



*A Golden Past.
A Shining Future.*

Finance Committee Meeting Minutes

Glynn County Board of Commissioners

2:00 pm, Tuesday, April 7, 2015

Third Floor Conference Room

W. Harold Pate Courthouse Annex Building
Brunswick, Georgia

Present:

Committee Members: *B. Brunson, J.R. Stambaugh and R. Strickland*

Elected Officials/Staff: *D. Austin, D. Bragdon, W. Davis, F. Dees, M. Doering, R. Golemund, H. Herndon, N. Jump, A. Lawson, B. Mauney, W.N. Mann, C. Overstreet, V. McClinton, T. Miller, A. Ours, O. Reed, D. West and W. Worley*

Press: *M. Permar and D. Stillinger*

Other: *Steve Bannister, Kenny Chen, Mike Irish, Phillip Landgrebe, Brantley McMinn, Monica Smith and Scott Squires*

To view an item's support documentation, click on its [REPORT](#).

- 1) *Consider approval of the March 10, 2015 Finance Committee Minutes.*

The following motion made by Commissioner Stambaugh and seconded by Commissioner Brunson passed unanimously.

Approve the March 10, 2015 Finance Committee Minutes. (T. Miller) 8 pages [REPORT](#) (Vote: 3-0)

- 2) *Receive the monthly Workers Compensation Report. (O. Reed) 14 pages [REPORT](#)*

Ms. Reed gave a summary report. Commissioners expressed their wishes to see only summaries/trends monthly and the detail monthly on Workers Compensation reports.

- 3) *Consider recommending that the Board of Commissioners declare the unusable items listed on the attached pages as surplus and approve the disposal of these items in the best interest of the County.*

Mr. Austin presented this item. He explained that the County would first try to sell the items and if they did not receive any bids, there would be a credit issued to the successful bidder for demolishing the building.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Brunson passed unanimously.

Recommend that the Board of Commissioners declare the unusable items listed on the attached pages as surplus and approve the disposal of these items in the best interest of the County. (R. Golemund) 3 pages [REPORT](#) (Vote: 3-0)

- 4) *Consider recommending that the Board of Commissioners approve reimburse the Public Works operational budget for \$23,147 from the accommodations excise tax for the materials used to rebuild the St. Simons Island Beach access crossovers at Postelle, Oglethorpe and Driftwood.*

Mr. Austin presented this item. Commissioner Strickland asked why the cost for the Driftwood crossover was so much more and Mr. Austin explained that the Driftwood crossover was much longer than the others.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners approve reimburse the Public Works operational budget for \$23,147 from the accommodations excise tax for the materials used to rebuild the St. Simons Island Beach access crossovers at Postelle, Oglethorpe and Driftwood. (D. Austin) 2 pages [REPORT](#) (Vote: 3-0)

Tax Commissioner Items

- 5) *Consider recommending that the Board of Commissioners approve or deny a request from Ms. Carol Ann B. Cannon that interest paid for tax year 2014 on Parcel #04-03991 in the amount of \$14.07 be refunded.*

Ms. Dees presented the item and Ms. Cannon was not present.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners deny a request from Ms. Carol Ann B. Cannon that interest paid for tax year 2014 on Parcel #04-03991 in the amount of \$14.07 be refunded. (F. Dees) 9 pages [REPORT](#) (Vote: 3-0)

- 6) *Consider recommending that the Board of Commissioners approve or deny a request from Mr. Robert Wiggins Sr. that penalties and interest paid for tax year 2014 on Parcel #01-04998 in the amount of \$2,728.77 be refunded.*

Ms. Dees presented this item and Mr. Wiggins was not present. Ms. Dees explained that he thought someone else was paying the bill and that there was no negligence on her (or her staff's) part.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Brunson passed unanimously.

Recommend that the Board of Commissioners deny a request from Mr. Robert Wiggins Sr. that penalties and interest paid for tax year 2014 on Parcel #01-04998 in the amount of \$2,728.77 be refunded. (F. Dees) 7 pages [REPORT](#) (Vote: 3-0)

- 7) *Consider recommending that the Board of Commissioners approve or deny a request from Mr. Donald and Ms. Lynn Cody that interest paid for tax year 2014 on Parcel #04-12882 in the amount of \$22.17 be refunded.*

Ms. Dees presented this item. She stated that this was the second billing and that it was sent to the correct address. Mr. Cody requested \$150.77 be refunded but he should have requested \$22.17.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners deny a request from Mr. Donald and Ms. Lynn Cody that interest paid for tax year 2014 on Parcel #04-12882 in the amount of \$150.77 be refunded. (F. Dees) 8 pages [REPORT](#) (Vote: 3-0)

Property Appraisal items

- 8) *Consider recommending that the Board of Commissioners approve the corrections and exemptions to the digest as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, March 5, 2015 meeting with clarification that this does not approve a tax refund.*

Ms. Lawson presented this item and stated that this was just a mistake and they are correcting it.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Brunson passed unanimously.

Recommend that the Board of Commissioners approve the corrections and exemptions to the digest as recommended by the Board of Assessors and the Chief Appraiser at their Thursday, March 5, 2015 meeting with clarification that this does not approve a tax refund. (R. Glisson) 3 pages [REPORT](#) (Vote: 3-0)

Budget

9) *Consider recommending that the Board of Commissioners authorize a budget increase in the amount of \$17,000 to cover medical clearance costs for jail intake in the police department's patrol division's program budget, with funding to be provided by the General Fund fund balance.*

Chief Doering presented this item and stated that they budgeted for 85 @ \$276 per clearance and they are at 103 now with approximately \$4,000 in unpaid bills pending. He also stated that he requested \$29,000 in the budget but only \$19,000 was approved and that he has already moved an additional \$7,000 to this account from other accounts. Commissioner Strickland asked if he could find it in his budget somewhere. He further stated that he would rather the Chief find the money somewhere within the budget (perhaps personnel) than to dip into fund balance. Commissioner Brunson asked if crime was down and Chief Doering responded that it was but that the amount of medical clearance intake is up. He then asked the Chief why the offenders do not pay. Chief Doering responded that they were the County's responsibility and that if they go through the court system there are fees attached at that point.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Brunson passed unanimously.

Recommend that the Board of Commissioners deny a request for a budget increase in the amount of \$17,000 to cover medical clearance costs for jail intake in the police department's patrol division's program budget, with funding to be provided by the General Fund fund balance. (M. Doering) 1 page [REPORT](#) (Vote: 3-0)

10) *Consider recommending that the Board of Commissioners authorize a budget increase in the amount of \$8,000.00 to cover operating costs of Informants' fees in the police department's drug squads shared expense program budget, with funding to be provided by the General Fund fund balance.*

Chief Doering presented this item and Commissioner Strickland asked if seized funds could be used. Chief Doering responded that we cannot supplant the operating budget and this it is unlawful to do so. Commissioner Brunson then asked how someone determines how much money to pay for informants' fees and the Chief responded that it was according to how valuable the information was. Commissioner Brunson then asked if someone monitors these expenses and the Chief responded that he does, he manages it every day.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Brunson passed unanimously.

Recommend that the Board of Commissioners deny a request for a budget increase in the amount of \$8,000.00 to cover operating costs of Informants' fees in the police department's drug squads shared expense program budget, with funding to be provided by the General Fund fund balance. (M. Doering) 1 page [REPORT](#) (Vote: 3-0)

11) *Consider recommending that the Board of Commissioners increase the FY15 EMA budget (revenue and expenditures) to include the additional \$500 that was received from the Emergency Management Performance Grant.*

Ms. Miller presented this item.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners increase the FY15 EMA budget (revenue and expenditures) to include the additional \$500 that was received from the Emergency Management Performance Grant. (T. Miller) 3 pages [REPORT](#) (Vote: 3-0)

- 12) Consider recommending that the Board of Commissioners amend the FY15 budget to include the additional \$1,950 that was paid back to the Drug Court Fund for scholarships that were repaid.

Ms. Miller presented this item and stated that as Drug Court participants pay back their scholarships the money is needed for more scholarships so these adjustments are needed from time to time.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners amend the FY15 budget to include the additional \$1,950 that was paid back to the Drug Court Fund for scholarships that were repaid. (T. Miller) 1 page [REPORT](#) (Vote: 3-0)

- 13) Consider recommending that the Board of Commissioners authorize a budget increase for revenues and expenditures in the amount of \$5,000 to purchase two floating wheelchairs for use on the beaches of St. Simons with funding to be provided by the Accommodations Excise Tax revenue.

Mr. Davis presented this item. Commissioner Stambaugh asked if the County was taking on a liability and Mr. Davis explained that we were not and that an adult had to be with someone using one of the wheelchairs at all times. Commissioner Stambaugh then stated that the County is hemorrhaging money in this department.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Brunson passed unanimously.

Recommend that the Board of Commissioners deny a request for a budget increase for revenues and expenditures in the amount of \$5,000 to purchase two floating wheelchairs for use on the beaches of St. Simons with funding to be provided by the Accommodations Excise Tax revenue. (W. Davis) 1 page [REPORT](#) (Vote: 3-0)

- 14) Consider recommending that the Board of Commissioners authorize a budget increase for revenues and expenditures in the amount of \$9,850 to upgrade the transitions on the elements in the Demere skate park with funding to be provided by the Accommodations Excise Tax Revenue.

Mr. Davis presented this item and stated that he was charged with finding a solution to the noise coming from the skate park and that this is the solution that the company has been using.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Brunson passed unanimously.

Recommend that the Board of Commissioners deny a request for a budget increase for revenues and expenditures in the amount of \$9,850 to upgrade the transitions on the elements in the Demere skate park with funding to be provided by the Accommodations Excise Tax Revenue. (W. Davis) 1 page [REPORT](#) (Vote: 3-0)

- 15) Consider recommending that the Board of Commissioners authorize a budget increase for revenues and expenditures in the amount of \$9,000 to purchase 15 additional trash receptacles for placement in the village area of St. Simons Island with funding to be provided by the Accommodations Excise Tax revenue.

Mr. Davis presented this item and stated that he was asked to determine what it would cost to add trash receptacles along Ocean Boulevard. Commissioner Strickland questioned whether Mr. Davis could find something comparable that was just as durable for less than the price presented. Mr. Davis responded that he would try to do so.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Defer to the May 12, 2015 Finance Committee Meeting consideration to recommend that the Board of Commissioners authorize a budget increase for revenues and expenditures in the amount of \$9,000 to purchase 15 additional trash receptacles for placement in the village area of St. Simons Island with funding to be provided by the Accommodations Excise Tax revenue. (W. Davis) 1 page [REPORT](#) (Vote: 3-0)

16) *Consider recommending that the Board of Commissioners authorize a budget increase for the Marshes of Glynn Libraries in FY15 in the amount of \$5,725.00 with funding provided by the Hello Goodbye Outreach Grant Program.*

Ms. Mullis presented this item and stated that this is a State Grant for Robotics. She said that this was for seven math major interns and two more laptops. The grant requires no match from the County.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners authorize a budget increase for the Marshes of Glynn Libraries in FY15 in the amount of \$5,725.00 with funding provided by the Hello Goodbye Outreach Grant Program. (G. Mullis) 8 pages [REPORT](#) (Vote: 3-0)

17) *Consider recommending that the Board of Commissioners authorize acceptance of the Health Promotion and Wellness Grant from Association County Commissioners of Georgia Group Health Benefits Program in the amount of \$5,000 and to authorize an increase in the revenues and expenditures of the Employee Benefit Fund by said amount.*

Ms. Reed presented this item and Commissioner Brunson asked if there was any cost to the County. Ms. Reed responded that there was none.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners authorize acceptance of the Health Promotion and Wellness Grant from Association County Commissioners of Georgia Group Health Benefits Program in the amount of \$5,000 and to authorize an increase in the revenues and expenditures of the Employee Benefit Fund by said amount. (O. Reed) 2 pages [REPORT](#) (Vote: 3-0)

Bids, Contracts, and Agreements

18) *Consider recommending that the Board of Commissioners award the bid for the carpet replacement in the Children's Room, Teen Room, and Heritage Room at the Brunswick Library to A-1 Carpet and Floor Coverings of Brunswick, Georgia in the amount of \$35,500 and issue a PO to Read's Moving System of Woodbine, Georgia in the amount of \$4,200 with funding provided by grant monies and a 50% match from the Capital Projects Fund Balance.*

Ms. Mullis presented this item. She reminded Commissioners that this item came before them about a month ago. She reiterated that this was a 50% match with State funding. Commissioner Brunson asked if the County was only paying half and Ms. Mullis responded in the affirmative.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Brunson passed unanimously.

Recommend that the Board of Commissioners award the bid for the carpet replacement in the Children's Room, Teen Room, and Heritage Room at the Brunswick Library to A-1 Carpet and Floor Coverings of Brunswick, Georgia in the amount of \$38,500 and issue a PO to Read's Moving System of Woodbine, Georgia in the amount of \$4,200

with funding provided by grant monies and a 50% match from the Capital Projects Fund Balance. (G. Mullis) 1 page [REPORT](#) (Vote: 3-0)

19) *Consider recommending that the Board of Commissioners approve the Concession License Agreement with TNR Investments d/b/a Sunset Slush of SSI as the concession operator at Massengale Park concession site #1 in the total amount of \$1,000.*

Mr. Davis presented this item and stated that Sunset Slush was the only vendor that expressed an interest in operating at this park.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners approve the Concession License Agreement with TNR Investments d/b/a Sunset Slush of SSI as the concession operator at Massengale Park concession site #1 in the total amount of \$1,000. (W. Davis) 7 pages [REPORT](#) (Vote: 3-0)

20) *Consider recommending that the Board of Commissioners approve the Concession License Agreement with TNR Investments d/b/a Sunset Slush of SSI as the concession operator at the Coast Guard Park concession facility in the total amount of \$5,000.*

Mr. Davis presented this item and stated that Sunset Slush was the only vendor that expressed an interest in operating at this park.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners approve the Concession License Agreement with TNR Investments d/b/a Sunset Slush of SSI as the concession operator at the Coast Guard Park concession facility in the total amount of \$5,000. (W. Davis) 8 pages [REPORT](#) (Vote: 3-0)

21) *Consider recommending that the Board of Commissioners approve the Concession License Agreement with The Fendig Company, LLC dba Cap's Place as the concession operator at Neptune Park in the total amount of \$7,500.*

Mr. Davis presented this item. Commissioner Stambaugh questioned whether this was a renewal and Mr. Davis responded that it was not because the contract and option years had all been exercised and that this was a new contract. He further stated that future option years would be presented as necessary.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners approve the Concession License Agreement with The Fendig Company, LLC dba Cap's Place as the concession operator at Neptune Park in the total amount of \$7,500. (W. Davis) 8 pages [REPORT](#) (Vote: 3-0)

22) *Consider recommending that the Board of Commissioners approve the Memorandum of Understanding-*
a) Version 1, with Golden Isles Swimming, Inc. with the annual amount of \$25,500; or
b) Version 2, with Golden Isles Swimming, Inc. with the annual amount of \$12,750.

Mr. Davis presented this item. Scott Squires with the Golden Isles Swim Team spoke on their behalf. He stated that their future was dim and questionable. He said they have done more fundraisers and are trying to get more sponsorships and are hoping to turn their ship around. Commissioner Strickland asked how they got the gas bills and repairs. He and Mr. Davis responded that they did not do repairs and that they own the heaters in the pool so they pay expenses for the heaters. Commissioner Brunson asked if they anticipated coming to the Board next year with a similar request and Mr. Squires said they did not. Commissioner Brunson then stated that their program was a real

asset to the community and that he applauded them for what they were doing. Commissioner Strickland asked if it would be more advantageous to look at partnering with the Y and representatives from the Golden Isles Swim Team responded that they were definitely open to that idea.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Brunson passed unanimously.

Recommend that the Board of Commissioners approve the Memorandum of Understanding (Version 2) with Golden Isles Swimming, Inc. with the annual amount of \$12,750. (W. Davis) 4 pages [REPORT](#) (Vote: 3-0)

23) *Consider recommending that the Board of Commissioners approve, and authorize the Chairman to sign, the annual renewal of the Memorandum of Agreement with the Georgia Department of Driver Services and the Georgia Emergency Management Agency for use of the CDL facilities in the event of a manmade or natural disaster necessitating full or partial evacuation from the coast.*

Mr. Worley presented this item.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners approve, and authorize the Chairman to sign, the annual renewal of the Memorandum of Agreement with the Georgia Department of Driver Services and the Georgia Emergency Management Agency for use of the CDL facilities in the event of a manmade or natural disaster necessitating full or partial evacuation from the coast. (W. Worley) 5 pages [REPORT](#) (Vote: 3-0)

24) *Consider recommending that the Board of Commissioners approve renewal of the contract with Witt O'Brien Debris Monitoring Company for debris removal monitoring.*

Mr. Austin presented this item and explained that there would be no costs unless their services were needed.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners approve renewal of the contract with Witt O'Brien Debris Monitoring Company for debris removal monitoring. (J. Wiggins) 1 page [REPORT](#) (Vote: 3-0)

25) *Consider recommending that the Board of Commissioners exercise the third option year with Ceres, Inc. for debris removal and disposal services should such services be needed following an event resulting in large quantities of debris.*

Mr. Austin presented this item and explained that there would be no costs unless their services were needed.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Brunson passed unanimously.

Recommend that the Board of Commissioners exercise the third option year with Ceres, Inc. for debris removal and disposal services should such services be needed following an event resulting in large quantities of debris. (D. Austin) 2 pages [REPORT](#) (Vote: 3-0)

26) *Consider recommending that the Board of Commissioners exercise the second option year with Express Lube and Car Wash at a cost of \$12.42/basic wash and \$13.28/special wash per vehicle per month with funding to be provided by the FY16 operating budgets of the departments utilizing the service.*

Ms. Miller presented this item. Commissioner Strickland stated that he had real issues with this car wash service and the prices we were being charged. He stated that the price at the car wash on Altama and Cypress Mill was only \$5 and that employees could vacuum out the cars themselves for free. Commissioner Strickland stated he thought we should rebid it to those who have the \$5 car washes.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Brunson passed unanimously.

Recommend that the Board of Commissioners deny the request to exercise the second option year with Express Lube and Car Wash at a cost of \$12.42/basic wash and \$13.28/special wash per vehicle per month with funding to be provided by the FY16 operating budgets of the departments utilizing the service and authorize staff to re-bid the service. (T. Miller) 18 pages [REPORT](#) (Vote: 3-0)

27) Consider recommending that the Board of Commissioners exercise the 1st option year with Herrin Document Systems at a cost of \$59,364, with a black and white average copy cost of \$0.012 and a color average copy cost of \$0.075, with funding to be provided by the FY16 operating budgets of the departments utilizing the service.

Ms. Miller presented this item and Commissioner Brunson asked if this was a competitive price and Commissioner Stambaugh responded that it was.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Brunson passed unanimously.

Recommend that the Board of Commissioners exercise the 1st option year with Herrin Document Systems at a cost of \$59,364, with a black and white average copy cost of \$0.012 and a color average copy cost of \$0.075, with funding to be provided by the FY16 operating budgets of the departments utilizing the service. (T. Miller) 23 pages [REPORT](#) (Vote: 3-0)

28) Consider recommending that the Board of Commissioners award a purchase order to Akins Ford Dodge Jeep Chrysler and to purchase additional components for this vehicle in the amount of \$44,415.00 with remaining funding from the 100 and 315 Capital Projects Funds.

Chief Doering presented this item.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners award a purchase order to Akins Ford Dodge Jeep Chrysler and purchase additional components for this vehicle in the amount of \$44,415.00 with remaining funding from the 100 and 315 Capital Projects Funds. (M. Doering) 4 pages [REPORT](#) (Vote: 3-0)

29) Consider recommending that the Board of Commissioners approve the contract for tree removal and maintenance services with Jones Maintenance Company of St. Simons Island with no increase in cost with funding provided from the Public Works Department operating budget effective July 1, 2015.

Mr. Austin presented this item.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners approve the contract for tree removal and maintenance services with Jones Maintenance Company of St. Simons Island with no increase in cost with funding provided from the Public Works Department operating budget effective July 1, 2015. (D. Austin) 2 pages [REPORT](#) (Vote: 3-0)

30) Consider recommending that the Board of Commissioners approve the contract with the Georgia Department of Transportation for the mowing of rights-of-way and litter pickup on 22.23 miles of state routes in Glynn County at a reimbursement rate of \$2,625 per mile per year for a total annual reimbursement of \$58,537.50.

Mr. Austin presented this item and stated that we were the only one (or maybe one of two) counties in the State who still get this money.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners approve the contract with the Georgia Department of Transportation for the mowing of rights-of-way and litter pickup on 22.23 miles of state routes in Glynn County at a reimbursement rate of \$2,625 per mile per year for a total annual reimbursement of \$58,537.50. (D. Austin) 3 pages [REPORT](#) (Vote: 3-0)

31) Consider recommending that the Board of Commissioners approve the Finance Department to proceed with Solicitation of Bids for both the McKenzie Road Sidewalk Improvement Project and the Southport Parkway Sidewalk Improvement project.

Mr. Austin presented this item and stated that this was two of three sidewalk projects. He stated that the project on Highway 341 would be coming later.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners approve the Finance Department to proceed with Solicitation of Bids for both the McKenzie Road Sidewalk Improvement Project and the Southport Parkway Sidewalk Improvement project. (D. Austin) 2 pages [REPORT](#) (Vote: 3-0)

32) Consider recommending that the Board of Commissioners exercise the second year option for right-of-way mowing and landscaping services to:

- Coastal Landscape and Design at the Demere/Frederica Roundabout (Task 1) and the Frederica/Lawrence Roundabout (Task 2) in the amount of \$13,049 and
 - Creative Landscape Sea Island Road- Demere to Frederica (Task 3) and Lawrence Rd-Roundabout to Hampton Point (Task 4) in the amount of \$23,900
- in the total amount of \$36,949 with funding from the FY 16 Public Works operating budget effective July 1, 2015.

Mr. Austin presented this item. He said that the company does a good job and that they have a full schedule of fertilization and mulching for these areas.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners exercise the second year option for right-of-way mowing and landscaping services to:

- Coastal Landscape and Design at the Demere/Frederica Roundabout (Task 1) and the Frederica/Lawrence Roundabout (Task 2) in the amount of \$13,049 and
- Creative Landscape Sea Island Road- Demere to Frederica (Task 3) and Lawrence Rd-Roundabout to Hampton Point (Task 4) in the amount of \$23,900

in the total amount of \$36,949 with funding from the FY 16 Public Works operating budget effective July 1, 2015.

(D. Austin) 3 pages [REPORT](#) (Vote: 3-0)

33) Consider recommending that the Board of Commissioners exercise the second year option for collection of commercial solid waste at County buildings and parks effective July 1, 2015 to Republic Services of Georgia d/b/a

Southland Waste Systems at a projected cost of \$97,180.44 with funding to be provided by various operating budgets.

Mr. Austin presented this item.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Brunson passed unanimously.

Recommend that the Board of Commissioners exercise the second year option for collection of commercial solid waste at County buildings and parks effective July 1, 2015 to Republic Services of Georgia d/b/a Southland Waste Systems at a projected cost of \$97,180.44 with funding to be provided by various operating budgets. (D. Austin) 2 pages [REPORT](#) (Vote: 3-0)

34) Consider recommending that the Board of Commissioners exercise the 2nd year option for County Custodial Services to American Facility Services, with funding to be provided from the Facilities Maintenance operating budget.

Mr. Mauney presented this item.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners exercise the 2nd year option for County Custodial Services to American Facility Services, with funding to be provided from the Facilities Maintenance operating budget. (B. Mauney) 2 pages [REPORT](#) (Vote: 3-0)

35) Consider recommending that the Board of Commissioners exercise the 1st year option for ground maintenance services to Creative Landscapes, with funding to be provided from the Recreation Department, Facilities Maintenance and Fire Department's operating budgets.

Mr. Mauney presented this item.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners exercise the 1st year option for ground maintenance services to Creative Landscapes, with funding to be provided from the Recreation Department, Facilities Maintenance and Fire Department's operating budgets. (B. Mauney) 2 pages [REPORT](#) (Vote: 3-0)

36) Consider recommending that the Board of Commissioners approve the purchase of the Frazier Built Ambulance through the HGB Contract through Texas, in the amount of \$211,750, which includes delivery, with funding to come from the Capital Projects Fund in the amount of \$198,000 and \$13,750 to come from the Capital Projects Fund fund balance.

Captain Mann presented this request. Commissioner Strickland asked if this was for a Ford or GMC and Captain Mann responded that it was an International. Commissioner Stambaugh asked if there was a warranty on the box and Captain Mann responded in the affirmative. He also stated that the ambulance that this one is replacing has right at 200,000 miles on it.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Brunson passed unanimously.

Recommend that the Board of Commissioners approve the purchase of the Frazier Built Ambulance through the HGB Contract through Texas, in the amount of \$211,750, which includes delivery, with funding to come from the

Capital Projects Fund in the amount of \$198,000 and \$13,750 to come from the Capital Projects Fund fund balance. (N. Mann) 3 pages [REPORT](#) (Vote: 3-0)

37) *Consider recommending that the Board of Commissioners authorize the Chairman to sign the agreement with Motorola for upgrade of the radio system at a cost of \$4,538,665.77 upon final approval of the County Attorney and that the Finance Director be authorized to seek financing opportunities to later be presented to the Board of Commissioners.*

Mr. Catron presented this item. Chief Doering gave a brief history of the County's radio system and this project. Commissioner Brunson asked how long this system was good for and Chief Doering responded that it was good for 20-25 years. Phillip Landgrebe, with Motorola, stated that the maintenance costs included upgrades to the software. Commissioner Stambaugh questioned how long the bid was good for and Mr. Landgrebe stated that it was good through the end of March and that it had been extended through April now.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners authorize the Chairman to sign the agreement with Motorola for upgrade of the radio system at a cost of \$4,538,665.77 upon final approval of the County Attorney and that the Finance Director be authorized to seek financing opportunities to later be presented to the Board of Commissioners. (J. Catron) 148 pages [REPORT](#) (Vote: 3-0)

38) *Consider recommending that the Board of Commissioners exempt the procurement of drug testing services from the Purchasing Policies as outlined in Section 2-2-13 (c) 2 of the Purchasing Ordinance at an annual amount not to exceed \$10,000.*

Ms. Reed presented this item and stated that this was for new employees and post-accident drug tests.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners exempt the procurement of drug testing services from the Purchasing Policies as outlined in Section 2-2-13 (c) 2 of the Purchasing Ordinance at an annual amount not to exceed \$10,000. (O. Reed) 2 pages [REPORT](#) (Vote: 3-0)

39) *Consider recommending that the Board of Commissioners approve the proposal for Tyler Technologies Odyssey Sheriff Training in the amount of \$7,305 funded by FY 14/15 Training Budget 1921.52774, and that the Chairman be authorized to sign the service agreement.*

Mr. Catron presented this item.

The following motion made by Commissioner Brunson and seconded by Commissioner Stambaugh passed unanimously.

Recommend that the Board of Commissioners approve the proposal for Tyler Technologies Odyssey Sheriff Training in the amount of \$7,305 funded by FY 14/15 Training Budget 1921.52774, and that the Chairman be authorized to sign the service agreement. (J. Catron) 5 pages [REPORT](#) (Vote: 3-0)

40) *Consider recommending that the Board of Commissioners a sign a service agreement and approve the proposal for Tyler Technologies Server Migration at a cost to the county of \$7,305.*

Mr. Catron presented this item.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Brunson passed unanimously.

Recommend that the Board of Commissioners a sign a service agreement and approve the proposal for Tyler Technologies Server Migration at a cost to the county of \$7,305. (J. Catron) 5 pages [REPORT](#) (Vote: 3-0)

41) *Consider recommending that the Board of Commissioners approve the proposal for the creation of a purchase order in the amount of \$24,990 funded by the General Fund fund balance, and that the Chairman be authorized to sign the service agreement.*

Mr. Catron presented this item.

The following motion made by Commissioner Stambaugh and seconded by Commissioner Brunson passed unanimously.

Recommend that the Board of Commissioners approve the proposal for the creation of a purchase order to Infor Public Sector in the amount of \$24,990 funded by the General Fund fund balance, and that the Chairman be authorized to sign the service agreement. (J. Catron) 4 pages [REPORT](#) (Vote: 3-0)

Other Items

42) *Request that the Chairman identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda. Commissioner Strickland identified as follows:*
Items #2-36 and #38-41 will be placed on the Board of Commissioners' Consent Agenda.
Item #37 will be placed on the Board of Commissioners' Regular Agenda.
Items #1, #15 and #42 will not be forwarded to the Board of Commissioners' Agenda.