



Finance Committee Meeting Minutes

Glynn County Board of Commissioners

4:00 p.m., Tuesday, March 23, 2010

Third Floor Conference Room

W. Harold Pate Courthouse Annex

Brunswick, Georgia

Present:

Committee Members: *J. Clark, D. Hogan and T. Thaw*

Other Commissioners:

Staff: *J. Breitenbach, J. Carter, J. Catron, M. Doering, P. Kelly, P. McNicoll, D. O'Neal, B. Rowell, C. Stewart, A. Thomas, S. Trautz, W. Worley*

Press: *M. Permar*

Others: *M. Berberick*

1. *Consider approval of the consent agenda.*
 - a) *Approval of the February 23, 2010 Finance Committee Minutes.*
 - b) *Recommend that the Board of Commissioners exercise the 2nd Year Option with Langford Auto Parts, Brunswick, GA, for Automotive Parts and Material with funding to be provided by the Public Works, Fleet Maintenance budget.*

The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Recommend approval of the consent agenda. (Vote: 3-0)

2. *Consider recommending that the Board of Commissioners approve the reroofing of Glynn County Fire Station 3, located at 127 Grants Ferry Road and award the bid to the lowest responsive and responsible bidder, Insulated Roofing Contractors, for the amount of \$25,777 with funding to be provided from the Fire Fund Balance.*

Commissioner Hogan questioned whether the documentation in the packet was up to date and Fire Chief Al Thomas stated that it was. The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Recommend that the Board of Commissioners approve the reroofing of Glynn County Fire Station #3, located at 127 Grants Ferry Road, and award the bid to the lowest responsive and responsible bidder, Insulated Roofing Contractors, in the amount of \$25,777 with funding to be provided from the Fire Fund Balance. (Vote: 3-0)

3. *Consider recommending that the Board of Commissioners authorize staff to advertise and conduct a public hearing on imposing a \$1.50 monthly surcharge fee to VoIP subscribers in Glynn County, Georgia.*

Mr. David O'Neal, E-911 Director, stated that this charge would be for internet phone subscribers. He stated that land line and cell phones are currently charged the \$1.50 surcharge but the internet phones are not. He stated that the City had been asked to approve the new surcharge also. The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Recommend that the Board of Commissioners authorize staff to advertise and conduct a public hearing on imposing a \$1.50 monthly surcharge fee to VoIP subscribers in Glynn County, Georgia if the City of Brunswick also approves it. (Vote: 3-0)

4. *Consider recommending that the Board of Commissioners approve a Purchase Order in the amount of \$1,500,000.00 to pursue Option 2 of Motorola's proposal to upgrade the existing public safety communications infrastructure to add the four channel ASTRO 25 digital Simulcast Equipment to all four of the existing analog simulcast sites.*

Mr. David O'Neal, E-911 Director, presented this item and stated that the \$700 thousand previously approved for the PESIC grant only covered one tower site. The new phase would cover the other three sites. There was concern that the one tower would not cover all areas of the County. He also stated that the current system is analog and this upgrade would change them all to allow digital broadcasts. Police Chief Matt Doering stated that the system currently has nine channels and this would add four digital channels. The goal is to eventually have nine digital channels. It would cost an additional \$3 million to add five more digital channels and digital radios for all agencies. As agencies have replaced radios, they have been replacing with digital radios in anticipation of the system converting to digital. The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Recommend that the Board of Commissioners approve a Purchase Order in the amount of \$1,500,000.00 to pursue Option 2 of Motorola's proposal to upgrade the existing public safety communications infrastructure to add the four channel ASTRO 25 digital Simulcast Equipment to all four of the existing analog simulcast sites with funding to be provided by the General Fund fund balance to be reimbursed by SPLOST 5 when funds become available. (Vote: 3-0)

5. *Consider recommending that the Board of Commissioners approve the agreement between Association County Commissioners of Georgia (ACCG) and Glynn County Sheriff's Office Sheriff Inmate Medical Agreement.*

The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Recommend that the Board of Commissioners approve the Inmate Medical Administrative Services Agreement between the Association of County Commissioners of Georgia (ACCG), Blue Cross and Blue Shield of Georgia, the Glynn County Sheriff's Office, and the Glynn County Board of Commissioners. (Vote: 3-0)

6. *Consider recommending that the Board of Commissioners award the bid to the lowest responsive and responsible bidder, Sammy Garrison Construction, Macon, GA, in the amount of \$598,018 with funding to be provided SPLOST #4.*

Mr. Matt Berberick, Carter Goble Lee, stated that he had researched this company and was satisfied that they would do a good job. The following motion made by Commissioner and seconded by Commissioner passed unanimously.

Recommend that the Board of Commissioners award the bid for the Fire Department Maintenance Facility to the lowest responsive and responsible bidder, Sammy Garrison Construction, Macon, GA, in the amount of \$598,018 with funding to be provided by SPLOST #4. (Vote: 3-0)

7. *Consider recommending that the Board of Commissioners issue a Purchase Order to Business Information Systems (BIS) Digital, Inc., as a sole source provider, in an amount not to exceed*

\$63,000, for a Court Recording System for Magistrate Court, Superior Court and the Jury Room with funding to be provided by Information Technology Department budget.

Mr. John Catron, Information Technology Director, presented this item and stated that the old recording system in use in Magistrate and Superior Courts and the Jury Room is obsolete and it is difficult to buy tapes for the system. The new system is in use in Juvenile, Probate and State Courts and they are satisfied with it. The following motion made by Commissioner Hogan and seconded by Commissioner Clark passed unanimously.

Recommend that the Board of Commissioners issue a Purchase Order to Business Information Systems (BIS) Digital, Inc., as a sole source provider, in an amount not to exceed \$63,000, for a Court Recording System for Magistrate Court, Superior Court and the Jury Room with funding to be provided by Information Technology Department budget. (Vote: 3-0)

8. *Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

Commissioner Thaw requested that all items be placed on the Board of Commissioners consent agenda.