



Finance Committee Meeting Minutes

Glynn County Board of Commissioners

4:00 p.m., Tuesday, March 24, 2009

Third Floor Conference Room

W. Harold Pate Courthouse Annex

Brunswick, Georgia

Present:

Committee Members: *D. Hogan and T. Thaw*

Other Commissioners:

Staff: *J. Catron, D. Chunn, R. Coolidge, M. Doering, B. Gerhardt, D. Hainely, P. McNicoll, A. Mumford, O. Reed, B. Rowell, A. Thomas, W. Worley*

Press: *J. Davis*

Others: *M. Berberick, C. Fendig, B. Myers*

1. *Consider approval of the consent agenda.*
 - a) *Approve the February 10, 2009 Finance Committee Minutes.*
 - b) *Approve the February 24, 2009 Finance Committee Minutes.*
 - c) *Recommend that the Board of Commissioners approve the corrections to the digest(s) as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, February 17, 2009 meeting.*
 - d) *Recommend that the Board of Commissioners approve the corrections to the digest(s) as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, March 3, 2009 meeting.*
 - e) *Recommend that the Board of Commissioners declare the unusable items listed on the attached pages as surplus and approve the disposal of these items in the best interest of the County.*
 - f) *Recommend that the Board of Commissioners accept the settlement offer for Animal Services unit 1944, a 2000 Ford Ranger, in the amount of \$7,461.50 and designate the vehicle as surplus to be released to Farm Bureau Insurance.*

The following motion made by Commissioner Hogan and seconded by Commissioner Thaw, passed unanimously.

Recommend approval of the consent agenda. (Vote: 2-0)

2. *Consider recommending that the Board of Commissioners approve the redesign fee from Pickett Architecture in the amount of \$34,600 and relocate the Fire Department Maintenance Facility to the site of the old Fire Department Administration Building with funding to be provided by Splost 4 and the Fire Fund fund balance.*

Mr. Matt Berberick, Carter Goble Lee, and Fire Chief Al Thomas presented this item and explained that it would actually save money in construction costs to relocate the facility and therefore recommended approval of this item. Ms. Becky Rowell, Assistant County Administrator, stated that Mr. Charles Stewart, County Administrator, had met with staff and Mr. Berberick and requested that the original location of the maintenance facility be changed to the

location of the existing garage. Commissioner Thaw stated that he thought it was a good idea and Commissioner Hogan agreed. Mr. Berberick showed the Committee a map and layout of the building. Chief Thomas informed the Committee that the old Fire Administration Building has been demolished. The following motion made by Commissioner Hogan and seconded by Commissioner Thaw passed unanimously.

Recommend that the Board of Commissioners approve the redesign fee from Pickett Architecture in the amount of \$34,600 and relocate the Fire Department Maintenance Facility to the site of the old Fire Department Administration Building with funding to be provided by Splost 4 and the Fire Fund fund balance. (Vote: 2-0)

3. *Consider recommending to the Glynn County Board of Commissioners that it support a request from the Brunswick and Glynn County Development Authority and approve a Revolving Loan in the amount of \$100,000 from Glynn County to Innovative Foam Products, LLC.*

Mr. Aaron Mumford, County Attorney, presented this item and stated that the Revolving Loan Fund was sponsored by the Department of Community Affairs (DCA) to help small businesses to create jobs. He stated that the Economic Development Authority (EDA) is the loan review committee and has recommended this loan to Innovative Foam Products. Commissioner Hogan stated that this loan would create jobs for twelve employees immediately and they hope for 106 new jobs in the future. The following motion made by Commissioner Hogan and seconded by Commissioner Thaw, passed unanimously.

Recommend that the Board of Commissioners that it support a request from the Brunswick and Glynn County Development Authority and approve a Revolving Loan in the amount of \$100,000 from Glynn County to Innovative Foam Products, LLC. (Vote: 2-0)

4. *Consider recommending that the Glynn County Board of Commissioners approve both the First Amendment to the Agreement of Purchase and Sale between Glynn County, Georgia, and Gateway Behavioral health Services and the Pre-Contract Agreement being requested by the Department of community Affairs and that the Chairman be authorized to execute both documents.*

Mr. Aaron Mumford presented this item and Ms. Barbara Myers, Gateway Behavioral Services, and Mr. Cap Fendig were available to answer questions. Mr. Mumford stated that the County had agreed to sell 12.393 acres of property located off Goodbread Road to Gateway by October 2, 2009. Gateway was requesting to purchase 3.998 acres on or before April 12, 2009. Mr. Mumford stated that the property could be split into two parcels but that the value may decrease. He recommended that Gateway pay \$500 thousand for the 3.998 acre tract and \$500 thousand for the 8.395 acre tract if the smaller tract closes first and \$800 thousand for the 8.395 acre tract and \$200 thousand for the 3.998 acre tract if the larger tract closes first. Ms. Myers requested that they be able to purchase the 3.998 acre tract for \$350 thousand as that was the amount that DCA would pay. She stated that the commitment from Gateway would be that they would purchase the 8.395 acre tract no later than October 9, 2009 and would put down \$50 thousand earnest money. She stated that if the Gateway requested the right of first refusal on the 8.395 acre tract. The following motion made by Commissioner Hogan and seconded by Commissioner Thaw, passed unanimously.

Recommend that the Glynn County Board of Commissioners approve both the First Amendment to the Agreement of Purchase and Sale between Glynn County, Georgia, and Gateway Behavioral health Services and the Pre-Contract Agreement being requested by the Department of community Affairs and that the Chairman be authorized to execute both documents. (Vote: 2-0)

5. *Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

Chairman Thaw requested that all items be placed on the Board of Commissioners' Consent Agenda.

Chairman Thaw announced that there would be a called meeting of the Finance Committee on Monday, March 30, 2009 at a time to be announced later.