



## **Finance Committee Meeting Minutes**

Glynn County Board of Commissioners

**4:00 p.m., Tuesday, October 27, 2009**

**Third Floor Conference Room**

**W. Harold Pate Courthouse Annex**

**Brunswick, Georgia**

### **Present:**

**Committee Members:** *D. Hogan, T. Sublett, and T. Thaw*

**Other Commissioners:**

**Staff:** *J. Bruner, J. Caldwell, M. Doering, D. Gardner, B. Gerhardt, P. McNicoll, O. Reed, T. Small, C. Stewart, C. Temple, A. Thomas, W. Worley*

**Press:** *N. Batiwalla*

**Others:** *F. McGinty*

1. *Consider approval of the consent agenda.*
  - a) *Approval of the October 6, 2009 Finance Committee Minutes.*
  - b) *Recommend that the Board of Commissioners approve the corrections to the digest as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, October 6, 2009 meeting, with clarification that this does not approve a tax refund.*
  - c) *Recommend that the Board of Commissioners adopt the Resolution to amend the FY08/09 Budget.*
  - d) *Recommend that the Board of Commissioners adopt the Resolution to amend the FY09/10 Budget.*

The following motion made by Commissioner Hogan and seconded by Commissioner Thaw passed unanimously.

### **Recommend approval of the consent agenda. (Vote: 3-0)**

2. *Consider recommending that the Board of Commissioners authorize the removal of tree #457 on the Historic Courthouse grounds using the county contract with Locke Farms Tree Service.*

Mr. Paul Christian, Assistant County Administrator, presented this item and stated that a laurel oak tree at the entrance of the parking lot at the rear of the Historic Courthouse has showed signs of distress for some time. Mr. Don Gardner, Arborist with GA Extension Service, has inspected the tree and told the committee that the County's liability exposure will get larger until the tree is removed. Commissioner Hogan asked if there is a plan to replace the tree and Mr. Christian stated that he would like to. Mr. Gardner estimated that it would cost \$2 thousand to remove the stump and get the land ready for replanting and the new tree would cost approximately \$800 tree. Commissioner Hogan stated that he would like a replacement for the tree that was lost on the south side of the Courthouse several years ago. The following motion made by Commissioner Hogan and seconded by Commissioner Sublett passed unanimously.

**Recommend that the Board of Commissioners authorize the removal of tree #457 on the Historic Courthouse grounds using the county contract with Locke Farms Tree Service and authorize staff to replace tree #457 and also replace the tree that was lost on the south side of the Courthouse several years ago. (Vote: 3-0)**

3. *Consider recommending that the Board of Commissioners execute the Agreement For Medical Services with the Southeast Georgia Health System so that Glynn County Juvenile Court will receive a discount of 35% on invoices for medical services when payment is mailed within sixty days of the billing date.*

Ms. Jill Caldwell, Juvenile Ct. Services Director, informed the committee that this was brought before them several months ago and it was deferred in order to request a higher discount from the hospital. Ms. Caldwell stated that the hospital had been contacted but they were unwilling to increase the discount. She stated that Juvenile Court pays medical bills only if the family doesn't have insurance that would cover the charges. The following motion made by Commissioner Hogan and seconded by Commissioner Sublett passed unanimously.

**Recommend that the Board of Commissioners execute the Agreement For Medical Services with the Southeast Georgia Health System so that Glynn County Juvenile Court will receive a discount of 35% on invoices for medical services when payment is mailed within sixty days of the billing date. (Vote: 3-0)**

4. *Consider recommending that the Board of Commissioners to approve a Change Order in the amount of \$9,575.75 to Woodard Construction Company, Inc. for additional work on the Island Trail-Phase II project with funding provided from the County Administrator's Contingency budget.*

Mr. Jim Bruner, County Engineer, stated that the final quantity of two items on the Island Trail-Phase II project had exceeded the bid quantities. He stated that there was additional length of the concrete trail because the bid quantity did not include the trail length in the area of tree root protection. Additional tree root protection was needed because there were more trees on site than shown on the plans prepared by ECOS Environmental Design, Inc. Commissioner Sublett questioned the effectiveness of the tree root protection and Mr. Bruner stated that he did not know but that time would tell. He stated that it was standard for this engineer to add root protection to their designs. The following motion made by Commissioner Sublett and seconded by Commissioner Hogan passed unanimously.

**Recommend that the Board of Commissioners to approve a Change Order in the amount of \$9,575.75 to Woodard Construction Company, Inc. for additional work on the Island Trail-Phase II project with funding provided from the County Administrator's Contingency budget. (Vote: 3-0)**

5. *Consider recommending that the Board of Commissioners authorize the transfer of \$20,000.00 in seized funds to the Police Department's Informant's Fund and pay a \$10,000.00 reward to Citizen 090801 and a reward of \$10,000.00 to Citizen 090802.*

Police Chief Matt Doering stated that confidential informants were instrumental in the solving of murders which took place on August 21 and 22, 2009 and requested authorization to transfer the funds from their seized funds. The following motion made by Commissioner Hogan and seconded by Commissioner Sublett passed unanimously.

**Recommend that the Board of Commissioners authorize the transfer of \$20,000.00 in seized funds to the Police Department's Informant's Fund and pay a \$10,000.00 reward to Citizen 090801 and a reward of \$10,000.00 to Citizen 090802. (Vote: 3-0)**

6. *Consider recommending that the Board of Commissioners acknowledge termination of the Cable Franchise Agreement dated April 3, 2003, by Comcast Cable.*

Mr. Will Worley, Assistant County Attorney, presented this item and stated that state law had changed which allows cable companies to contract with the state instead of having to contract with individual cities and counties. When the cable company contracts with the state for service in a county, the franchise agreement with that county is automatically terminated. Comcast has filed an application with the state for a video franchise and has indicated Glynn County as one of its service areas. When this application is approved, Glynn County's existing franchise agreement with Comcast will be terminated. Glynn County will continue to receive a franchise fee of five percent. The following motion made by Commissioner Hogan and seconded by Commissioner Sublett passed unanimously.

**Recommend that the Board of Commissioners acknowledge termination of the Cable Franchise Agreement dated April 3, 2003, by Comcast Cable. (Vote: 3-0)**

7. *Consider recommending that the Board of Commissioners approve the Group Health Insurance Administration and Network Services contract to Cigna for the base year beginning January 1, 2010 and ending December 31, 2010.*

Ms. Orah Reed, Human Resources Director, presented this item and informed the committee that twelve health insurance companies had responded to the request for proposals. She stated that the proposals were evaluated and scored by an evaluation team and the top three proposers were Blue Cross Blue Shield of Georgia, Cigna Healthcare and UMR. The evaluation team met with the top three proposers and re-evaluated them based on the interviews. They then recommended that the contract be awarded to Cigna Healthcare and that staff would work directly with Cigna without an insurance broker. Ms. Reed stated that a broker was associated with the current contract with Covenant but had not been involved with the previous contract with Wausau. Mr. Fred McGinty, McGinty Gordon & Associates, informed the committee that Mr. Mike Malloy had worked as a broker with Covenant Insurance and that they had received no commissions for the administrative fees but had received a commission in the past year for the stop loss coverage. He stated that brokers normally receive a 15% commission but that Mr. Malloy had only received a 10% commission and had given Covenant \$10 thousand to keep them from raising their administrative fees. Commissioner Hogan stated that he did not have enough information to make a decision and requested that staff meet with Mike Malloy and bring this back to the next Finance Committee meeting. The following motion made by Commissioner Hogan and seconded by Commissioner Sublett passed unanimously.

**Defer this item to the next Finance Committee meeting. (Vote: 3-0)**

8. *Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

**Commissioner Thaw requested that all items except # 7 be included as consent items on the Commission's Meeting Agenda. Item #7 was deferred to the next Finance Committee meeting.**