



Finance Committee Meeting Minutes
Glynn County Board of Commissioners
4:00 p.m., Tuesday, December 7, 2010
Third Floor Conference Room
W. Harold Pate Courthouse Annex
Brunswick, Georgia

Present:

Committee Members: *J. Clark, D. Hogan and T. Thaw*

Other Commissioners:

Staff: *J. Bruner, W. Davis, F. Dees, R. Glisson, R. Marat, P. McNicoll, A. Ours, A. Reichenbach, B. Rowell, W. Worley*

Press: *N. Batiwalla, M. Permar*

Others: *James Brown, Charlie Creveling, Ellis Point Subdivision Residents*

1. *Consider approval of the consent agenda.*
 - a) *Approval of the November 23, 2010 Finance Committee Minutes.*
 - b) *Recommend that the Board of Commissioners adopt the Resolution to amend the FY09/10 Budget.*
 - c) *Recommend that the Board of Commissioners approve the third and final option year of the contract with Republic Services of Georgia d/b/a Southland Waste Systems for collection of residential garbage and yard trash effective January 1, 2011 at the CY 11 pricing as bid, a 2.5% increase.*
 - d) *Recommend that the Board of Commissioners approve a request from Mr. Robert Dawkins, on behalf of Dr. Irwin Berman that \$6,156.30 paid in penalties and interest for parcel #05-00756 for tax years 2008 and 2009 be refunded.*
 - e) *Recommend that the Board of Commissioners approve the corrections to the digest as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, November 2, 2010 meeting.*
 - f) *Recommend that the Board of Commissioners approve the corrections to the digest(s) as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, November 16, 2010 meeting.*

Commissioner Hogan requested that item #f be pulled from the consent agenda at the request of Assistant County Attorney Will Worley. The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Recommend approval of the consent agenda with the exception of item 1(f). (Vote: 3-0)

(f) The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Authorize parcel 04-12144 to be placed on the exempt 2010 tax digest and approve the cancellation of the tax bill for 2010 property taxes on such parcel, due to the property being owned by a church as of January 1, 2010. Authorize parcels 04-14264, 04-14265 and 04-14266 to be placed on the exempt 2010 tax digest and approve the cancellation of the tax bills for 2010 property taxes on such parcels, due to the properties being owned by a hospital authority as of January 1, 2010. Authorize parcel 01-

06124 to be placed on the exempt 2010 tax digest and approve the cancellation of the tax bill for 2010 property taxes on such parcel, due to the property being owned by a church as of January 1, 2010. (Vote: 3-0)

2. Consider a request from Mr. James A. Brown concerning taxes paid on parcel #02-01916 for 87 acres of which 20 acres have been encroached upon and an easement request.

Mr. James A. Brown, Jr. informed the Committee of his family land being encroached upon by a neighboring land owner. He stated that his family had lost 20 acres due to the encroachment and he wanted a reduction in taxes. Mr. Ron Glisson, Property Appraiser, stated that this issue should be heard by the Board of Assessors.

No action was taken on this item.

3. Consider recommend that the Board of Commissioner award the bid for the purchase of an emergency squad to the lowest responsive bidder, Custom Truck & Body Works, 13787 Whitehouse Road, Woodbury, Georgia, in the amount of \$136,642 with funding to be provided by SPLOST 5.

Fire Deputy Chief Ray Marat presented this item and recommended award to the lowest bidder. Mr. Alan Ours, County Administrator, questioned how many miles were on the vehicle that was being replaced and Chief Marat responded that there was over 200 thousand miles on that vehicle. The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Recommend that the Board of Commissioner award the bid for the purchase of an emergency squad to the lowest responsive bidder, Custom Truck & Body Works, 13787 Whitehouse Road, Woodbury, Georgia, in the amount of \$136,642 with funding to be provided by SPLOST 5. (Vote: 3-0)

4. Consider recommending that the Board of Commissioners to award the contract for the St. Simons Island Pier Renovations project to A & M Builders and Erectors of Brunswick, Georgia for the base bid only in the amount of \$321,990 with funding provided from the General Fund, Program.Object 4943.54375 in the amount of \$312,900 and the Administrators contingency fund in the amount of \$9,090.

Mr. Jim Bruner, County Engineer, presented this item and stated that there were five bids submitted for this project. He stated that A&M Builders and Erectors had worked for Glynn County and the project architect previously on several projects each and the County's experience with them on past projects was acceptable. The following motion made by Commissioner Clark and seconded by Commissioner Hogan passed unanimously.

Recommend that the Board of Commissioners to award the contract for the St. Simons Island Pier Renovations project to A & M Builders and Erectors of Brunswick, Georgia for the base bid only in the amount of \$321,990 with funding provided from the General Fund, Program.Object 4943.54375 in the amount of \$312,900 and the Administrators contingency fund in the amount of \$9,090. (Vote: 3-0)

5. Consider allowing staff to take the recommendation to award the North Glynn Recreation Park Walking Trail, Fishing Pier, and Kayak/Canoe Launch Area Project to the lowest responsive and responsible bidder directly to the December 16, 2010 Board of Commissioners meeting.

No action was taken on this item.

6. Consider recommending that the Board of Commissioners award the bid to the lowest, responsive bidder Littlefield Construction from Waycross, GA in the amount of \$301,432.75 for the construction of two parking lots at North Glynn Park with funding to be provided by SPLOST #4 funds.

Mr. Wesley Davis, presented this item and stated that there were five bidders and he recommended award to the lowest responsive bidder. The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Recommend that the Board of Commissioners award the bid to the lowest, responsive bidder Littlefield Construction from Waycross, GA in the amount of \$301,432.75 for the construction of two parking lots at North Glynn Park with funding to be provided by SPLOST #4 funds. (Vote: 3-0)

7. *Discussion of SPLOST Projects going on as well as proposed future projects at North Glynn Regional Park.*

Mr. Wesley Davis, Recreation Director, stated that the County had spend \$1,345,558 and had a balance remaining for \$1,154,412 for the Splost 4 North Glynn Recreation project. He gave the Committee a list of seven projects that he proposed for the North Glynn Park with an estimated cost of \$796 thousand.

No action was taken on this item.

8. *Consider recommending that the Board of Commissioners authorize the use of part-time personnel for security for mediation hearings and absorb personnel and operational expenses into existing fiscal year 2010/2011 budget. Include personnel and operational costs in 2011/2012 budget.*

The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Motion to defer this item to a later Finance Committee meeting. (Vote: 3-0)

9. *Consider recommending that the Board of Commissioners authorize issuing an Invitation for Bid for the construction of a small pavilion sized 24' x 36' and the purchase of a playground for ages 2-5 for placement at Ellis Point Park with SPLOST #5 Funds.*

Mr. Wesley Davis, Recreation Director, stated that Commissioner Lynn had requested that a pavilion and playground be constructed in Ellis Point Park with funding from the Splost 5 District 4 Recreation project. Mr. Davis requested authorization to issue an invitation for bid for the pavilion and playground. The following motion made by Commissioner Clark and seconded by Commissioner Hogan passed unanimously.

Recommend that the Board of Commissioners authorize issuing an Invitation for Bid for the construction of a small pavilion sized 24' x 36' and the purchase of a playground for ages 2-5 for placement at Ellis Point Park with SPLOST #5 Funds. (Vote: 3-0)

10. *Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

Commissioner Thaw requested that items be placed on the Board of Commissioners consent agenda except items 2, 5, 7 and 8 all of which will not go forward to the Board of Commissioners.