



Finance Committee Meeting Minutes

Glynn County Board of Commissioners

9:00 a.m., Wednesday, November 12, 2008

Third Floor Conference Room

W. Harold Pate Courthouse Annex

Brunswick, Georgia

Present:

Committee Members: *C. Johnson, U. Keller and T. Thaw*

Other Commissioners:

Staff: *J. Breitenbach, J. Carter, M. Doering, B. Gerhardt, S. Greene, P. McNicoll, D. Newbern, B. Rowell, C. Stewart, C. Temple, W. Worley*

Press: *J. Davis, M. Permar*

Others:

1. *Consider approval of the consent agenda.*
 - a) *Approve of the September 30, 2008 Finance Committee Minutes.*
 - b) *Approve of the October 28, 2008 Finance Committee Minutes.*
 - c) *Approve the corrections to the digest(s) as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, September 23, 2008 meeting.*
 - d) *Approve the corrections to the digest(s) as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, October 7, 2008 meeting.*
 - e) *Approve the corrections to the digest(s) as recommended by the Board of Assessors and the Chief Appraiser at their Tuesday, October 21, 2008 meeting.*

The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

Recommend approval of the consent agenda. (Vote: 3-0)

2. *Consider recommending that the Board of Commissioners approve the **\$35,200 Flood Mitigation Assistance Program** grant contract between Glynn County and the Georgia Emergency Management Agency (GEMA) with the funding of the **\$11,733.34** cash match to be provided by Community Development Department Operating Budget.*

Mr. Dick Newbern, Grants Coordinator, presented this item and stated that this grant would fund the update of the 2001 Flood Mitigation Plan. The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

Recommend that the Board of Commissioners approve the \$35,200 Flood Mitigation Assistance Program grant contract between Glynn County and the Georgia Emergency Management Agency (GEMA) with the funding of the \$11,733.34 cash match to be provided by Community Development Department Operating Budget. (Vote: 3-0)

3. *Consider recommending that the Board of Commissioners approve the **\$35,650** FY 2008-09 grant contract with the Governor's Criminal Justice Coordinating Council with funding of the **\$19,766** cash match to be provided by the Police Department Operating Budget.*

Police Chief Matt Doering stated that this was the annual renewal of the Police Department's Victims Assistance grant and that the local match is budgeted in the Police Department's budget. He stated that there was a \$178 reduction in the grant from the previous year. Commissioner Keller questioned if the program is evaluated to determine if the County is getting its money's worth. Chief Doering stated that this program has been very beneficial to the County and to crime victims. Commissioner Keller stated that programs will need to be prioritized when preparing next year's budget. Commissioner Johnson stated that this is a good program. The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

Recommend that the Board of Commissioners approve the \$35,650 FY 2008-09 grant contract with the Governor's Criminal Justice Coordinating Council with funding of the \$19,766 cash match to be provided by the Police Department Operating Budget. (Vote: 3-0)

4. *Consider recommending that the Board of Commissioners award the bid for a Volvo EC 210 CI excavator to the lowest responsive bidder, ASC Construction Equipment, Inc., Savannah, GA, in the amount of **\$150,212** with funding to be provided by the Building, Roads and Equipment Fund.*

Mr. John Carter, Public Works Director, presented this item and stated that the bid opening was held on October 7, 2008 and six companies bid on the equipment. He stated that because the bids were so far below the \$250 thousand budget he sent a team out to look at all of the equipment. He stated that they were satisfied that the Volvo, which was the lowest bid, was equivalent to the Caterpillar and they were satisfied to recommend approval of the bid to ASC Construction Equipment. Commissioner Johnson questioned whether there was a Volvo mechanic in Brunswick and Mr. Carter stated that there was one in Savannah. Commissioner Johnson asked about warranties and Mr. Joe Breitenbach, Fleet Manager, stated that the warranty was comparable to John Deere and Caterpillar. Mr. Charles Stewart, County Administrator, commented that a 13 year life is very short for a Caterpillar and Mr. Carter informed him that the old equipment had been dead lined for a month. Commissioner Thaw stated that Public Works had purchased quite a bit of equipment in the last five years and that will probably be halted because of the downturn in the economy. Commissioner Thaw requested a report on all Public Works equipment. Commissioner Keller stated that the life span should be 14 years if properly maintained. The following motion made by Commissioner Keller and seconded by Commissioner Johnson passed unanimously.

Recommend that the Board of Commissioners award the bid for a Volvo EC 210 CI excavator to the lowest responsive bidder, ASC Construction Equipment, Inc., Savannah, GA, in the amount of \$150,212 with funding to be provided by the Building, Roads and Equipment Fund. (Vote: 3-0)

5. *Receive Interim Financial Report.*

Ms. Phyllis McNicoll, Finance Director, presented the first quarterly financial report for fiscal year 2009. She stated that tax revenues and building permits are less than the budgeted amount for the period and projected that the trend will continue throughout the fiscal year. She stated that the departments are within budgets for the period but staff had recognized that there could be a problem with overtime usage in several departments and the County Administrator and Finance are addressing those issues with the departments.

6. *Request that Chairman Thaw identify the Finance Committee items which should be included as consent items in the Commission's Meeting Agenda.*

Commissioner Thaw designated all items as Consent Agenda items.