. (J. Dunnagan) [REPORT](#)

- 6. *Consider recommending the Board of Commissioners accept the 2019 Bulletproof Vest Partnership Grant Program and amend the Police Department's FY20 revenue and expenditure budgets in the amount of \$6,173.12 each, subject to the approval of the County Attorney.*

The following motion made by Commissioner Brunson and seconded by O'Quinn passed unanimously.

Recommend the Board of Commissioners accept the 2019 Bulletproof Vest Partnership Grant Program and amend the Police Department's FY20 revenue and expenditure budgets in the amount of \$6,173.12 each, subject to the approval of the County Attorney. (J. Dunnagan) [REPORT](#) FC Vote: 3-0

- 6.1 *Consider recommending the Board of Commissioners authorize the chairman of the Board of Commissioners to sign the Emergency Medical Services Licensure Application for annual renewal and approve the issuance of payment to the Georgia Department of Public Health in the amount of \$16,500.00 for the renewal of its licensed EMS provider. Funding provided by the FY20 Operating Fund Account# 2733600.523900.*

The following motion made by Commissioner O'Quinn and seconded by Brunson passed unanimously.

Recommend the Board of Commissioners authorize the chairman of the Board of Commissioners to sign the Emergency Medical Services Licensure Application for annual renewal and approve the issuance of payment to the Georgia Department of Public Health in the amount of \$16,500.00 for the renewal of its licensed EMS provider. Funding provided by the FY20 Operating Fund Account# 2733600.523900 (R. Jordan)
[REPORT](#) FC Vote: 3-0

Property Appraisal Item

- 7. Consider recommending the Board of Commissioners approve the Real and Personal Property corrections and exemptions as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, September 19, 2019 meeting, with clarification that this does not approve a tax refund.*

The following motion made by Commissioner Brunson and seconded by O'Quinn passed unanimously.

Recommend the Board of Commissioners approve the Real and Personal Property corrections and exemptions as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, September 19, 2019 meeting, with clarification that this does not approve a tax refund. (R. Glisson) [REPORT](#) FC Vote: 3-0

- 8. Consider recommending the Board of Commissioners approve the Real and Personal Property corrections and exemptions as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, October 17, 2019 meeting, with clarification that this does not approve a tax refund.*

The following motion made by Commissioner O'Quinn and seconded by Brunson passed unanimously.

Recommend the Board of Commissioners approve the Real and Personal Property corrections and exemptions as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, October 17, 2019 meeting, with clarification that this does not approve a tax refund. (R. Glisson) [REPORT](#) FC Vote: 3-0

Budget/Grants

- 9. Consider recommending the Board of Commissioners adopt the Resolution to amend the FY18/19 Budget.*

The following motion made by Commissioner Brunson and seconded by O'Quinn passed unanimously.

Recommend the Board of Commissioners adopt the Resolution to amend the FY18/19 Budget. (J. Dunnagan) [REPORT](#) FC Vote: 3-0

- 10. Consider recommending the Board of Commissioners accept the grant contract and awarded funding in the amount of \$104,547 from the Georgia Department of Natural Resources, Coastal Incentive Grant, Year 2, Cycle 21; increase the Glynn County Emergency Management Agency FY 20 revenue and expenditure budgets by \$45,000; and authorize the Chair to sign the grant contract, subject to the approval of the County Attorney.*

The following motion made by Commissioner O'Quinn and seconded by Brunson passed unanimously.

Recommend the Board of Commissioners accept the grant contract and awarded funding in the amount of \$104,547 from the Georgia Department of Natural Resources, Coastal Incentive Grant, Year 2, Cycle 21; increase the Glynn County Emergency Management Agency FY 20 revenue and expenditure budgets by \$45,000; and authorize the Chair to sign the grant contract, subject to the approval of the County Attorney. (J. Dunnagan) [REPORT](#) FC Vote: 3-0

11. Consider recommending the Board of Commissioners approve the new DCA CHIP Grant Loan and Grant Agreements for the property located on 306 Lakewood Avenue, Brunswick, GA 31520 owned by Ms. Linda Mason, a Glynn County resident.

The following motion made by Commissioner O'Quinn and seconded by Brunson passed unanimously.

Recommend the Board of Commissioners approve the new DCA CHIP Grant Loan and Grant Agreements for the property located on 306 Lakewood Avenue, Brunswick, GA 31520 owned by Ms. Linda Mason, a Glynn County resident. (J. Dunnagan) [REPORT](#) FC Vote: 3-0

Contracts / Procurement

12. Consider recommending the Board of Commissioners approve the Collateral Assignment for property located on 3907 Hill Street, Brunswick, GA 31520 owned by Ms. Alice Johnson, a Glynn County resident.

The following motion made by Commissioner Brunson and seconded by O'Quinn passed unanimously.

Recommend the Board of Commissioners approve the Collateral Assignment for property located on 3907 Hill Street, Brunswick, GA 31520 owned by Ms. Alice Johnson, a Glynn County resident. (J. Dunnagan) [REPORT](#) FC Vote: 3-0

13. Consider recommending the Board of Commissioners approve the Leasehold Agreement by and between Glynn County and Altamaha Park of Glynn County, Inc. for Altamaha Regional Park as presented.

The following motion made by Commissioner O'Quinn and seconded by Brunson passed unanimously.

Recommend the Board of Commissioners approve the Leasehold Agreement by and between Glynn County and Altamaha Park of Glynn County, Inc. for Altamaha Regional Park as presented. (L. Gurganus) [REPORT](#) FC Vote: 3-0

14. Consider recommending the Board of Commissioners authorize the Amendment to the Agreement for CivicPlus, LLC for the Civic Rec application for an annual billing of \$4,770 with funding to be provided by the FY20 IT Operating Budget. (J. Catron) [REPORT](#) Staff requested item to be pulled.

The following motion made by Commissioner O'Quinn and seconded by Brunson passed unanimously.

ITEM PULLED FC Vote: 3-0

15. Consider recommending the Board of Commissioners approve Change Order #1 for a reduction of \$96,300 from the original bid price of \$1,942,507.44 leaving a new total of \$1,846,207.44, for the Veteran's Memorial Park Project construction, appropriate \$89,700 of that reduction for the purchase of Georgia Power equipment and lighting for the Veteran's Memorial Park, and authorize the issuance of a Purchase Order to Georgia Power.

The following motion made by Commissioner O'Quinn and seconded by Brunson passed unanimously.

Recommend the Board of Commissioners approve Change Order #1 for a reduction of \$96,300 from the original bid price of \$1,942,507.44 leaving a new total of \$1,846,207.44, for the Veteran's Memorial Park Project construction, appropriate \$89,700 of that reduction for the purchase of Georgia Power equipment and lighting for the Veteran's Memorial Park, and authorize the issuance of a Purchase Order to Georgia Power. (D. Austin) [REPORT](#) FC Vote: 3-0

16. *Consider recommending the Board of Commissioners exercise the third option year for the Solid Waste Collection and Recycle Services with Republic Services of Georgia d/b/a Southland Waste Systems for the requested services effective January 1, 2020, at an annual unit price of \$104.76 for solid waste collection and \$41.52 for recycling with funding to be provided by the Special Assessment Fee and the Solid Waste Collection Fund.*

The following motion made by Commissioner O'Quinn and seconded by Brunson passed unanimously.

Recommend the Board of Commissioners exercise the third option year for the Solid Waste Collection and Recycle Services with Republic Services of Georgia d/b/a Southland Waste Systems for the requested services effective January 1, 2020, at an annual unit price of \$104.76 for solid waste collection and \$41.52 for recycling with funding to be provided by the Special Assessment Fee and the Solid Waste Collection Fund. (D. Austin) [REPORT](#) FC Vote: 3-0

17. *Consider recommending the Board of Commissioners allow the Board of Elections and Registration exclusive use of the Ballard & Brookman Glynn County Community Buildings for polling locations during the requested dates and times for the 2020 election cycle.*

The following motion made by Brunson and seconded by O'Quinn passed unanimously.

Recommend the Board of Commissioners allow the Board of Elections and Registration exclusive use of the Ballard & Brookman Glynn County Community Buildings for polling locations during the requested dates and times for the 2020 election cycle. (D. Austin) [REPORT](#) FC Vote: 3-0

18. *Consider recommending the Board of Commissioners award a contract for the SPLOST 2016 Kingsway and Mallery Street (aka Ocean/Mallery Intersection Improvements) Project to Swindell Construction Company, Inc., Glennville, GA, in the amount of \$84,592.50 with funding to be provided by SPLOST 2016.*

The following motion made by Commissioner Brunson and seconded by O'Quinn passed unanimously.

Recommend the Board of Commissioners award a contract for the SPLOST 2016 Kingsway and Mallery Street (aka Ocean/Mallery Intersection Improvements) Project to Swindell Construction Company, Inc., Glennville, GA, in the amount of \$84,592.50 with funding to be provided by SPLOST 2016. (D. Austin) [REPORT](#) FC Vote: 3-0

Other Items

19. *Request that the Chairman identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

**Items #3-13 and #15-18 will be placed on the November 7, 2019 Board of Commissioners' Consent Agenda.
Items #1-2 and #14 will not be forwarded to the Board of Commissioners' Agenda**